

The background features abstract green geometric shapes, including triangles and polygons, in various shades of green, creating a modern and professional look.

NEW UPSTATE STUDENT
Medical Clearance
Process

Where do you start?

- ▶ Ensure you have obtained access to **Outlook** before continuing
- ▶ Begin by accessing the student health website at <http://www.upstate.edu/currentstudents/support/health/clearance.php>

The screenshot shows the Upstate Medical University website for current students. The navigation bar includes links for HOME, ACADEMIC RESOURCES, SUPPORT SERVICES, MY CAREER, FINANCIAL AID & STUDENT ACCOUNTS, STUDENT LIFE, and STUDENT IPAGE. The current page is titled 'New Students: Mandatory Health Clearance Forms'. A sidebar on the left lists various health services, with 'New Students: Mandatory Health Clearance Forms' highlighted. The main content area provides instructions for new students, including a link to a 'NEW UPSTATE STUDENT: MEDICAL CLEARANCE GUIDE'. It states that health forms must be completed for registration and that records will be viewed by Student Health personnel. A list of required forms is provided: Student Health Form, Record of Medical Examination, and Immunizations. A list of required immunizations is also provided.

UPSTATE MEDICAL UNIVERSITY Current Students

HOME ACADEMIC RESOURCES SUPPORT SERVICES MY CAREER FINANCIAL AID & STUDENT ACCOUNTS STUDENT LIFE STUDENT IPAGE

Home > Support Services > Student Health

Student Health

- About the Student Health Office
- New Students: Mandatory Health Clearance Forms**
- Student Health Services
- Student Health Insurance
- Release of Information
- Disease Prevention
- Needle Stick/Blood and Body Fluid Exposures
- Annual Health Assessments
- Student Counseling Center
- Pathway to Wellness

New Students: Mandatory Health Clearance Forms

Listed below are the health forms that need to be completed to meet the requirements for registration. [NEW UPSTATE STUDENT: MEDICAL CLEARANCE GUIDE](#)

In an effort to facilitate your health clearance at future clinical sites and to fulfill the requirements of the New York State Department of Health Code, these forms must be completed and kept on file in the Employee/Student Health office.

Your record will be viewed by the Student Health personnel, and if necessary, referred to the Medical Director for further evaluation prior to clearance.

Please upload all of the below forms to the [Student Health Portal](#) using your MyAccounts ID and password.

- **Student Health Form** This form is to be completed by the student with each item being checked and an explanation for all "yes" answers in the space provided. You may use an additional sheet, if necessary. Your health care provider needs to complete the summary section, sign and date.
- **Record of Medical Examination** Completion of this form requires a physical examination within 6 months prior to beginning classes. All sections of this form are to be completed by your health care provider, with each item marked individually (no lines through will be accepted). The forms must be signed, dated and stamped by your health care provider and include address and phone number.
- **Immunizations** Documentation of immunity is **required**. Complete age appropriate vaccination records **must** be provided. If insufficient record, then antibody titers are required.

Proof of immunity to the following is required:

- Measles
- Mumps
- Rubella
- Varicella
- Proof 3 Hepatitis B vaccinations or positive titer is required.

- ▶ Read all information on the page
- ▶ Print indicated pdf documents
- ▶ Complete all Upstate pdf forms
- ▶ Collect all documentation of vaccination or immunity to
 - ▶ Measles
 - ▶ Mumps
 - ▶ Rubella
 - ▶ Varicella
 - ▶ Proof of 3 Hepatitis vaccination or positive titer
- ▶ Review that all forms are completed and documentation has been collected
- ▶ Scan to your computer or phone as a pdf document

Return to

<http://www.upstate.edu/currentstudents/support/health/clearance.php>

UPSTATE
MEDICAL UNIVERSITY

Current Students

HOME ACADEMIC RESOURCES SUPPORT SERVICES MY CAREER FINANCIAL AID & STUDENT ACCOUNTS STUDENT LIFE STUDENT IMAGE

Home > Support Services > Student Health

Student Health

- About the Student Health Office
- New Students: Mandatory Health Clearance Forms**
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- Mumps
- Rubella
- Varicella
- Proof 3 Hepatitis B vaccinations or positive titer is required.

You are now linked to the Student Health Portal - Please sign in with your Upstate ID and

This is a protected computer system. All access attempts and activities on this computer system may be monitored and logged. Only individuals authorized by SUNY Upstate Medical University may access this computer system in accordance with the policies and procedures of SUNY Upstate Medical University. All other access or use is prohibited and may subject you to civil or criminal penalties.

