# Member Guide





### Balance Works® Resident Assistance Program is a free student work/life benefit.

Your Resident Assistance Program is designed to effectively balance your academic and personal life by providing professional support and a Personal Assistant service. It will ease the stress you may be facing due to personal issues and the pressures of academics.

#### Counseling Services

Our counselors are Mental Health Professionals who provide confidential counseling in-person or over the phone. Each counselor carefully listens to your needs and offers short-term counseling focused on coping strategies or will make an appropriate referral to long-term counseling or specialized care in your area. Counseling is available for a variety of stressful issues such as:

- Academics
- Relationship Issues
- Stress
- Alcohol and Substance Abuse
- Eating Disorders
- Emotional Problems
- Financial Issues
- Legal Issues
- Depression/Anxiety
- Adjustment

When calling our confidential counseling services, your Resident Assistance Program Specialist will take you through our intake process, where we ask structured questions to assess your needs and determine the best level of care.

#### Get Started Now:

Call your Resident Assistance Program Specialist at:

1.800.327.2255

or Log on at:

www.mybalanceworks.com

Member ID: 65352818

Group ID: 8891

(ID numbers are needed only for first website log in)

#### Mobile Access

Utilize the Balance Go Mobile App to access counseling and work/life resources from your Android or iOS devices. You can contact a Personal Assistant, submit a question to Ask-A-Counselor, and start legal and financial requests, all from the convenience of your mobile device.

#### Personalized Web Portal

Log on to access hundreds of work/life articles. self-help tools, and interactive videos for personal and academic development. You can also submit and track requests to a Personal Assistant, chat live, and use the interactive calendar and date reminder.

#### Personal Assistant

Your BalanceWorks® Personal Assistant (PA) is a work/life expert who provides you with useful referrals, research, or information on just about any topic. You have access to a Personal Assistant who is available 24/7 to respond to your requests - helping you make informed decisions while saving you valuable personal time.

### Legal & Financial Consultations

Access to legal and financial resources are available via the virtual concierge. The virtual concierge will identify legal and financial resources and match employees needs to available community resources.

#### Confidential Assistance

We understand that it takes courage to reach out and ask for help.

That is why we take special measures to make sure you are comfortable and that your information and identity are kept confidential even from your organization.

The only exception of confidentiality occurs when members are at risk of harming themselves or others, or if the welfare of a child is in question.





CALL 1.800.327.2255 Log on at www.mybalanceworks.com\* Or access the Balance Go Mobile Phone App\*

\* Create a User Name and Password on either the website or the mobile app. One User Name and Password accesses

## Your Personal Assistant can help:

- Research Tutoring Options
- Plan a trip or vacation
- Gather health information
- Research career information
- Research schools / financial aid Collect Relocation information
- Research medical information
- Locate dining and entertainment
- Provide childcare resources
- Coordinate your event

