

___ **Cover Letter (1 page)**

Your cover letter should serve as an introduction. Please explain why you are applying for a music therapy internship at Upstate Golisano Children's Hospital, what you hope to gain from your internship experience, and why you would be a good internship candidate. You may also use your cover letter to highlight any experiences from your resume that you feel are especially pertinent to your internship application.

___ **Resume**

Please be sure your resume includes your anticipated program completion date, practicum experiences, major instrument, and any related work experiences/skills

___ **Unofficial Transcript**

___ **Philosophy of Music Therapy Essay**

A short essay (1-2 pages) explaining your personal philosophy of music therapy. The essay should elucidate your understanding of the use of music as a therapeutic tool and may include a vignette or two about your experiences utilizing music with clients to illustrate your points. However, please be mindful of client privacy and be sure to omit any identifying information.

___ **Music Therapy Application Examples (2)**

Choose two different patient types that you may expect to encounter in a *pediatric medical setting* and provide an example application for each. Consider patient age, developmental level, diagnosis, and length of stay as you develop your applications. Be sure your outline includes all materials needed for the application, patient population for the application, as well as the goal(s) of the application. If you are using a precomposed song, please cite appropriate copyright holders (or credit the original artist), and if you are adapting an application from a practicum experience, please note this. Again, please be mindful of client privacy and be sure to omit any identifying information.

___ **Recordings of 3 Musical Examples**

Provide a recording (or separate recordings) of three music examples that highlight your skills as a musician. These examples may be video or audio recordings, but you must be the sole musician in all examples. You may submit these via DropBox or GoogleDrive File OR you may choose to publish to a private YouTube or Vimeo channel. Please include at least one example of a sung pop song with guitar or piano accompaniment. On the application page, please indicate titles, artists, and your role in the example as the description. You may include one link for all examples or one link to multiple recordings, but please describe each example as below.

- Example 1: "Golden" (Ruth B), sung with guitar accompaniment;
- Example 2: "Self-titled" (original composition), sung with piano accompaniment;
- Example 3: "Clair de Lune" (Debussy), piano

___ **3 Letters of Recommendation**

1. Academic Program Director, verifying eligibility for Internship
2. Practicum Supervisor who has knowledge of your music therapy clinical skills
3. An additional letter from someone (another supervisor or employer) who has knowledge of your interpersonal or professional skills (interactions with people, timeliness, etc.)

___ **Statement of Original Work**

By submitting the application, you verify that the information included in this application is your original work, unless otherwise cited, and is true and accurate to the best of your knowledge.

___ **Statement of Understanding—Legal/Administrative Requirements**

Students' home institutions must enter into a contract with our legal department. Once a contract is complete, interns will be responsible for completing a health assessment including vaccination verification and 2-step TB test (see <http://www.upstate.edu/health/forms.php>). Per NYS Health Department, interns must receive the flu vaccination (provided for free at the hospital) or wear a mask for the duration of flu season. Interns will also be required to complete training modules in EPIC (electronic medical record), Vocera (communication device), and HIPAA (confidentiality) during their internship hours.