

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
<b>January</b>						
New Year's Day* 1	New Year's Day (observed) 2	3	4	Employee Orientation 5	Clinical Orientation 6	7
8	9	Employee Orientation 10	Clinical Orientation 11	12	13	14
15	Dr. Martin Luther King, Jr. Day 16	17	18	Employee Orientation 19	Clinical Orientation 20	21
22	23	24	25	26	27	28
29	30	31				
<b>February</b>						
BLACK HISTORY MONTH			1	Employee Orientation 2	Clinical Orientation 3	4
5	6	Father Daughter Valentine Ball 7	8	Employee Orientation 9	Clinical Orientation 10	11
12	Lincoln's Birthday (observed)** 13	14	15	Employee Orientation 16	Clinical Orientation 17	18
19	Washington's Birthday (observed) 20	21	Ash Wednesday 22	23	24	25
26	27	28	29			
<b>March</b>						
				Employee Orientation 1	Clinical Orientation 2	3
4	5	6	7	8	9	10
11	12	Employee Orientation 13	Clinical Orientation 14	15	16	17
18	19	20	21	22	23	24
25	26	Golisano Children's Hospital Open House 27	28	Employee Orientation 29	Advocates Mystery, Malt & Merlot/ Clinical Orientation 30	American Heartwalk 31
<b>April</b>						
1	2	3	4	5	6	7
Palm Sunday				Good Friday	Passover Begins	
8	9	10	11	Employee Orientation 12	Clinical Orientation 13	14
Easter					Passover Ends	
National Volunteer Week (April 15-21) 15	16	17	18	Employee Orientation 19	Clinical Orientation 20	21
22	23	24	Administrative Professionals Day 25	Employee Orientation 26	Clinical Orientation 27	28
29	30					

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
<b>May</b>						
INTERNATIONAL MONTH	O	On	My	O	wn	T
6	7	8	9	10	11	12
Nat'l Nurses and Nat'l Hospital Weeks (May 6-12) 6	7	8	9	Employee Orientation 10	Clinical Orientation 11	12
13	14	15	16	Advocates Annual Meeting & Luncheon/ Employee Orient. 17	Clinical Orientation 18	19
Mother's Day 13	14	15	16	17	18	19
Awards Ceremonies & Commencement Miracle Ride 20	21	22	23	Employee Orientation 24	Clinical Orientation 25	26
27	28	29	30	31		
Memorial Day 27	28	29	30	President's Employee Recognition Awards 31		
<b>June</b>						
					1	2
					Paige's Butterfly Run	
3	4	5	6	Employee Recognition Day/ Employee Orientation 7	Clinical Orientation 8	9
10	11	12	13	Employee Orientation 14	Clinical Orientation 15	16
17	18	19	20	Employee Orientation 21	Clinical Orientation 22	23
Father's Day 17	18	19	20	21	22	23
24	25	26	27	28	29	30
<b>July</b>						
1	2	3	Independence Day 4	Employee Orientation 5	Clinical Orientation 6	7
8	9	10	11	Employee Orientation 12	Clinical Orientation 13	Lukie's Holes for Hope 14
15	16	17	18	Employee Orientation 19	Clinical Orientation 20	21
22	23	24	25	26	27	28
29	30	31				
<b>August</b>						
			1	Employee Orientation 2	Clinical Orientation 3	4
5	6	7	8	9	10	11
12	13	14	15	Employee Orientation 16	Clinical Orientation 17	18
19	20	21	22	23	24	25
26	27	28	29	Employee Orientation 30	Clinical Orientation 31	

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
<b>September</b>						
HISPANIC/LATINO HERITAGE MONTH (Sept. 15 - Oct. 15)						1
2	Labor Day 3	4	5	6	7	8
9	10	11	Fall Faculty Convocation/ Miracle Jeans Day 12	Employee Orientation 13	Clinical Orientation 14	15
16	17	18	19	20	21	22
Rosh Hashanah 16	17	18	19	Uppstate Cancer Symposium/ Clinical Orientation 20	21	Sept. 21 & 22 Coll. of Medicine Hournon Weekend 22
23	24	25	26	Employee Orientation 27	Clinical Orientation 28	29
30			Yom Kippur			
<b>October</b>						
	1	2	3	4	5	6
7	8	9	10	Employee Orientation 11	Clinical Orientation 12	13
Alyssa's Run 7	Columbus Day 8	9	10	11	12	13
14	15	16	17	Employee Orientation 18	Clinical Orientation 19	20
21	22	23	24	Employee Orientation 25	Clinical Orientation 26	27
28	29	30	31			
<b>November</b>						
NATIVE AMERICAN MONTH				1	2	3
4	5	Election Day** 6	7	Employee Orientation 8	Clinical Orientation 9	10
11	Veteran's Day (observed) 12	13	14	Employee Orientation 15	Clinical Orientation 16	17
18	19	20	21	Thanksgiving Day 22	Day After Thanksgiving 23	24
25	26	27	28	29	30	
<b>December</b>						
						1
						Upstate Gala 8
2	3	4	5	Employee Orientation 6	Clinical Orientation 7	8
9	10	11	12	13	14	15
Hanukkah Begins 9	10	11	12	13	14	15
16	17	Employee Orientation 18	Clinical Orientation 19	20	21	22
Hanukkah Ends 16	17	18	19	20	21	22
23	24	Christmas Day 25	26	27	28	29
30	31					

**STATE HOLIDAY TYPE KEY:**

\*When a holiday falls on a Sunday, it is generally observed on the following Monday for a New York State or Research Foundation employee who is entitled to time off with pay on days observed as holidays by the State as an employer.

