

**State University of New York
Upstate Medical University
Parking Ticket Q & A**

Q: Who issues the parking tickets and why?

A: The New York State University Police and their Public Safety Officers are authorized to issue Parking Tickets at both the Downtown Campus and the Community Campus. Parking Tickets are issued to vehicles which are parked in a spot/area in which it violates either a State/Federal Law and/or Rules and Regulations set forth by the State University of New York and Upstate Medical University.

Violations that warrant a Parking Ticket to be issued include but are not limited to:

- Not a Designated Space (557.2(e))
- No Parking Zone (557.2(e))
- Parking In Roadway (557.2(e))
- Overtime Parking (557.2(e))
- No Permit (557.2(f))
- Expired Permits No Permit (557.2(f))
- Wrong Permit No Permit (557.2(f))
- Handicapped Parking (1203 b.2)
- Registration of Motor Vehicles (401 1.a) - POLICE ONLY
- Vehicle Inspection (306 (b)) - POLICE ONLY

NOTE: This list is subject to change and may not be inclusive

Q: What happens after you receive a parking ticket?

A: You have a couple of options after receiving a ticket:

1. Pay the parking ticket at the Parking Office or online at <https://parking.upstate.edu/>
2. You can appeal the parking ticket at <https://parking.upstate.edu/>

Q: What is the fine for receiving a ticket?

A: For the first offense the fine will be \$15, for any other offenses the fine will raise to \$25 each ticket received. Payment is due 14 calendar days from date of issue. After this period a late fee of \$25 will be assessed.

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Q: What if the ticket is not paid?

A: If the ticket(s) is not paid your parking privileges on the Upstate campuses will be revoked. In addition, frequent violators or those with unpaid tickets are subject to towing. Tow and storage expense(s) are the responsibility of the vehicle's registered owner.

Q: What if I feel I received a ticket by mistake?

A: Neither the Parking Office or University Police can adjust/void a ticket. If you feel you were not in violation of the law(s) you were ticketed for, you may appeal your ticket within 14 calendar days of the issuance of the ticket. You can appeal the parking ticket at <https://parking.upstate.edu/>. The appeals committee will review your case and determine, based on your statement and evidence, if the ticket will be voided. The decision of the appeals board is final.

Q: Can I park in my designated parking area when not working?

A: Employee vehicles with a parking permit sticker properly affixed to the left rear window may park their vehicle in the visitor areas when using the vehicle for personal medical appointments under certain conditions. The driver must pull a ticket upon entering the garage and place the ticket on their front dash where it is visible to University Police. The vehicle must pay the posted parking rates. For the downtown campus, this rule applies to the East Garage. For the Community Campus, this rule applies to the visitor garage.

An employee with a permitted vehicle may also park in their designated parking area when using the vehicle for personal medical appointments. This option will not result in any additional parking fees. This option is only available when the permitted employee is driving the vehicle and uses their ID badge to enter the designated parking area they are assigned to. This option is not available to non-employee family members.

Q: What if I have further questions?

A: If you have any questions, please contact University Police at 315-464-4000 or the Parking Office, Downtown 315-464-4801 or Community 315-492-5017.