

2019 CALENDAR

This holiday calendar can also be found on this site:
www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
JANUARY						
		New Year's Day	1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	Dr. Martin Luther King, Jr. Day	21	22	23	24	25
27	28	29	30	31		
FEBRUARY						
BLACK HISTORY MONTH	Father Daughter Valentine Ball February 12					1
3	4	5	6	7	8	9
10	11	Lincoln's Birthday (Observed)	12	13	14	15
17	Washington's Birthday (Observed)	18	19	20	21	22
24	25	26	27	Radisson February 28 & March 1	28	29
MARCH						
NATIONAL NUTRITION MONTH						1
3	4	5	Ash Wednesday	6	7	8
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
APRIL						
	1	2	3	4	5	6
National Volunteer Week 7-13	8	9	10	11	Advocates Mystery, Malt & Merlot	12
14	15	16	17	18	Good Friday	19
21	22	23	24	25	26	27
28	29	30				

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
MAY						
ON MY OWN TIME thru 5/31			1	2	3	4
5	6	7	8	9	10	11
Commencement	Nurses Week May 6 - 12	13	14	15	16	17
Mother's Day	12	13	14	15	16	17
Hospital Week May 12 - 18	19	20	21	22	23	24
26	27	28	29	30	31	
JUNE						
						1
2	3	4	5	6	7	8
9	10	11	Eid al-Fitre	12	13	14
16	17	18	19	20	21	22
Father's Day	23	24	25	26	27	28
30						
JULY						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
AUGUST						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
SEPTEMBER						
NATIONAL HISPANIC HERITAGE MONTH Sept. 15 - Oct. 15	Labor Day	2	3	4	5	6
8	9	10	Fall Faculty Convocation	11	12	13
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
OCTOBER						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
NOVEMBER						
NATIVE AMERICAN MONTH						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
DECEMBER						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

STATE HOLIDAY TYPE KEY:

RED: All Upstate units and departments on holiday schedule, staffing for essential services only. Eligible employees in CSEA and PEF bargaining units scheduled or directed to work on red holidays will earn a compensatory day off to be used at a mutually convenient date, or will earn additional pay for time worked based on chosen option. Eligible employees in the UUP bargaining unit, Research Foundation (RF) and Management/Confidential (M/C) designated employees who are required to work, shall receive a compensatory day off to be used at a mutually convenient date. For eligible CSEA, PEF & UUP represented employees, time worked on Thanksgiving and/or Christmas will be earned (compensatory time or additional compensation, based on employee's chosen option) at a rate of time and one-half. For UUP and CSEA (ASU and OSU only) represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.

PINK: All Upstate units and departments, including Hospital departments, are on adjusted staffing, based on departmental operating needs and provision of essential services. For UUP represented employees only, the day after Thanksgiving is designated by the President of Upstate as a floating holiday in lieu of Washington's Birthday (observed). All other eligible employees (CSEA, PEF, RF, and M/C) whose requests for time off are approved must charge the time to appropriate accruals. Employees who wish to work must be permitted to do so if it is their normally scheduled workday.

GREEN: All hospital services, units and departments continue on regular operative schedules. All other Upstate units and departments must be operative. Departments must: (1) canvass for volunteers; then (2) assign employees on a seniority basis (job function and shift) for staffing sufficient to maintain regular operations. Eligible CSEA and PEF represented employees scheduled or directed to work will earn a compensatory day to be used at a mutually convenient date or will earn additional pay for time worked based on chosen option. Eligible RF, M/C and UUP represented employees required to work, shall be granted a compensatory day off for use at a mutually convenient date. Washington's Birthday (observed) shall be a regular workday for UUP represented employees. For UUP and CSEA (ASU & OSU only) represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.

PALE GREEN: For all Upstate units and departments, the State has designated this day as a floating holiday for eligible employees. This designation will apply to both eligible State and RF employees. Employees who are not scheduled to work or are scheduled or directed to work who are eligible to observe holidays, will receive a compensatory day off to be used at a mutually convenient date. The floating holiday may be charged in quarter hour increments for CSEA and PEF represented employees. The accrued holiday must be used no later than February 11, 2020, for CSEA and PEF represented employees.

*The status of Election Day as a floating holiday has not yet been determined by the State.

This information is subject to change pursuant to direction from the New York State Department of Civil Service.

