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## **Patient care Windows & Window Fixtures: Hanging/Removal of Drapes**

**Purpose:** To hang and remove drapes and curtains, within the facility.

### **Procedure**

#### **To Hang:**

1. Remove drapes from cart and unfold, count grommet holes for exact number of hooks required.
2. Install correct number of drapery hooks.
3. For windows, ensure window is clean prior to hanging new drape.
4. Hang drapes on rod.
5. Adjust hooks and drapes for appearance.
6. Self inspect work.

### **Procedure**

#### **To Remove:**

1. Remove drapes from rods.
2. Remove drapery hooks.
3. Self inspect work.
4. Fold drapes and place in soiled linen bag.
5. Transport drapes to the laundry bin in basement for cleaning.

**References:** None Cited