Research Education and Training Requirements

Research Education and Training is offered through Blackboard and CITI (Collaborative Institutional Training Initiative)

1. What research education and training programs are available from Blackboard?
   - Laboratory Safety Course (UH333) *required for all PIs and lab personnel*
   - Blood Borne Pathogens (UH8794) *required for PIs and lab personnel working with BSL2 or greater agents*
   
   contact person: Michele O’Brien- Obrienm@upstate.edu

   *Blackboard courses need to be completed initially and at least annually thereafter.*

How do I find the Blackboard web site and courses?

The blackboard site is https://bb.upstate.edu

You can log into the site using your upstate ID and password.

2. What research education and training programs are available from CITI?

   Question 1: **Basic Course in the Protection of Human Subjects** (good for 3 years)
   contact person: Michele O’Brien- Obrienm@upstate.edu

   Question 2: **Human Subjects Refresher Course** (good for 3 years)
   contact person: Michele O’Brien- Obrienm@upstate.edu

   Question 3: **The CITI Lab Animal Welfare Course**
   contact person: Karen Coty- CotyK@upstate.edu

   Question 4: **Responsible Conduct of Research (RCR)** (good for 4 years)
   contact person: Michele O’Brien- Obrienm@upstate.edu

   Question 5: **Optional:** Good Clinical Practice Course (GCP)

   Question 6: **Conflict of Interest mini-course** (good for 4 years)
   contact person: Michele O’Brien- Obrienm@upstate.edu

   Question 7: **Shipping and Transport of Regulated Biological Materials** (good for 3 years)
   contact person: Michele O’Brien- Obrienm@upstate.edu

   Question 8: **Optional:** Humanitarian Use Devices (HUDs)

   Question 9: **Optional:** Consent and Subject Recruitment Challenges

   Question 10: **Optional:** Clinical Research Coordinator (CRC)

   *Note: Once you have chosen your course(s), click “Submit” at the bottom of the page*

   *CITI notifies you automatically 3 months prior to when you need to update your training by completing the appropriate course or refresher.

How do I find the CITI web site and modules?

The CITI web site is www.citiprogram.org

Once you have registered on the site, you may log in by entering your user name and password. On the Main Menu in the box “My Learning Tool for SUNY Upstate Medical University”, click on “Add a Course or Update Learner Groups”. This will bring you to questions 1 – 8 to choose your courses.
If I have completed CITI courses with another institution, can the courses be transferred to Upstate?
Yes. After you log-in, add “SUNY-Upstate Medical University” to your affiliations by clicking the link under your completed courses.

3. What research education/training programs am I required to successfully complete?

- **RCR** (question 4): Required for all individuals, designated by the principal investigator, who are involved in basic / translational research AND all individuals listed on the Registration Form for IRB Review.

- **Conflict of Interest Mini-Course** (question 6): Required for all individuals, designated by the principal investigator, who are involved in basic / translational research with PHS funding AND all individuals listed on the Registration Form for IRB Review with PHS funding.

- Other course requirements are dependent upon the type of research you are conducting (e.g., Protection of Human Subjects, Lab Animal Welfare, Blackboard, etc.).