<table>
<thead>
<tr>
<th>STATE HOLIDAY TYPE KEY:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RED:</strong> All Upstate units and departments on holiday schedule, staffing for essential services only. Eligible employees in CSEA and PEF bargaining units scheduled or directed to work on red holidays will earn a compensatory day off to be used at a mutually convenient date, or will earn additional pay for time worked based on chosen option. Eligible employees in the ULP bargaining unit, Research Foundation (RF) and Management/Confidential (M/C) designated employees who are required to work, shall receive a compensatory day off to be used at a mutually convenient date. For eligible CSEA and PEF represented employees, the day after Thanksgiving is designated by the President of Upstate as a floating holiday in lieu of Washington’s Birthday (observed). All other eligible employees (CSEA, PEF, RF, and M/C) whose requests for time off are approved must charge the time to appropriate accruals. Employees who wish to work must be permitted to do so if it is their normally scheduled workday.</td>
</tr>
<tr>
<td><strong>GREEN:</strong> All hospital services, units and departments continue on regular operating schedules. All other Upstate units and departments must be operative. Departments must: (1) canvas for volunteers; then (2) assign employees on a seniority basis (job function and shift) for staffing sufficient to maintain regular operations. Eligible CSEA and PEF represented employees scheduled or directed to work will earn a compensatory day off to be used at a mutually convenient date or will earn additional pay for time worked based on chosen option. Eligible RF unclassified M/C and ULP represented employees required to work, shall be granted a compensatory day off for use at a mutually convenient date. Washington’s Birthday (observed) shall be a regular workday for ULP represented employees. For ULP and CSEA (ASU &amp; OSU) only represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.</td>
</tr>
<tr>
<td><strong>PALE GREEN:</strong> For all Upstate units and departments, the State has designated this day as a floating holiday for eligible employees. This designation will apply to both eligible State and RF employees. Employees who are not scheduled to work or are scheduled or directed to work who are eligible to observe holidays, will receive a compensatory day off to be used at a mutually convenient date. The floating holiday may be changed in quarterly increases for CSEA and PEF represented employees. The accrued holiday must be used no later than February 11, 2017, for CSEA and PEF represented employees.</td>
</tr>
</tbody>
</table>

**WHEN A HOLIDAY FALLS ON A SUNDAY, IT IS GENERALLY OBSERVED ON THE NEXT WORKDAY.**

This holiday calendar can also be found on this site:  
http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf

### 2016 CALENDAR

#### JANUARY

- **New Year’s Day**: January 1
- **Martin Luther King, Jr. Day**: January 18
- **Presidents’ Day**: February 15
- **Presidents’ Day**: February 15

#### MAY

- **Memorial Day**: May 30, 2016
- **Easter**: March 27, 2016
- **Tax Day**: April 18, 2016
- **Memorial Day Weekend**: May 26-29
- **Memorial Day Weekend**: May 26-29

#### SEPTMBER

- **Labor Day**: September 5
- **Sept. 11 - 14**: Memorial Day Weekend
- **Holy Week**: April 18-22
- **Easter**: March 30
- **Holy Week**: April 18-22

#### OCTOBER

- **Columbus Day**: October 10
- **Veterans Day**: November 11
- **Thanksgiving**: November 24
- **Thanksgiving**: November 24
- **Thanksgiving**: November 24

#### NOVEMBER

- **Veterans Day**: November 11
- **Thanksgiving**: November 24
- **Veterans Day**: November 11
- **Thanksgiving**: November 24
- **Thanksgiving**: November 24

#### DECEMBER

- **Christmas Day**: December 25
- **Christmas Day**: December 25
- **Christmas Day**: December 25
- **Christmas Day**: December 25
- **Christmas Day**: December 25
**UPSTATE MEDICAL UNIVERSITY**

