

CHARTER FOR VAP SUB-GROUP

1. **Team Members (by title):**

Service Line/area members as assigned, and clinical representatives as appropriate.

2. **Purpose and /or Goals:**

The Value Analysis Sub-Group will be responsible for evaluating supplies and equipment with the goal of ensuring both fiscal responsibility and positive patient outcomes.

3. **Who the team reports to:**

VAP Core Group

4. **Tasks that need to be accomplished:**

- X Conduct product and/or equipment evaluations
- X Ensure time lines for product evaluations are met
- X Subgroup will ensure all aspects of the evaluations are conducted objectively and fairly
- X Develop a Product Fact Sheet for each product to be evaluated (template will be provided)
- X Analyze and summarize each product evaluated
- X Prepare Summary Report for the overall evaluation, including recommendations for product disposition
- X Make recommendations for implementation and suggested methods for any staff training required
- X Determine what policy/procedures need to be revised or created
- X Identify all end users impacted

5. **Time line:**

Initial time line to be determined by the VAP Coordinator and Subgroup Facilitator. Any adjustments necessary will be determined by the Subgroup and communicated to the VAP Coordinator.