UPSTATE
MEDICAL UNIVERSITY

Please log on

User name

Password

Log On

Enter your Upstate ID Number

SUNY Upstate Medical University

Welcome back! To confirm your identity, you must provide the following additional personal information:

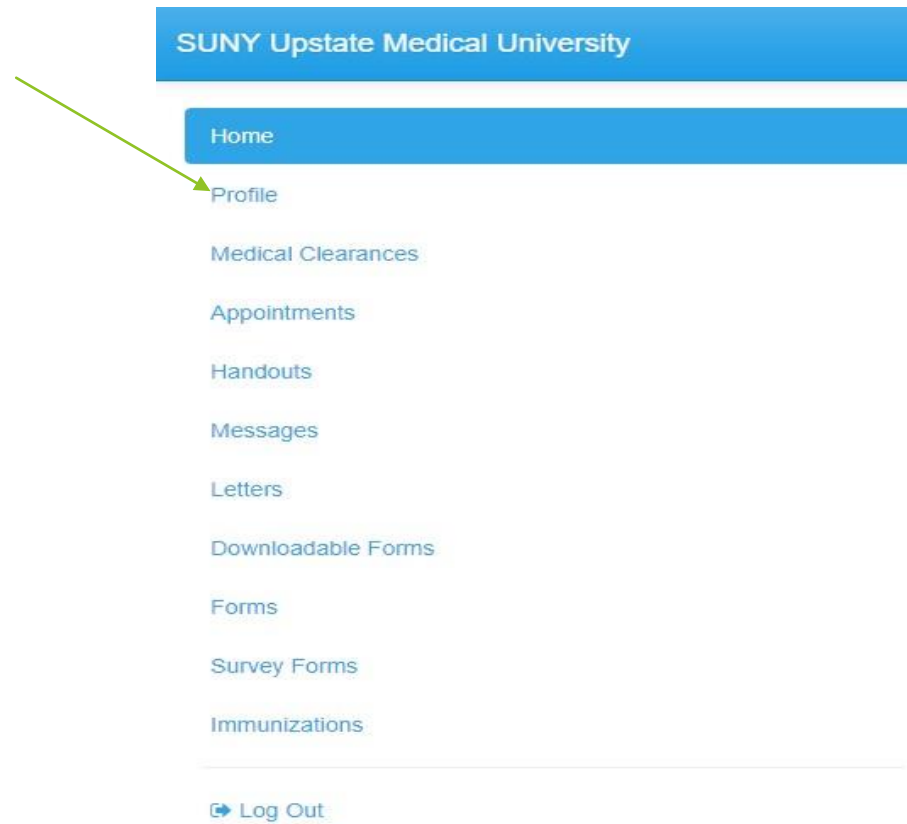
Please confirm Employee/Student ID number: ****Please do not include any zeros before the numbers****

Proceed

Cancel

Update your Personal Information

All students need to have a local address and phone number on file



Access Immunizations

SUNY Upstate Medical University

[Home](#)

[Profile](#)

[Medical Clearances](#)

[Appointments](#)

[Handouts](#)

[Messages](#)

[Letters](#)

[Downloadable Forms](#)

[Forms](#)

[Survey Forms](#)

[Immunizations](#)

[Log Out](#)



Upload your Immunization and/or Titer results

SUNY Upstate Medical University

[Home](#)

[Profile](#)

[Medical Clearances](#)

[Appointments](#)

[Handouts](#)

[Messages](#)

[Letters](#)

[Downloadable Forms](#)

[Forms](#)

[Survey Forms](#)

[Immunizations](#)

[Log Out](#)

Upload your Immunization and/or Titer results

Please use the Immunization Records "Update" button below to upload proof of any dates that you have entered in the Immunization fields.