ACADEMIC CALENDARS 2019



UPSTATE MEDICAL UNIVERSITY

COLLEGES OF MEDICINE
HEALTH PROFESSIONS
NURSING
GRADUATE STUDIES

COLLEGE CODE
COM
CHP
CON
COGS

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Note: COM MSIII and MSIV students should refer to holiday policy for time off

FALL 2019

COLLEGE

CHP	Mon May 6	Med Scholars Year 2 Semester Begins
COM	Mon May 13	Deadline to Sit for USMLE Step 1 (Class of 2021)
COM	May 20-24	Clinical Orientation MS III (Required)
COM	Mon May 27	Memorial Day - No Classes
COM	Tues May 28	MS III & MS IV Fall Semester Begins
COM	Mon June 3	30% Tuition Liability for MSIII and MSIV
All	Wed June 5	E'Id al-Fitre - contact faculty if unable to attend due to religious beliefs
CHP	Mon June 10	PT Year 3 Fall Semester Begins
COM	Mon June 10	50% Tuition Liability for MSIII and MSIV
COM	Mon June 17	70% Tuition Liability for MSIII and MSIV
COM	Mon June 24	100% Tuition Liability for MSIII and MSIV
All	Thurs July 4	Independence Day Observed - No Classes
COGS	Jul 22 - Aug 2	Fall Semester Open Enrollment - Matriculated Students
COM	Aug 8-9	New Student Orientation (as assigned)
COM, CHP	Mon Aug 12	MSI, MSII, & Med Scholars Year 1 Fall Semester Begins
COGS/CHP/CON	Aug 12 - 30	Fall Semester Nonmatriculated Student Registration
All	Mon Aug 12	E'Id al-Adha - contact faculty if unable to attend due to religious beliefs
COM/CHP	Mon Aug 19	30% Tuition Liability for MSI, MSII, & Med Scholars Year 1
All	Aug 22-23	New Student Orientation (as assigned)
All	Mon Aug 26	FALL SEMESTER Begins (unless otherwise noted)
COM/CHP	Mon Aug 26	50% Tuition Liability for MSI, MSII, & Med Scholars Year 1
All	Mon Sept 2	Labor Day - No Classes
All	Tues Sept 3	30% Tuition Liability (unless otherwise noted); 70% MSI, MSII, & Year 1 Med Scholars
All	Fri Sept 6	Last Day to Add or Drop courses without a late fee (except MD)
CHP/CON/MPH	Fri Sept 6	Last Day to Drop a full semester course without a grade
All	Mon Sept 9	50% Tuition Liability (unless otherwise noted); 100% MSI, MSII, & Year 1 Med Scholars
All	Mon Sept 16	70% Tuition Liability (unless otherwise noted)
All	Mon Sept 23	100% Tuition Liability (unless otherwise noted)
All	Sept 29 - Oct 1	Rosh Hashanah - contact faculty if unable to attend due to religious beliefs
All	Wed Oct 9	Yom Kippur - contact faculty if unable to attend due to religious beliefs
All	Mon Oct 14	Columbus Day - No Classes
CHP/CON	Tues Oct 15	Fall Break - No Classes (Except PA students)
CHP/CON	Fri Oct 18	Mid-Semester Grades Due
CHP/CON	Oct 21 - Nov 8	Spring Semester Open Enrollment-Matriculated Students
MPH	Oct 28 - Nov 25	Spring Semester Open Enrollment-Matriculated Students
CHP/CON	Fri Nov 8	75% of the Semester Completed (WP/WF grades assigned)
COGS	Nov 25 - Dec 6	Spring Semester Open Enrollment-Matriculated Students
All	Thurs Nov 28	THANKSGIVING Vacation Begins
COM	Sun Dec 1	Deadline to Sit for USMLE Step II CS & CK (Class of 2020)
All	Mon Dec 2	Classes Resume
MPH	Thurs Dec 5	Last Day of Classes
CHP/CON	Mon Dec 9	Last Day of Classes
CHP/CON	Tues Dec 10	Study Day
MPH	Dec 9 - 12	Final Exams
CHP/CON	Dec 11-16	Final Exams (No exams on Sunday)
All	Dec 16 - Jan 10	Spring Semester Nonmatriculated Student Registration (except MD)
All	Sat Dec 22	Fall Semester Ends

