

College of Nursing – Report for Annual Faculty Meeting 5/20/20

PURPOSE

Prior to CON Assembly, we had two committees, Faculty Assembly which was established to facilitate the attainment of faculty professional objectives in the conduct of instruction, research, and service programs for which the College is responsible and monthly faculty meetings which were run by the Dean of our college where standing committees and all matters arising were reported to the Dean. During the accreditation process, we realized we were not in sync with the other college's assembly so revised and merged our two committees into one with new set of bylaws. The Chair of the Faculty Assembly became the Chair of what is now deemed the CON Assembly

The purpose was that in a Shared Governance, the Faculty is responsible for curriculum and ensuring students meet the criteria for graduation.

The CON Assembly's purpose became a:

1. means for all members to exercise their right and obligation to participate significantly in the initiation, development, and implementation of educational policies and programs at the CON level and the University as a whole level.
2. Be responsible for the conduct of the college's education, research and service programs.
3. Provide the means for fulfillment of the responsibilities of all members as stated in the Bylaws of the Assembly, Upstate Faculty and Faculty Council, and in the policies of the Board of Trustees.
4. Provide a means for formal channels of communication among members of the Assembly.
5. Acts in an advisory capacity in all works that was once the former faculty assembly

Article III

Functions of the CON Assembly

1. is to inform the Chancellor, the President, the Dean, and other administrative officers on matters pertaining to issues of the Assembly in the education, research, and service mission of Upstate.
2. review and act upon all matters referred to it by the Chancellor, President, Dean, Upstate Faculty Council, committees of the Assembly, or individual members of the Assembly.
3. act upon the reports and recommendations of the Upstate Faculty, Faculty Council and all standing and ad hoc committees of the Assembly.
4. also, through Faculty Affairs the CON representative will participate in multi-college Administrative Officers' and President performance review process. (Faculty Council By-laws).
5. Design, implement, and evaluate curricula
6. Establish academic policies, standards, and other general policies to guide in achieving the mission of the College of Nursing.
7. Support continuing nursing education activities.
8. Ensures College of Nursing representation to the Senate, and to follow the nomination and voting policies of the University to ensure CON representation.

Major roles in the CON, including the Councilors who represent the college to Council:

Chair-Patty Powers

Vice Chair-Carol Anne Kozik

Secretary- Melissa Carr

Faculty Council members - Carol Anne Kozik and Kathryn Holliday

Qualifications for CON-A:

Organization of the CON Assembly

1. The organizational structure of the College is designed to interface with campus wide governance while supporting our mission and the College's Strategic Plan. Our organizational structure is made up of both administrative and programmatic functional appointments to ensure ongoing direction and support for the academic enterprise, including faculty advancement, research, education and development. Duties and work of the college not delegated to the College of Nursing Assembly's By-Laws will remain as Department of Nursing responsibilities and be overseen by the Dean through faculty approved policies and procedures. The CON Assembly meeting includes the Dean's report, committee chair reports (CON and University committees), and matters that pertain to old business and new business. The Dean and support staff will excuse her/himself at least ten minutes prior to the end of the meeting if requested by the Chair of the Assembly to address any faculty concerns. Minutes for this section of the meeting shall be the responsibility of the Vice-Chair.
2. **CON Assembly Committees**-Given the Faculty is responsible for the curriculum and ensuring students have met the criteria to graduate as well as participating in SUNY's shared governance framework, the following committees report to:
 - a. Nursing Department (report to Dean)
 1. Admissions and Enrollment
 2. Policy and Student Affairs
 3. Appointment, Promotion and Tenure
 4. **Outcomes and Evaluation**
 - b. CON Assembly (report to committee Chair)
 1. Curriculum Assessment
 2. Faculty Council
 3. University Committees-- in this meeting yearly elections for council and committees take place
3. **The Dean and Chair will meet prior to and following the CON Assembly meeting to discuss matters arising and for follow up planning. In the absence of the Chair of the CON Assembly, the Vice Chair of the CON Assembly will be the assigned meeting representative.**

Article IV

A. Membership for CON Assembly

1. Members

- a. Membership in the CON Assembly shall be extended to members of the academic staff and faculty of the college holding academic rank.
- b. Student representatives
- 2. Voting Members
 - a. Members of the academic CON Faculty, with rank.
 - b. Student representatives on committees
 - c. Support Staff- pertaining to Nursing Department committee votes
- 3. Non-Voting Members
 - a. Persons having adjunct/TA appointments
 - b. Voluntary faculty
 - c. Support Staff-For CON Assembly Work
- 4. The Secretary of the Assembly in consultation with the Dean shall keep an official and up to date membership list of the Faculty indicating those members who are eligible to vote in the meetings of the Assembly.

A. Officers for CON Assembly:

The officers of the CON Assembly shall be the Chairperson, Vice-Chairperson and Secretary (staff support member), nominated and elected by the faculty. The Chairperson and Vice-Chairperson will have voting privileges.

- 1. Qualifications: The Chairperson and Vice-Chairperson must be voting members and may not hold an **administrative (management) staff** position at the college level.
- 2. Term of office: The term of office two years.
- 3. No officer shall be eligible to serve more than two consecutive terms* in the same office. A vacating officers' term will be completed by an appointed faculty member by the Assembly Chair.
- a. The Chairperson shall:
 - i. be the presiding officer at all Assembly meetings.
- b. The Vice-Chairpersons shall:
 - i. orients new faculty to faculty governance
 - ii. steps in for Chair as needed
- c. The Secretary shall:
 - i. In consultation with Dean's Office keep an official and up-to-date membership list of the members
 - ii. keep and post minutes
 - ii. inform referring bodies of actions taken at Assembly meetings as directed by the Chair
 - iv. Ensure membership in and term limits are followed according to the university's/CON policies

Major accomplishments of CON-A over the past year:

- 1. Have had 7 faculty leave over the past year; another faculty leaving in July
4 hires and interview for tenure track position is ongoing at present

2. Revised MS program (added courses on special populations/mental health across lifespan for FNP track,
Revised BS-DNP program for submission to State,
reviewed DNP program,
reviewed BS program and updated policies
3. Developed and initiated Workload policy- assignments for this coming year used the worksheet
4. Developed and revised Advisement policy to streamline registration, and advising process
5. Admissions- Admitted 11 BS, 30 Psych NP, and 71 FNP, currently accepting for DNP program.
6. Grants- We presently have 3 grants up and running:
 - a. Our 4-year **Behavioral health workforce education and training grant** - worth 1.8 million over four years is finishing its third year and this coming year will be the final year.
 - b. Since May have received \$2.7 million dollar 4 year HRSA Advanced Nursing Education Workforce grant for the FNP students to participate in rural and underserved experiences within the city of Syracuse at an affiliated Upstate primary care clinic as well as with a rural partner, ConnexCare in Oswego county. This grant will also include a student stipend for participation as well as telehealth education and hands on experience. Karen Klingman is the Project Director.
 - c. The CON also received a 3-year Opioid Workforce Education grant of 666,000 for additional opioid and addiction education for our MS and DNP PMHNP students in addition to a stipend for participation in the training program. This program partners with many internal and external partners to advance addictions training for across the spectrum of prevention, treatment and recovery.

CON-A will continue to take up the next year:

1. With Covid present creative alternatives will take place for clinicals and teaching - much of our programs are online
2. the CON has approved new and updated curriculum for our BS to DNP program during the academic year. The faculty are in the process of revising curricula that will be sent to SUNY and NYSED for approval of the revisions prior to starting the program in 2022.
3. The CON is also seeking for better marketing methods for our fully online programming to increase enrollments in those programs.