
Issue Date:	November 11, 1998	Procedure Number:
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Patient care: Emergency Department

Purpose: To ensure ER rooms and cubicles are cleaned frequently throughout the day. To ensure that cleaning and dusting of the Emergency Department is done on a continual basis. To ensure that the lobby is clean and well maintained on a daily basis, to include; floors, windows, restrooms, furniture and triage area. Cleaning all surfaces with quat stat and saturated cloth.

Procedure:

1. Strip stretcher, clean as described in bed/stretcher cleaning process.
2. Pull and empty all trash. Be sure to use both hands and hold the liner away from the body to avoid possible injury.
3. Wipe out waste receptacles and reline.
4. High dust ceilings, lights, ledges and vents.
5. Dust mop floors; begin in the far corner of the room and work back toward entrance. Be sure to dust mop under all furniture.
6. Spot clean walls to remove any dirt or smudges.
7. Spot clean glass with glass cleaner to present a clean, streak-free appearance.
8. Damp dust all furniture and ledges under 6 feet.
9. Clean restrooms as described in Restroom Cleaning section.
10. Check and refill all dispensers as needed.
11. Damp wipe exterior of all dispensers.
12. Place wet floor sign at the entrance of the room.
13. Damp mop floors using germicidal solution. Begin at the far corner of the room and work back toward the door. Remove wet floor sign after floor has dried.
12. Inspect for cleanliness and orderliness.
13. Make bed/stretcher, replace equipment - store equipment in a clean, orderly fashion.

References: None cited