SPRING 2019

COLLEGE		
COGS/CHP/CON	Dec 17 - Jan 11	Nonmatriculated Student Registration
All	Mon Jan 7	SPRING SEMESTER Begins
All	Mon Jan 14	30% Tuition Liability
COGS/CHP/CON	Fri Jan 18	Last Day to Add or Drop courses without a late fee
CHP/CON	Fri Jan 18	Last Day to Drop a full semester course without a grade
All	Mon Jan 21	Martin Luther King Day - No Classes
All	Tues Jan 22	50% Tuition Liability
All	Mon Jan 28	70% Tuition Liability
All	Mon Feb 4	100% Tuition Liability
CHP	Sat Feb 23	Spring Vacation Begins Perfusion Sr and Rad Ther Sr Students
CHP/CON	Fri Mar 1	Mid-Semester Grades Due
CHP/CON	Sat Mar 2	Spring Vacation Begins (except PT Year 3, Perfusion Sr, PA and Rad Ther Sr)
CHP	Mon Mar 4	Classes Resume Perfusion Sr and Rad Ther Sr Students
CHP/CON	Mon Mar 11	Classes Resume (except PT Year 3, Perfusion Sr, PA and Rad Ther Sr)
CHP/CON	Mar 11-22	Summer Semester Open Enrollment - Matriculated Students
COGS/CHP	Sat Mar 16	Spring Vacation Begins Graduate Studies Students and PA Students
CHP/CON	Mar 25 - April 12	Fall Semester Open Enrollment - Matriculated Students
COGS/CHP	Mon Mar 25	Classes Resume Graduate Studies Students and PA Students
CHP/CON	Wed Mar 27	75% of the Semester Completed (WP/WF grades assigned)
COM	Fri Mar 29	Last Day of Classes MSII
All	Fri April 19	Good Friday - contact faculty if unable to attend due to religious beliefs
All	April 19 - 27	Passover - contact faculty if unable to attend due to religious beliefs
CHP/CON	Mon April 22	Last Day of Classes (except PT Year 3)
CHP/CON	Tues April 23	Study Day
CHP/CON	Apr 24 - 29	Final Exams (No exams on Sunday)
CON/CHP/COM	Fri May 3	Spring Semester Ends - MSIV, Nursing, & Health Professions (except PT Year 3)
All	Sun May 5	COMMENCEMENT Ceremony
All	Sun May 5	Degree Conferral for Spring Graduates
COM	Mon May 13	Deadline to Sit for USMLE Step 1 (Class of 2021)
COM	Fri May 17	Spring Semester Ends MSII
COM	Sun May 26	Semester Ends MSI and MSIII
All	Mon May 27	Memorial Day - No Classes
COGS/CHP	Fri June 7	Semester Ends Graduate Studies, PT Year 3
All	Mon June 10	Alternate Degree Conferral for Spring Graduates

SUMMER 2019

COLLEGE		
CHP/CON	Apr 22 - May 10	Nonmatriculated Student Registration
CHP/CON	Mon May 6	SUMMER SEMESTER Begins (except as otherwise noted)
CHP/CON	Fri May 10	Last Day to Add or Drop courses without a late fee
CHP/CON	Fri May 10	Last Day to Drop a full semester course without a grade
CHP/CON	Mon May 13	30% Tuition Liability
CHP/CON	Mon May 20	50% Tuition Liability for full semester courses
CHP/CON	Mon May 27	Memorial Day - No Classes
CHP/CON	Tues May 28	70% Tuition Liability for full semester courses
CHP/CON	Mon June 3	100% Tuition Liability for full semester courses
CHP	June 6 - 7	New Student Orientation (as assigned)
CHP	Mon June 10	PA & PT Incoming Student SUMMER SEMESTER Begins
CHP	Fri June 14	Last Day of Classes Med Biotech
CHP	Sat June 15	Med Tech vacation begins
CHP	Sat June 22	Perfusion vacation begins
CHP	Mon June 24	Med Tech Classes Resume
CHP	Wed June 26	Last Day of Arts and Sciences Classes
CHP	Mon July 1	Perfusion Classes Resume
CON	Tues July 2	Last Day of Classes for Nursing
CHP/CON	Thurs July 4	Independence Day Observed - No Classes
CHP	Fri July 5	Last Day of Classes for Medical Imaging BPS
CHP	Fri July 19	Last Day of Classes Respiratory Care
CHP	Fri July 26	Last Day of Classes for Med Tech Jr
CHP	Fri Aug 2	Last Day of Classes for PA, PT and Medical Imaging BS
CHP	Fri Aug 9	Last Day of Classes for Rad Ther Jr
CHP	Fri Aug 16	Last Day of Classes for Perfusion
CHP/CON	Tues Aug 20	Summer Semester Ends
CHP/CON	Fri Aug 30	Degree Conferral for Summer Graduates