

### **What is Remo?**

Much like Zoom or WebEx, Remo allows users to video chat and share their screen simultaneously. Unlike Zoom or WebEx, it allows attendees to meet in smaller groups and allows users to navigate and move around more freely than other platforms. Remo resembles a virtual conference with several tables throughout each floor.

### **The SRD Virtual Poster Session**

Our Poster Session will consist of four (4) floors. The first floor will remain empty and all poster presenters will be located on floors 2 - 4. I will be stationed on the first floor of the event at all times during the session. If you have questions simply join my table and I am happy to help.

Each poster presenter will be assigned to a table. Each table will be marked with the poster presenters name and poster number.

**At the table, you will be able to see the poster presenter and other attendees at your table and the presenter will be able to share their virtual poster with the table.** You can only see and hear video and content from people at your table.

Five people can join a table at once. We will make announcements throughout the session to notify attendees when it is time to rotate so if a table is full, others will have the chance to join later.

At the top of the meeting you will see two white boards on either side of the stage. These white boards will provide guidance on navigating the poster session.

The event link and presenters' names, table/poster numbers and locations will be shared closer to the event. In addition, we will display all PDF posters on the Graduate Studies website the day of the event. In the meantime, here are some tips and tricks to navigating Remo and the live, virtual poster session.

### **Tips for Navigating Remo:**

- When first entering Remo or changing floors, you will be randomly dropped at a table, from there you can then move around to different tables
- To move around, double click on a table to join and observe a poster presentation
- Once viewers click on your table, you can see who else is "seated" at the table
- If you don't know where you landed on the floor, open up chat and you can see the name of your table in the table chat
- You can switch floors on the left side of the Remo screen, similar to a makeshift elevator
- Below is a screen shot of a sample floor plan (this is not the Retreat floor plan, but a visual to understand the set up)
- If you join Remo using a cell phone, you must remain in the meeting. If you navigate to another screen or application on your phone, you will not be seen or heard in Remo. You have essentially left the meeting
- Remo can be accessed through <https://remo.co> - you may sign up for a free trial to get comfortable with the format

### **A quick recap:**

1. When entering Remo and changing floors, you are randomly dropped at a table, you can then move around to different tables
2. Change tables by double clicking the table you want to join
3. Change floors by choosing the floor in the "elevator" on the left
4. If you don't know where you landed on the page, open up chat and you can see the name of your table in the table chat
5. For faculty presentations, Webex can be accessed through <https://www.upstate.edu/edcomm/web-con.php>