



The Research Foundation for

The State University of New York

UPSTATE MEDICAL UNIVERSITY

Clinical Trials Office Standard Operating Procedure
Institutional Fee Schedule
Effective 01/30/2017

Research Administration
Sponsored Programs
Clinical Trials

750 East Adams Street
Syracuse, New York 13210
Phone 315-464-5476

www.upstate.edu/research

The attached fee schedule represents our Institutional Fees that should be charged for all Clinical Trials, and should be negotiated in all budgets, at the following rates. The Sponsored Programs Office will invoice for all initial and Institutional fees, upon study startup.

Table with 2 columns: Service and Fee. Rows include IRB Review (\$3000), Pharmacy Review and Setup (\$2000 annual), Radiology Review (\$750 initial), Clinical Trials Office Review (\$500 initial), Study Startup and Closeout (Dependent upon study), File Archival (Dependent upon study), and Institutional Overhead Rate (28%).

Other fees to be included, as appropriate: Regulatory Maintenance, IRB Amendment, IRB Renewal and Advertising.

If you have any questions, or would like further information regarding our institutional fees, please contact Danielle Doll at (315) 464-4396.

Sincerely,

Danielle T. Doll (handwritten signature)

Danielle T. Doll
Clinical Trials Administrator