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Miscellaneous: Elevator Cleaning

Purpose: To clean elevators within the facility.

Procedure:

1. High dust vents, ledges and lights. Lights should be working properly.
2. Clean wall panels with cleaning solution. Dry panels, removing all finger marks and smudges.
3. Use stainless steel cleaner on panels. Avoid streaks and dry to a shine.
4. Vacuum carpet.
5. Damp mop and spray buff tile. Wipe corners and edges.
6. Remove all stubborn soil with a track brush. (Use green hand pad daily to shine tracks and avoid buildup).
7. Vacuum door tracks with crevice tool.
8. Clean outer doors with cleaning solution. Dry doors to avoid streaking.
9. Check guard rails and between rail and wall for gum.
10. Self inspect area.
11. Clean equipment and store in an orderly fashion.

References: None Cited