Overall Clearance Status: ✔ Satisfied

Items required for clearance:

Click here & choose Upload

Clearance		Status	Details
AHA Questionnaire	Update	✔ Compliant	Exempt: AHA Up To Date ⓘ
Allergy History Screening	Update	✔ Compliant	Satisfied ⓘ
Drug Screen		✔ Compliant	Satisfied ⓘ
Immunization Record	Update	✔ Compliant	Satisfied ⓘ
Influenza	Update	✔ Compliant	Satisfied ⓘ
Measles	Update	✔ Compliant	Satisfied ⓘ
Mumps	Update	✔ Compliant	Satisfied ⓘ
Physical Exam	Update	✔ Compliant	Satisfied ⓘ
Rubella	Update	✔ Compliant	Satisfied ⓘ
Supplemental Annual Health Assessment		✔ Compliant	Satisfied ⓘ
Varicella	Update	✔ Compliant	Satisfied ⓘ

Upload your Immunization and/or Titer results

Immunization Record ✕

Immunization Record **Upload Needed**

- Upload a readable official immunization record with your full name and date of birth on each page.
- Accepted upload formats in Portrait mode are: gif, jpg, png, pdf.
- Do not upload MS Word documents.

Status: Upload Required

Upload

Upload

Click here to
upload the
document

Cancel

Save

Upload your Immunization and/or Titer results

Immunization Record ×

Immunization Record **Upload Needed**

- Upload a readable official immunization record with your full name and date of birth on each page.
- Accepted upload formats in Portrait mode are: gif, jpg, png, pdf.
- Do not upload MS Word documents.

Status: Upload Required

Upload

Click here to save the document

Repeat until all documents are uploaded

You also **MUST** complete the following documents:

- ▶ Student Health Form
- ▶ Record of Medical Examination
- ▶ Allergy History Screening Form
- ▶ Meningococcal Vaccine Response Form
- ▶ Release of Information Form for Students
- ▶ TB test results if completed prior to orientation

To submit these documents, follow the steps on the following slides...

Click on 'Messages'

SUNY Upstate Medical University

Home

Profile

Appointments

Handouts

Messages

Letters

Survey Forms

Immunizations

Log Out

Click on 'New Message'

New Message

Refresh

Read

From

No Current Messages

Click on 'I want to send a message to the Nurse'

Select Communication Option

Please choose from the following options:

- I want to send a message to the **Nurse**.
- I want to communicate with a **clinician** for some **other** reason.

Continue

Cancel

For the subject, write 'New Student Documents'

Recipient: NURSE I
Message Type: Standard Secure Message
Subject:
Attachments:

Please compose your message in the space below:

Attach the following documents individually by clicking ‘Add attachment...’

- ▶ Student Health Form
- ▶ Record of Medical Examination
- ▶ Allergy History Screening Form
- ▶ Meningococcal Vaccine Response Form
- ▶ Release of Information Form for Students
- ▶ TB test results if completed prior to orientation

Recipient: NURSE I
Message Type: Standard Secure Message
Subject:
Attachments:

Please compose your message in the space below:

Upload may take
up to a minute

When all documents have been added, click 'Send'

Recipient: NURSE I

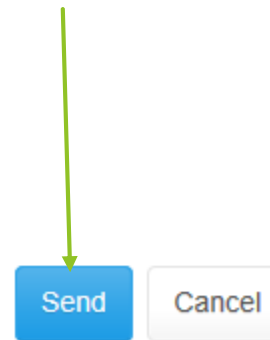
Message Type: Standard Secure Message

Subject:


Attachments:

Add attachment...

Please compose your message in the space below:

























How will we communicate with you regarding your medical clearance?

- ▶ Our staff will send you messages through the portal if there are any issues with your documentation.
- ▶ You can enter the Medical Clearances section of the portal to view your compliance.
- ▶ Compliance (Under Medical Clearances tab) will appear with a green colored  when documents have been reviewed and accepted.

Please use the Immunization Records "Update" button below to upload proof of any dates that you have entered in the Immunization fields.

Overall Clearance Status:  Satisfied

Items required for clearance:

Clearance		Status	Details
AHA Questionnaire	Update	 Compliant	Exempt: AHA Up To Date 
Allergy History Screening	Update	 Compliant	Satisfied 
Drug Screen		 Compliant	Satisfied 
Immunization Record	Update	 Compliant	Satisfied 
Influenza	Update	 Compliant	Satisfied 
Measles	Update	 Compliant	Satisfied 
Mumps	Update	 Compliant	Satisfied 
Physical Exam	Update	 Compliant	Satisfied 
Rubella	Update	 Compliant	Satisfied 
Supplemental Annual Health Assessment		 Compliant	Satisfied 
Varicella	Update	 Compliant	Satisfied 

Please regularly check
your Outlook Email for any
messages from Student
Health



Welcome

to SUNY Upstate Medical University we
look forward to being a part of your
Academic Career!

Student Health Services