

## ARREST/INCARCERATION

The arrest of a student could result from an incident that occurs on or off campus by University Police or other local police agency. The Chief of University Police will notify the Dean of Student Affairs if a student is arrested on campus or if s/he is informed of a student being arrested off campus.

### WHAT TO DO:

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If you are informed of the arrest of a student:

- Obtain as much information as possible from the person informing you of the arrest.
- Notify the **Dean of Student Affairs** (315-464-4816), who will in turn notify University Police and the College Judicial Coordinator.
- **DO NOT** talk to the media about any information you have been given.

If a student is incarcerated, the Dean of Student Affairs will notify appropriate offices depending on the severity of the situation. The Dean will also make contact with the student when appropriate.

