

 <p>Are Upstate Drive Innovation &amp; Discovery Respect People Serve Our Community Value Integrity</p>		<p><b><i>Annual Upstate Faculty Meeting</i></b> <b><i>May 20, 2015</i></b> <b><i>Minutes</i></b></p>	
<b>Time</b>	4:00 – 5:30 p.m.	<b>Attachments</b>	<ul style="list-style-type: none"> <li>○ Sign in sheet attendance record</li> <li>○ Hospital Oversight Proposal</li> <li>○ Senate Report</li> <li>○ Leadership Respondent Survey</li> <li>○ Academic Affairs Report</li> </ul>
<b>Chair</b>	Dale Avers		
<b>Vice Chair</b>	Richard Veenstra		
<b>Secretary</b>	Adam Rufa		
<b>Committee Support</b>	Patty Gooden		
<b>Location</b>	Room 2231, Weiskotten		
<b>Videoconference</b>	Binghamton		

<b>Call to Order</b>
<ul style="list-style-type: none"> <li>• The meeting was called to order at 4:06 p.m. by Dr. Eastwood.</li> <li>• The meeting was turned over to Dale Avers, Chair of the Faculty Council.</li> <li>• See sign in sheet for attendance record.</li> <li>• The agenda was accepted as presented.</li> </ul>

<b>Report on Presidential Search Committee: Tom Taylor</b>
<ul style="list-style-type: none"> <li>• Tom Taylor gave a report of the activities of the presidential search committee. He described its makeup that is dictated by SUNY BOT policy. Current and updated information about the search process can be found on Upstate’s web page at the Presidential Search link.</li> <li>• Specifically he mentioned that Korn Ferry was hired to assist in the identification of candidates and help design a position statement reflective of the committee’s direction. He also noted Dr. McCabe has stepped down from the committee and we are currently looking for another hospital representative, as yet not identified. The goal is to present 3 candidates to SUNY leadership by mid June, however, it is likely that this deadline will not be met.</li> <li>• Mr. Taylor has met with several groups within Upstate and outside of Upstate to get input on the search process. These efforts will continue and the process will be as transparent as possible. Dean Duggan commended Mr. Taylor on his hard work and strong leadership.</li> </ul>

<b>Report on SUNY BOT Hospital Oversight Proposal: Greg Eastwood</b>
<ul style="list-style-type: none"> <li>• A report was recently developed by the SUNY Trustees Task Force on Governance of SUNY Academic Medical Centers. They came up with two recommendations: <ol style="list-style-type: none"> <li>1) The existing Committee on Academic Medical Centers and Hospitals be expanded to serve as a board of overseers for the academic medical centers and be comprised of persons who have expertise in the various aspects of AMCs; and</li> <li>2) The staff at SUNY Administration that supports SUNY academic medical centers and hospitals be expanded (see attached for the full report).</li> </ol> </li> </ul>

### **New CHP Dean: Greg Eastwood**

- Dr. Eastwood announced that Donald Simpson, PhD will be starting on 8/3/15. Dr. Eastwood thanked the search committee including Joan O'Brien who chaired the committee.

### **Senate Report: Susan Wojcik**

- Upstate has 4 senators and 4 alternate senators. They attend 4 SUNY plenaries a year at various SUNY institutions.
- Dr. Wojcik provided a list of resolutions that were voted on during the three Senate meetings this year. She highlighted the Naloxone Availability resolution passed at SUNY ESF because it was put forward by members from Upstate.
- She also highlighted the STEM research grant and open access publication resolution, which will have an impact on Upstate.
- Lastly, she reported that the Senate has several standing committees and if anyone is interested in serving on a committee they should contact her (see attached report).

### **Leadership Respondent Survey: Ann Botash**

- Dr. Botash presented a summary of the qualitative data taken from leadership responses to the Presidential Search Survey. This data was analyzed by the faculty members of the presidential search committee (see attached report for details).

### **Mandatory Reporting: Win Thurlow**

- Mr. Thurlow is now working in the University Compliance and Ethics Office. He spoke about the financial disclosure requirements at Upstate. Employees at Upstate are subject to NY State employment laws. When engaged in activities outside of our job, especially if compensation is involved, that activity cannot interfere with our work as a state employee. Policy makers at Upstate need to provide a financial disclosure and get pre-approval for outside compensation. Non policy making employees that make over \$90,000 also have to make financial disclosure but do not have to get pre-approval. Non policy making employees can apply for an exemption from the mandatory disclosure requirement to the Joint Commission on Ethics. If granted, this disclosure is permanent unless the individual's job changes to a policy making position.

### **Council Report: Dale Avers**

- Dr. Avers discussed the 4 standing committees of the Faculty Council and she encouraged individuals to consider running for a position on the Faculty Council. She also mentioned the new Student Services website which will be very helpful to faculty.
  - Academic Affairs Report (IPE, Enrollment and Retention Data) – Gary Brooks: See attached report and addendum.
  - Faculty Affairs Report (faculty demographics) – Stephen Glatt: See attached reports (AA committee report and demographics information), not presented at the meeting.
  - Council Operations Report – Stephen Youngentob: The committee is primarily procedural based. The biggest job this session was to edit the bylaws. The suggested changes will be presented to the Faculty

Council. Dr. Youngentob encouraged people to nominate others or themselves for the open positions on the Faculty Council.

- University Affairs Report – Joan O'Brien: In Mrs. O'Brien's absence Dr. Avers mentioned that small internal grants may be available from the Foundation Office. Faculty are encouraged to contact them.
- Assembly Annual Reports:
  - 1) College of Health Professions – Kerry Greene: There was one major curricular change in the college this year (Respiratory Therapy Program). The promotion, appointment and tenure policies are being reviewed and work is being done on the leave of absence policy.
  - 2) College of Graduate Studies – Daniel T'So: In its most notable effort this past academic year, the Graduate Faculty Organization (GFO) has been working on revising its Bylaws. We have developed a set of revisions based on input from Dale Avers, the GFO officers, the GFO Executive Committee, Dean Schmitt and other GFO members. The resulting proposed new GFO Bylaws is now winding its way through the stipulated amendment procedures. It is planned that the amendments will be presented for a vote by the entire GFO membership in July, 2015.
  - 3) College of Medicine – Derek Cooney: Bylaws Update: Much of the last year's focus for the MCAEC and the MCA was on the Bylaws revisions. This has been an involved and lengthy process that has resulted in significantly improved bylaws under which the MCA will be operating. The bylaws draft is currently in the final stage of approval prior to adoption. As a result of the new Bylaws, new standing committees will be formed including Faculty Affairs, Academic Affairs, and College Affairs. Additionally, the COM Dean has been working with the MCAEC to ensure a process that allows for the MCAEC, as representatives of the Faculty, to aid in the selection of members of the Dean's Committees. These Dean committees specifically include Curriculum Committee, Admissions Committee, and Promotion and Tenure Committee. The new process allows the MCAEC to nominate members of the Faculty for membership on these important College committees.
  - 4) College of Nursing – Janet Sobczak: No report.

The meeting adjourned at 5:30 pm.