**ACADEMIC CALENDARS**

**COLLEGES OF MEDICINE • HEALTH PROFESSIONS • NURSING • GRADUATE STUDIES**

This holiday calendar can also be found on this site: [http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf](http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf)

### SPRING 2016

**COLLEGE**

CGGS/CHP/CON

Dec 21 - Jan 8

Nonmatriculated Student Registration

CGGS/CHP

Mon Jan 4

SPRING SEMESTER Begins

CGGS/CHP

Mon Jan 11

30% Tuition Liability for CHP and CGGS courses

CGGS/CHP

Fri Jan 15

Last Day to Add or Drop courses without a late fee

CHP

Fri Jan 15

Last Day to Drop a full semester course without a grade

All

Mon Jan 18

Martin Luther King Day - No Classes*

CON

Tues Jan 19

SPRING SEMESTER Begins Nursing Courses

CGGS/CHP

Tues Jan 19

50% Tuition Liability for CHP and CGGS courses

CGGS/CHP

Mon Jan 25

70% Tuition Liability for CHP and CGGS courses

CON

Mon Jan 25

30% Tuition Liability for CON courses

CON

Fri Jan 29

Last Day to Add or Drop CON course without a late fee

CGGS/CHP

Mon Feb 1

100% Tuition Liability for CHP and CGGS courses

CON

Mon Feb 1

50% Tuition Liability for CON courses

CON

Mon Feb 8

70% Tuition Liability for CON courses

CON

Mon Feb 15

100% Tuition Liability for CON courses

CHP

Sat Feb 20

Spring Vacation Begins Persuasion Sr and Rad Ther Sr Students

CHP/CON

Sat Feb 27

Spring Vacation Begins (except 3rd year DPT, Persuasion Sr, PA and Rad Ther Sr)

CHP

Mon Feb 29

Classes Resume Persuasion Sr and Rad Ther Sr Students

CHP/CON

Mar 7-18

Summer Semester Open Enrollment - Matriculated Students

CGGS/CHP

Sat Mar 12

Spring Break Begins Graduate Studies Students and PA Students

CON/CHP

Mar 21 - April 8

Fall Semester Open Enrollment - Matriculated Students

CGGS/CHP

Mon Mar 21

Classes Resume Graduate Studies Students and PA Students

CHP

Wed Mar 23

75% of the Semester Completed (WP/WF grades assigned)

COM

Fri Mar 25

Last Day of Classes MSIII

All

Fri Mar 25

Good Friday - contact faculty if unable to attend due to religious beliefs

CON

Wed Mar 30

75% of the Semester Completed (WP/WF grades assigned)

CHP/CON

Mon April 18

Last Day of Class except DPT Year 3, PA & Med Scholars Year 1

CHP/CON

Tues April 19

Study Day

CHP/CON

Apr 20-25

Final Exam (No exams on Sunday)

All

Apr 23-30

Passover - contact faculty if unable to attend due to religious beliefs

CHP/CON

Thur April 28

Student Evaluation Committee Meeting

CON/CHP/COM

Fri April 29

Spring Semester Ends - MSIV, Nursing, & Health Professions (except DPT Year 3, PA, & Med Scholars Year 1)

