

## National Board of Medical Examiners® - Web-based Examination

### INSTRUCTIONS FOR NBME® WEB-BASED EXAMINATION

The NBME® Web-based Examination is being provided at the request of this medical school as an external measure of achievement in a course or clerkship. The score you attain on this examination **cannot** be used for credit toward the examination requirements for licensure. Read and follow these instructions carefully; they are designed to ensure that each examinee has the same opportunity to demonstrate his or her knowledge of the material covered by this examination.

#### Timing of the Exam

The Web-based examination contains an optional tutorial. The actual time allowance for completing the exam will be communicated on the "Examinee Overview" screen when you launch the exam. During the defined time to complete the items in a section, you will be able to answer the items in any order, review your responses and change answers.

#### Personal Belongings in the Testing Room

All unauthorized personal items and/or devices are prohibited in the testing room during this examination. These items include, but are not limited to the following:

- Cell Phones
- iPads/Tablet PCs/USB Devices
- iPods/Media Players/Radios
- Watches with computer or memory capability
- Calculators
- Paging devices
- Recording programs/filming devices
- Reference materials (book, notes, papers)
- Backpacks, briefcases, or luggage
- Beverages or food of any type
- Coats, outer jackets, or headwear

#### Starting the Exam for the First Time

After you have read and agreed to abide by the instructions on this screen and the following screen, you will be prompted to enter your **Identification Number, Date of Birth, Workstation Number**, and to **select a security question** to answer. The information you provide is used to verify your identity if the exam is interrupted and your computer should require a restart.

#### Taking a Break

##### Unscheduled Break

For most subject and customized assessment exams, there are no scheduled breaks configured in the exam. The CBSE and Customized Test Batteries are exceptions. If you need to take a restroom or personal break during the exam:

- Raise your hand to signal a proctor. If the proctor indicates that no other examinee is out of the room, you may leave the room. You will be escorted on all unscheduled breaks. Only one examinee will be allowed to leave the testing room at a time.
- Click the **"Pause"** button at the bottom of the screen. A screen saver will appear, however, clicking **"Pause" does not stop the exam session timer**. Your testing time will continue to count down.
- In the presence of a proctor, you may access food, water or medicine. However any other personal belongings such as study materials, cell phones, and electronic devices are prohibited. If you are observed engaging in such prohibited behavior your medical school is required to report the incident and an investigation may follow.

- Click the "**Cancel**" button when you return to the test room and are ready to resume testing.

I have read and agreed to abide by the instructions above.

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**Notes of any kind are not to be taken from the testing room.** You will be provided with one erasable noteboard and one dry erase marker. You are permitted to make calculations or notes only on this noteboard. You can use both sides. If you need additional space for making notes, a proctor will collect the "filled" noteboard and replace it with a new one. Erasable noteboards will be collected at the end of the examination session.

**Examination Rules of Conduct**

This examination contains test materials that are owned and copyrighted by the National Board of Medical Examiners. Any reproduction of these materials or any part of them, through any means, including but not limited to, removal of test materials from the testing room (written, printed, or recorded); reconstruction through memorization; or dictation/dissemination of these materials or any part of them **IS STRICTLY PROHIBITED.**

**If you violate these Rules of Conduct, you may be directed to leave the test center before you complete the examination. If there is any reasonable basis to conclude that you have violated any test administration rule, including these Rules of Conduct, actions may be taken against you including, but not limited to barring you from taking NBME examinations in the future.**

I have read and agreed to abide by the instructions above.