

**COURSE REQUIREMENTS
 CLASS OF 2016**

Students in the Class of 2016 are required to complete the following clinical training.

Clerkships (2014-2015)	Syracuse credits	Binghamton Credits
Medicine	10	10
Family Medicine	5	5 (longitudinal)
Psychiatry	5	5
Pediatrics	5	5
Neuroscience	5	5
Obstetrics/Gynecology	5	5
Surgery and Subspecialties	8	8
Emergency Medicine	2	2
Clinical Bioethics	1	1
Population Health for Physicians	0.5	0.5
Requirements for 2015-2016		
Electives	25	25
March into Residency*	3	3

All students may take more than the required number of elective credits. Each elective is listed under the department offering it (departments are listed alphabetically). It is imperative to identify the courses you select by their appropriate code numbers in order to correctly prepare your schedule. A two digit code number is assigned to each department. Code numbers ending in "00" are clerkships, the other numbers are electives offered by the department. The following policies outline the elective requirements and will guide students as they select course schedules:

1. Two credits of the required 25 elective credits must be a basic science selective. The basic science selective requirement may only be fulfilled after six months of clinical coursework has been completed. This selective may be chosen from a list of pre-approved basic science selectives. Alternatively, a student can petition that a unique elective be reviewed for potential approval as a basic science.
2. Only 16 of the required 25 clinical elective credits may be taken in any one department. At least nine elective credits must be from a different department(s). If more than the minimum of 25 elective credits are earned, then more than 16 elective credits can be in the same department, as long as at least nine credits are from another department(s). Elective credits earned during the pre-clinical years may count towards fulfilling the requirement of nine elective credits outside the same department.
3. At least 13 elective credits must be as an intramural experience (sponsored by an Upstate faculty member)
4. A maximum of six of the required elective credits may be taken in the pre-clinical years and count toward fulfilling graduation requirements. If more than six elective credits are earned in the pre-clinical years, all will be on the academic transcript even though they do not fulfill graduation requirements. Electives taken in the pre-clinical years must be taken on a pass-fail basis, unless petitioned by the sponsoring faculty to be taken for a grade.
5. Standard electives have one credit assigned for each week of training. Credit assignment for electives may be found in each description of electives included in the Course Selection Book. Exceptions require a written approval from the elective sponsor and the corresponding department chair.
6. All extramural electives that are existing electives at LCME accredited medical schools must have prior approval from the host school or confirmation of acceptance in the Visiting student Application Service

(VSAS). Students must complete an add/drop form and submit the description of the course from the hosting school's website or course catalogue if the elective was not accepted through VSAS. All extramural electives taken at sites other than LCME accredited medical schools should be processed as Unique Electives.

7. All extramural electives which are not existing electives at LCME accredited medical schools, and all intramural electives which do not appear in the Course Selection Book (both hereafter titled unique electives), must have prior approval of the sponsor of the proposed elective and the Associate Dean for Curriculum. Students must complete an add/drop form and a Request for Approval of Unique Elective form. The request for such approval must be submitted at least six weeks prior to the start of the proposed unique elective. No retroactive credit will be awarded.
8. Students wishing to engage in an Upstate related international elective (research, global health experience, or service learning activity) for academic credit must complete and have approved both the Unique Elective form the Study Abroad Contract. The Study Abroad contract must be approved by the Assistant Registrar/International Student Advisor. The contract outlines several requirements students must fulfill before being approved for Upstate related international travel. Failure to have the Study Abroad contract approved prior to engaging in international experiences will disallow a student from earning academic credit.
9. Any changes in course schedules such as adding and dropping electives should be made by the student at least six weeks before they anticipate taking the elective. This also includes extramural electives, and those which may not appear in the Course Selection Book. Electives as listed in the Course Selection Book may be added or dropped through MyUpstate. For all others, an Elective Add/Drop form should be submitted to the Registrar's Office (Syracuse) or the Student Affairs Office (Binghamton). Forms are available on the Registrar's Office website or the Registrar's Office and the Binghamton Campus Student Affairs Office.
10. Under no circumstances will a student be permitted to take two electives at the same time unless one is a concurrent elective. It is the student's responsibility to inform elective sponsors and coordinate requirements for both the elective and concurrent elective so as to not infringe upon the educational experience of either elective.
11. Students must meet all prerequisites of a course (unless waived by the course director) before they will be permitted to take the course.
12. It is possible to complete the academic requirements for the M.D. in less than 8 semesters. However, be advised that, nonetheless, Upstate requires payment of a minimum of eight semesters of tuition for completion of the M.D. degree. This policy is in lieu of the more cumbersome method of charging for credit overloads in each semester, or charging for separate tuition for summer semesters. The exception to this is transfer students and students who are admitted with advanced standing. These students must pay two semesters of tuition for every year of medical education completed at SUNY Upstate Medical University.

*March into Residency, although taken in the fourth year, is a required course. Therefore, the three credits of March into Residency DO NOT count toward fulfilling the 25 required elective credits.