

REQUEST FOR TRAVEL FUNDING

Please complete this form with both signatures, prior to travel, and enclose:
a conference agenda AND confirmation of your presentation with your completed form.

Prior to filling out the form please read: Students presenting are eligible for **ONE (1)** travel award up to \$500 per fiscal year (July 1 – June 30). Preference will be given students who are not receiving or eligible to receive funds from other areas (i.e. grant money, fellowships, etc.). **Students will not be considered for an award until the COGS receives the completed form and all required documentation.**

Date _____

Student Name _____

Department _____

Please select one: CGS PhD Student CGS MS Student MDPHD Student in COGS MDPHD Student in NCOM

Have you received or are you eligible to receive from other areas? Yes No

If yes, from where? _____

Are you Presenting? Yes No

Name of Meeting or Conference: _____

Location of Meeting: _____

Date(s) of Meeting: _____

Estimated Cost

Registration \$ _____

Travel \$ _____

Lodging \$ _____

Meals \$ _____

Student Signature

Advisor Signature

FOR COLLEGE OF GRADUATE STUDIES' USE ONLY

APPROVED NOT APPROVED AMOUNT: \$ _____

APPROVAL SIGNATURE

DATE

DISTRIBUTION: College of Graduate Studies, Department, Faculty Sponsor, Postdoc
