New Employee Orientation
Walking Directions

TO: ACADEMIC BUILDING Rm. 4414 from University Hospital Lobby

1. From the main downtown hospital entrance/lobby—head towards the Hospital Main Elevators.
2. Continue to walk PAST the Main Hospital Elevators and walk through the double doors, walk to the end of that long hallway.
3. Once you get to the end of the hallway—turn LEFT through the door. Take this elevator to the 7th Floor. PLEASE NOTE: The floor you exit into will be the basement of Weiskotten Hall because Weiskotten Hall is uphill from the hospital.
4. Exit RIGHT off the elevator and you will see double doors on your right. You will see a badge scanner on the wall to the RIGHT. Scan your badge (or use the intercom if your badge won’t work) to open the double doors—walk to the end of the cat walk until you see another badge scanner and door on your RIGHT. Scan your badge and go through the door on your RIGHT. (If you get to the double doors—you went too far.)
5. Walk past the lockers to the small sitting area and take a LEFT. The elevators are down the hall on the LEFT.
6. The first number of the classroom will indicate the floor you would go to—Rm. 4414 is on the 4th floor.

Date created: 12/2020
New Employee Orientation
Walking Directions

TO: COMPUTER LAB in LIBRARY from University Hospital Lobby

1. From the main downtown hospital entrance/lobby—head towards the Hospital Main Elevators.
2. Continue to walk PAST the Main Hospital Elevators and walk through the double doors, walk to the end of that long hallway.
3. Once you get to the end of the hallway—turn LEFT through the door. Take this elevator to the 7th Floor. PLEASE NOTE: The floor you exit into will be the basement of Weiskotten Hall because Weiskotten Hall is uphill from the hospital.
4. Exit RIGHT off the elevator and you will see a badge scanner on the wall to the RIGHT. Scan your badge (or use the intercom if your badge won’t work) to open the double doors—walk to the end of the cat walk, straight ahead you will see the double gray doors, Weiskotten Hall.
5. You are now in the basement of Weiskotten Hall—walk straight—the elevators are about half way down the hall on the LEFT.
6. The first number of the classroom will indicate which floor you would go to—1159 is on the 1st floor.
7. To get to the computer labs in the Library: take the elevators to the 1st floor.
8. Off the elevator turn LEFT, walk to the end of the hall and make a LEFT through the double doors.
9. Walk all the way down the hallway and the entrance to the Library will be down on the RIGHT.
10. Scan your badge to get into the Library, Computer Labs are on the 2nd floor of the Library.

Date created: 12/2020
TO: COMPUTER RM 217 in WEISKOTTEN HALL from University Hospital Lobby

1. From the main downtown hospital entrance/lobby—head towards the Hospital Main Elevators.
2. Continue to walk **PAST** the Main Hospital Elevators and walk **through the double doors**, walk to the **end** of that long hallway.
3. Once you get to the end of the hallway—**turn LEFT** through the door. Take this elevator to the **7th Floor**. **PLEASE NOTE**: The floor you exit into will be the **basement of Weiskotten Hall** because Weiskotten Hall is uphill from the hospital.
4. Exit **RIGHT** off the elevator and you will see a badge scanner on the wall to the **RIGHT**. Scan your badge (or use the intercom if your badge won’t work) to open the double doors—walk to the end of the cat walk, you will be at the double gray double doors, Weiskotten Hall.
5. Walk through the double doors into Weiskotten Hall, make your first **LEFT** and go through another set of double doors.
6. Take hallway down to your first **RIGHT**, continue to the end of the hall and make a **LEFT**—continue all the way down the hall to **Room 217** on the **LEFT**.
1. From the main downtown hospital entrance/lobby—head towards the Hospital Main Elevators.
2. Continue to walk PAST the Main Hospital Elevators and walk through the double doors, walk to the end of that long hallway.
3. Once you get to the end of the hallway—turn LEFT through the door. Take this elevator to the 7th Floor. PLEASE NOTE: The floor you exit into will be the basement of Weiskotten Hall because Weiskotten Hall is uphill from the hospital.
4. Exit RIGHT off the elevator and you will see a badge scanner on the wall to the RIGHT. Scan your badge (or use the intercom if your badge doesn’t work) to open the doors—walk to the end of the cat walk until you see a double gray door.
5. Walk through the double door into Weiskotten Hall and make your first LEFT. There will be a sign to follow for Setnor Hall.
6. Walk through the double doors then go straight—look for a RED EXIT SIGN on the LEFT toward the ceiling—just past the EXIT SIGN—you will see the sign for Setnor Academic Building on the LEFT.

**STEPS 1-3**

**STEPS 4-6**