COM

Fri May 13

Spring Semester Ends MSIII

COM

Sun May 22

Semester Ends MSIII and MSIV

All

Sun May 22

Commencement Ceremony

All

Sun May 22

Degree Conferral for Spring Graduates

All

Sun May 30

Memorial Day - No Classes

COM/CGGS/CHP

Fri June 3

Semester Ends Graduate Studies, DPT Year 3, PA & Med Scholars Year 1

All

Mon June 20

Alternate Degree Conferral for Spring Graduates

### FALL 2016

**COLLEGE**

CHP/CON

Apr 18 - May 6

SUMMER SEMESTER Begins

CHP/CON

Mon May 2

SUMMER SEMESTER Begins

CHP/CON

Fri May 6

Last Day to Add or Drop courses without a late fee

CHP/CON

Fri May 6

Last Day to Drop a full semester course without a grade

CHP/CON

Mon May 9

30% Tuition Liability for full semester courses

CHP/CON

Mon May 16

50% Tuition Liability for full semester courses

CHP/CON

Mon May 23

70% Tuition Liability for full semester courses

All

Mon May 30

Memorial Day - No Classes

CHP/CON

Tues May 31

100% Tuition Liability for full semester courses

CHP

Sat June 11

Med Tech & Med Biotech Vacation begins

CHP

Sat June 18

Perfusion vacation begins

CHP

Mon June 20

Med Tech & Med Biotech Classes Resume

CHP

Wed June 22

Last Day of Arts and Sciences Classes

CHP

Mon June 27

Perfusion Classes Resume

CHP

Wed June 29

Last Day of Classes for Nursing

CHP

Thurs June 30

Last Day of Classes for Medical Imaging BPS

All

Mon July 4

Independence Day Observed - No Classes

CHP

Fri July 15

Last Day of Classes Respiratory Care

CHP

Fri July 22

Last Day of Classes Med Tech Jr & Med Biotech Jr

CHP

Fri July 29

Last Day of Classes for Medical Imaging BS

CHP

Fri Aug 5

Last Day of Classes for Med Ther Jr

CHP

Fri Aug 12

Last Day of Classes for Med Ther F and Transitional DPT

CHP

Tues Aug 16

Student Evaluation Committee Meeting

CHP/CON

Tues Aug 16

Summer Semester Ends

All

Tues Aug 30

Degree Conferral for Fall Graduates

**SUMMER SEMESTER Begins**

**NONMATRICULATED STUDENT REGISTRATION**

**FINANCIAL AID SCHEDULE**

- [http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf](http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf)

### COLLEGE CODES

CGGS College of Graduate Studies

CHP College of Health Professions

COM College of Medicine

CON College of Nursing

Note: COM MSIII and MSIV students should refer to holiday policy for time off

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**TENTATIVE**

Deadline to Sit for USMLE Step 1

Clinical Orientation MS III (Required) **Syracuse students only**

MS III & IV Fall Semester Begins

Memorial Day - No Classes

New Student Orientation (as assigned)

Fall Semester Begins for “Long Fall” Programs

Independence Day Observed - No Classes

Eid al-Fitr - contact faculty if unable to attend due to religious beliefs

Fall Semester Open Enrollment - Matriculated Students

New Student Orientation (as assigned)

MSI and MSII Fall, Med Scholars Semester Begins

Nonmatriculated Student Registration

New Student Orientation (as assigned)

**FALL SEMESTER Begins (except as otherwise noted)**

30% Tuition Liability for full semester courses

Last Day to Add or Drop courses without a late fee

Last Day to Drop a full semester course without a grade

Labor Day - No Classes

50% Tuition Liability for full semester courses

Eid al-Adha - contact faculty if unable to attend due to religious beliefs

70% Tuition Liability for full semester courses

100% Tuition Liability for full semester courses

Rosah Hashanah - No Classes COM, COM and CGGS; all others contact faculty if unable to attend due to religious beliefs

Columbus Day - No Classes

Fall Break - No Classes (Except PA students)

Yom Kippur - No Classes COM, COM and CGGS; all others contact faculty if unable to attend due to religious beliefs

Mid-Semester Grades Due

Spring Semester Open Enrollment-Matriculated Students

THANKSGIVING Vacation Begins

Classes Resume

Last Day of Classes

Study Day

Final Exams (No exams on Sunday)

Student Evaluation Committee Meeting

Fall Semester Ends

Fall Semester Ends

### FALL 2016

**SUMMER SEMESTER Begins**

**NONMATRICULATED STUDENT REGISTRATION**

**FINANCIAL AID SCHEDULE**

- [http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf](http://www.upstate.edu/payroll/pdf/calendar/general/upstate_annual_calendar.pdf)