

Upstate Standards Equipment Library (USEL)

Upstate University Hospital

This guide will walk you through the Upstate Standards Equipment Library (USEL), a software tool powered by OpenMarkets to streamline your equipment research and quoting process.

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User Interface Overview



[Start a New Search](#)

[My Requests](#)

[Curate Formulary](#)

[Customize Content](#)

[Data Reports](#)



Upstate Standardized Equipment Library (USEL)

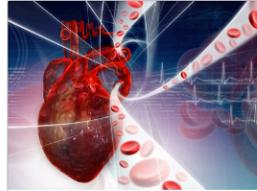
Location

[Approved Suppliers](#)

To get started, select from the Service Lines below or use the search bar. If you need to review your existing requests, select "My Requests" above.



All Products



Cardiology



Culinary



Furniture

User Interface Tools Legend

	Quote Request List Select to view, manage, and edit the list of medical equipment product you've identified as needing a quote.
	User Settings Select to update your account profile (<i>optional</i>)

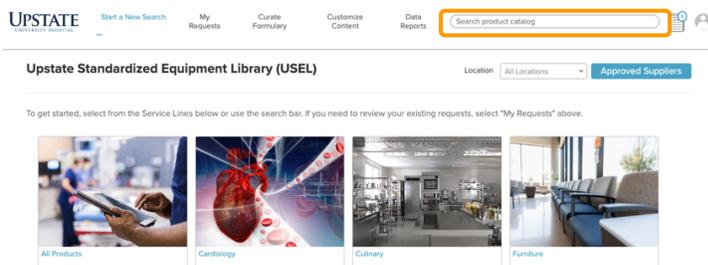
Searching and Identifying Standards

USEL offers multiple ways to search for equipment.



Using Navigation Tiles

The landing page features tiles grouped by service lines (e.g., cancer, heart and vascular, etc.), providing a quick way to browse approved medical equipment.



Using the Search Bar

Located in the top right-hand corner, the search bar allows you to search by:

- Keywords
- Product names
- SKU numbers
- Supplier or manufacturer
- And more



Approved Suppliers

Promoted Suppliers



Using the Approved Suppliers List

Click the "Approved Supplier" button to browse approved products from a specific supplier.

Accessing Product Information

Once you've found a product, click on its name to access its dedicated product page.



Affiniti 30 Ultrasound System
Philips Healthcare
Imaging (Ultrasound)

[Add to Quote Request](#)

Affiniti 30 Ultrasound System

Philips Healthcare



Category:
Imaging (Ultrasound)
Catalog No:
See Below

Product Configurations ★ [Show](#)

★ **Product Description**

Choosing a new ultrasound system is all about balance. You need accurate diagnostic information quickly, a simplified yet intuitive user interface, and easy access to critical features, along with an ergonomic design and the latest technology.

Designed for balance

You go above and beyond to provide the best care for your patients. But you are expected to do so with less time, fewer resources, and higher patient volume. To balance these many demands, you need diagnostic information quickly. You need advanced functionality in an ergonomic system that is easy to use and built to last the daily rigors of high patient volume.

Workflow meets wow

★ **Attachments and Links**

- Whitepaper- Affiniti Smart Investment [View](#)
- Infographic- Affiniti Smart Investment [View](#)
- Product Brochure: Affiniti 30 for Women's Health Care [View](#)
- Manual- Affiniti User Spanish [View](#)
- Brochure- Ultrasound Security [View](#)

Requests

No requests open

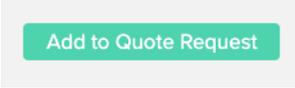
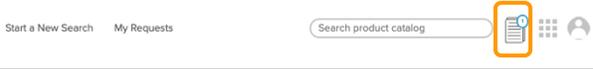
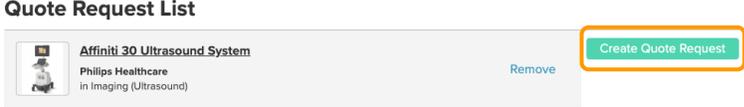
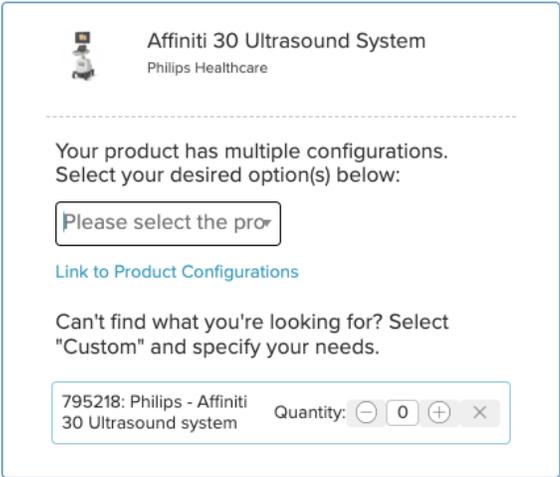
[Add to Quote Request](#)

Product Page Legend

★	Product Description A detailed description of the product, its features, and its intended use.
★	Product Image A visual representation of the product.
★	Approved Product Configurations Information on available sizes, models, and variations of the product.
★	Supporting Attachments and Links Access to valuable resources provided by supplier partners, such as information sheets, specification sheets, brochures, and potentially even videos.

