

# NOTICE TO EMPLOYEES

## STANDARDS FOR PROTECTION AGAINST RADIATION



### YOUR EMPLOYER'S RESPONSIBILITY

The transfer, receipt, possession or use of all sources of ionizing radiation in the State of New York is controlled by the applicable rules, regulations and orders of either the New York State Departments of Labor or Health or the New York City Department of Health. These agencies require either the registration or licensing of all significant radiation sources, and they require your employer to post or otherwise make available to you a copy of the applicable regulations, license and registration and the operating procedures applying to the work in which you are engaged and to explain relevant provisions to you. The applicable regulation in this installation is Part 16 of the New York State Sanitary Code.

### YOUR RESPONSIBILITY AS A WORKER

You should familiarize yourself with the provisions of the New York State Sanitary Code, license and registration and the operating procedures which apply to the work in which you are engaged. You should observe these provisions for your own protection and the protection of your co-workers.

### WHAT IS COVERED BY THESE REGULATIONS

1. Limits on exposure to radiation and radioactive material in controlled and uncontrolled areas;
2. Measures to be taken after accidental exposure;
3. Personnel monitoring, surveys and equipment;
4. Caution signs, labels and safety interlock equipment;
5. Exposure records and reports; and
6. Related matters.

### REPORTS ON YOUR EXPOSURE TO RADIATION

If you work where personnel monitoring equipment is required, the New York State Department of Health requires your employer to provide you, upon request, a written report of your exposure to radiation both annually and at the time that you terminate employment. The New York State Department of Health also requires your employer to give you a written report if you receive any exposure in excess of the limits set for occupational exposure.

### INSPECTIONS

All activities licensed or registered with the regulatory agencies in the State of New York are subject to inspection by representatives from these agencies.

### INQUIRIES

Inquiries dealing with matters outlined above can be directed to:

Bureau of Environmental Radiation Protection  
New York State Department of Health  
547 River Street, Room 530  
Troy, NY 12180-2216  
(518) 402-7570

## POSTING REQUIREMENT

Copies of this notice must be posted where employees working in or frequenting any portion of controlled areas can observe a copy on the way to or from their place of employment. Copies of Part 16 and other applicable documents, if not posted, are available for review at the following location:

Radiation Safety Office  
636 West Basement  
University Hospital