

## Protocol Review & Facility Assessment

### Item 10 - Inspection of Individual Laboratories

Laboratories will be inspected by the Institutional Animal Care and Use Committee (IACUC) as follows:

- Laboratories where surgery (survival and/or nonsurvival) is performed, nonsurgical procedures are performed on live animals or where animals are housed for more than 12 hours will be inspected every six months.
- Procedures performed entirely in the DLAR operating rooms and/or procedures where only tissues are taken to the lab will not require inspection. Included in this group are: survival surgeries and teaching labs conducted in DLAR. If DLAR does all the procedures for a rabbit antibody production protocol, then no inspection of the individual laboratory will be required.
- Any lab using animals that is not included in the above two groups will be inspected semiannually.

Semiannual inspection of individual laboratories will be scheduled throughout the year. Two IACUC members will perform inspections of individual laboratories. All inspections of individual laboratories will be arranged in advance with the investigator or their designee (s/he must be present at the inspection).

The location animals are used outside the vivarium will be indicated on the protocol submission. If it is necessary to change the location where animal work is performed outside the vivarium, it is the principal investigator's responsibility to inform the IACUC. The investigator should arrange a lab inspection as soon as the facility is ready to use and before commencing any animal work.

If animal work has not yet started or the investigator has temporarily discontinued animal use at the time the inspection is due, a memo will be sent to the investigator to sign and return to the IACUC Office indicating their understanding of the requirement for a lab inspection before commencing any future animal work in the designated laboratory space.

An "Animal Use Area Inspection Record" will be completed for each protocol being reviewed by the member(s) performing the inspection. A summary of individual laboratory inspections performed during the previous six-month period will be included with the Semiannual Program Review and Facilities Inspection report and forwarded to the Institutional Official. The Inspection Records will be retained in a file for regulatory review.

Adopted: 7/28/2003  
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