Requesting Quotes

How to request a quote for a product

	<p>Click the “Add to Quote Request” button on the product(s) you’d like quotes for</p>
<h3>Quote Request List Icon</h3>  <h3>Quote Request List Page</h3> <h4>Quote Request List</h4> 	<p>Click the Quote Request List Icon to view a list of all products in your Quote Request List.</p> <p>Select the “Create Quote Request” button from the Quote Request List page.</p> <p>This will open the Request Intake Form.</p> <p><i>If your request includes products from multiple suppliers, the system will automatically generate separate requests for each supplier.</i></p>
<h3>What do you need to buy? - Required</h3> 	<h3>Complete the Request Intake Form</h3> <h4>Product Configuration Details and Quantity Requirements</h4> <p>Specify the desired configuration (size, model, etc.) and quantity for each product.</p>

<p>First, the basics.</p> <p>Check all that apply (must check at least one): - Required</p> <p><input type="checkbox"/> I Want Quotes For New Products</p> <p><input type="checkbox"/> I Want Quotes For Refurbished</p> <p><input type="checkbox"/> I Want Quotes For Demo Units</p> <p>Important Dates</p> <p>When Do You Need The Quotes? - Required</p> <input type="text"/>

Please Give Your Request A Name. - Required

What Location Is This For? - Required

To help us direct your request, please identify the Jefferson region where you are located.

Please select a location

What Is The Specific Ship-To Address? - Required

Select the recommended ship-to or add a ship-to address.

I Would Like A Freight Quote

Have A Reference Number You'd Like To Use?

Get Connected

Important Notes:
If your request includes products from multiple suppliers, the system will automatically generate separate requests for each supplier.

Managing Quote Requests

The Jefferson Formulary provides a centralized location and tools to manage all your quote requests efficiently.

<h3>My Requests Tab</h3> <p>Start a New Search My Requests</p> <h3>My Requests Table</h3> <p>Requests Active Closed All Hide Filters</p> <p>Supplier: <input type="text" value="All Suppliers"/> Requestor: <input type="text" value="All Requestors"/> Location: <input type="text" value="All Locations"/> Reset Filters</p> <table border="1"><thead><tr><th>ID</th><th>Status</th><th>Request Name</th><th>Supplier(s)</th><th>Quotes</th><th>Requestor</th><th>Ref. #</th><th>Updated</th></tr></thead><tbody><tr><td>4</td><td>In Progress</td><td>Test</td><td>Philips Healthcare</td><td>0</td><td>[Redacted]</td><td></td><td>10/30/24 12:42PM</td></tr><tr><td>3</td><td>In Progress</td><td>GE Ultrasound</td><td></td><td>0</td><td>[Redacted]</td><td></td><td>10/30/24 10:44AM</td></tr><tr><td>2</td><td>In Progress</td><td>New Test</td><td></td><td>0</td><td>[Redacted]</td><td></td><td>10/29/24 8:39PM</td></tr></tbody></table>	ID	Status	Request Name	Supplier(s)	Quotes	Requestor	Ref. #	Updated	4	In Progress	Test	Philips Healthcare	0	[Redacted]		10/30/24 12:42PM	3	In Progress	GE Ultrasound		0	[Redacted]		10/30/24 10:44AM	2	In Progress	New Test		0	[Redacted]		10/29/24 8:39PM	<h3>Accessing Your Requests</h3> <p>Click the "My Requests" tab at the top of the page. This will take you to a table displaying all your quote requests.</p> <p>To access the details of a specific quote request, click anywhere on its corresponding line in the table.</p>
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<h3>1 Supplier Conversation</h3> <p>Supplier A · Jane Smith Please let us know if you have any questions about the quote we provided. Thank y... 10/30/2024, 10:58:26 AM</p> <h3>Internal Conversation</h3> <p>No messages</p> <h3>Teammates</h3> <p><input type="text" value="admin@openmarketshealth.com"/> Cancel Add Teammate</p>	<h3>Quote Request Page Overview</h3> <h4>Supplier Conversations</h4> <p>This allows you to message with the supplier rep(s) connected to the request.</p> <h4>Internal Conversations</h4> <p>Here you can select and message internal colleagues who have been added as teammates to the request.</p> <h4>Teammates</h4> <p>Add colleagues as teammates to collaborate on the quote request.</p> <h4>Documents</h4> <p>This section stores all quotes and attachments uploaded by you or your supplier.</p>																																

1 Supplier Conversation

 **Supplier A** · Jane Smith
Please let us know if you have any questions about the quote we provided. Thank y... 10/30/2024, 10:58:26 AM >

 **Supplier A**
Jane Smith

Jane Smith said:

We received your request. We will follow up with a quote in the next 3 business days.

Sent 10/30/2024, 10:56:14 AM

Jane Smith quoted:

 SampleQuote.docx
\$15,000.00 (\$15,000.00/unit)
Condition: New | Exact Match: Yes

Sent 10/30/2024, 10:56:42 AM

Jane Smith said:

Please let us know if you have any questions about the quote we provided. Thank you!

Sent 10/30/2024, 10:58:26 AM

This is an external conversation; this message will be sent to the connected supplier users in this conversation. Messages cannot be deleted.

Type your message here.



Send

Conversation Threads

This area becomes active when you select either the "**Supplier Conversations**" or "**Internal Conversations**" tab.

Use these spaces to communicate with suppliers or colleagues.

Contact a Supplier

To contact a supplier with questions before submitting a quote request

To reach out directly to a supplier without selecting any product(s) click the Supplier General Inquiry button

[Supplier General Inquiry](#)

Click the "**Supplier General Inquiry**" button during your search.

This will open an intake form like the quote request form in order to ensure you are connected to the correct local representative, but you won't need to select a specific product.