

# MORNING CMO REPORT

09.03.2014

## FROM THE DESK OF:

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**UPSTATE**  
UNIVERSITY HOSPITAL

## THRIVE in Epic

Applies to All Physicians

THRIVE  
Informational

## We'll Help You **THRIVE** in Epic!

**By popular demand, we have added classes at the Community Campus library on September 22<sup>nd</sup> and 24<sup>th</sup>, and additional classes at UH on the 23<sup>rd</sup>.**

Here's your chance to change the way you work with Epic and shave minutes off every visit! In just 90 minutes, you'll learn tips and tricks that will save you time and help you navigate through Epic much faster than in the past. Then spend another 90 minutes to go deeper into documentation tools and ordering to really streamline your workflow.



**Class A: General Efficiency Tips:** If you are able to navigate through Epic, but you just KNOW there has to be quicker ways to get things done, sign up for this class. Topics will include, but are not limited to:

- Personalizing Epic
- Searching in Basket
- Quick Filters in Chart Review
- Customizing Your Patient Lists

**Class B: Advanced Documentation and Ordering:** If you feel like you are starting from scratch and typing the same information for each of your patient visits, then this class is for you. Topics will include, but are not limited to:

- Phrases of Care
- Custom Order Sets
- User Preference Lists
- Custom Note Templates
- Notewriter Macros
- Bookmarking notes

| Sept 22                              | Sept 23           | Sept 24                              |
|--------------------------------------|-------------------|--------------------------------------|
| <b>Fly Road 3<sup>rd</sup> Floor</b> | <b>UH 8308</b>    | <b>Fly Road 3<sup>rd</sup> Floor</b> |
| Class A: 7:30 AM                     | Class B: 9:30 AM  | Class A: 7:30 AM                     |
| Class B: 9:30 AM                     | Class A: 11:30 AM | Class B: 9:30 AM                     |
| Class A: 11:30 AM                    | Class B: 1:30 PM  | Class A: 11:30 AM                    |
| <b>Community Library</b>             | <b>UH 8308</b>    | <b>Community Library</b>             |
| Class A: 3:00 PM                     | Class A: 3:30 PM  | Class B: 3:00 PM                     |
| Class B: 5:00 PM                     | Class B: 5:30 PM  | Class A: 5:00 PM                     |

### To register,

- Call 464-EPIC and sign up by phone
- Use the link on your Epic login page
- Navigate to <http://epic.upstate.edu/intra/training/> and find the buttons at right
- Search for Thrive on the Self-Serve training page
- Or, simply click the buttons at right!

PROVIDER THRIVE:  
ADVANCED DOCUMENTATION  
AND ORDERING: REGISTER HERE

PROVIDER THRIVE:  
GENERAL EFFICIENCY TIPS:  
REGISTER HERE

**ALERT**-Highest priority emergency communication; warrants immediate action or attention by the recipient.

**HIGH ADVISORY**-High priority does not warrant immediate action but recipients should be aware.

**ADVISORY**-Provides very important information for a specific incident or situation that does not require immediate action.

**UPDATES TO ALERTS AND ADVISORIES**-Provides updated information regarding an incident or situation; unlikely to require immediate action.

**INFORMATIONAL MESSAGE**-Provides timely information, important for review or serves as a reminder for an action that should be taken.