\*\*The status of Lincoln's Birthday and Election Day as a floating holiday has not yet been determined by the State.

This information is subject to change pursuant to direction from the New York State Department of Civil Service and pending results of current contract negotiations.

**RED:** All Upstate units and departments on holiday schedule, staffing for essential services only. Eligible employees in CSEA and PEF bargaining units scheduled or directed to work on red holidays will earn a compensatory day off to be used at a mutually convenient date, or will earn additional pay for time worked based on chosen option. Eligible employees in the UUP bargaining unit, Research Foundation (RF) and Management/ Confidential (M/C) designated employees who are required to work, shall receive a compensatory day off to be used at a mutually convenient date. For eligible CSEA and PEF represented employees, time worked on Thanksgiving and/or Christmas will be earned (compensatory time or additional compensation, based on employee's chosen option) at a rate of time and one-half. Eligible UUP represented employees, who are required to work Thanksgiving and/or Christmas shall be granted one and one half compensatory days off to be scheduled at times mutually convenient to the employee and Upstate. For UUP and CSEA (ASU and OSU only) represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.

**GREEN:** All hospital services, units and departments continue on regular operative schedules. All other Upstate units and departments must be operative. Departments must: (1) canvass for volunteers; then (2) assign employees on a seniority basis (job function and shift) for staffing sufficient to maintain regular operations. Eligible CSEA and PEF represented employees scheduled or directed to work will earn a compensatory day to be used at a mutually convenient date or will earn additional pay for time worked based on chosen option. Eligible RF, unclassified M/C and UUP represented employees required to work, shall be granted a compensatory day off for use at a mutually convenient date. Washington's Birthday (observed) shall be a regular workday for UUP represented employees. For UUP and CSEA (ASU & OSU only) represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.

**PINK:** All Upstate units and departments, including Hospital departments, are on adjusted staffing, based on departmental operating needs and provision of essential services. For UUP represented employees only, the day after Thanksgiving is designated by the President of Upstate as a floating holiday in lieu of Washington's Birthday (observed). All other eligible employees (CSEA, PEF, RF, and M/C) whose requests for time off are approved must charge the time to appropriate accruals. Employees who wish to work must be permitted to do so if it is their normally scheduled workday.

# ACADEMIC CALENDARS

## Colleges of Medicine • Health Professions • Nursing • Graduate Studies

### SPRING 2012

#### COLLEGE

COGS/CHP/CON		Dec 26 - Jan 13	Nonmatriculated Student Registration
<b>All</b>	<b>Mon</b>	<b>Jan 9</b>	<b>SPRING SEMESTER Begins</b>
<b>All</b>	<b>Mon</b>	<b>Jan 16</b>	<b>Martin Luther King Day - No Classes - Clinics Closed</b>
COGS/CHP/CON	Tues	Jan 17	30% Tuition Liability for full semester courses
COGS/CHP/CON	Fri	Jan 20	Last Day to Add or Drop courses without a late fee
CHP/CON	Fri	Jan 20	Last Day to Drop a full semester course without a grade
COGS/CHP/CON	Mon	Jan 23	50% Tuition Liability for full semester courses
COGS/CHP/CON	Mon	Jan 30	70% Tuition Liability for full semester courses
COGS/CHP/CON	Mon	Feb 6	100% Tuition Liability for full semester courses
CHP	Sat	Feb 25	Spring Vacation Begins Perfusion Sr and Rad Ther Sr Students
CHP/CON	Fri	Mar 2	Mid-Semester Grades Due
CHP/CON	Sat	Mar 3	Spring Vacation Begins (except 3rd year DPT & Perfusion Sr and Rad Ther Sr)
CHP	Mon	Mar 5	Classes Resume Perfusion Sr and Rad Ther Sr Students
COM	Sat	Mar 10	Spring Vacation Begins MSI Students
CHP/CON	Mon	Mar 12	Classes Resume (except 3rd year DPT & Perfusion Sr and Rad Ther Sr)
CHP/CON		Mar 12 - Mar 23	Summer Semester Open Enrollment - Matriculated Students
COM/COGS	Sat	Mar 17	Spring Vacation Begins MSII and Graduate Studies Students
COM	Mon	Mar 19	Classes Resume MSI students
CHP/CON		Mar 26 - Apr 13	Fall Semester Open Enrollment - Matriculated Students
COM/COGS	Mon	Mar 26	Classes Resume MSII and Graduate Studies Students
CHP/CON	Wed	Mar 28	75% of the Semester Completed (WP/WF grades assigned)
COM	Mon	Apr 2	Spring Vacation Begins MSIII and MSIV Students
<b>All</b>	<b>Fri</b>	<b>Apr 6</b>	<b>Good Friday - contact faculty if unable to attend due to religious beliefs</b>
<b>All</b>		<b>Apr 7 - Apr 14</b>	<b>Passover - contact faculty if unable to attend due to religious beliefs</b>
COM	Mon	Apr 9	Classes Resume MSIII and MSIV Students
CHP/CON	Mon	Apr 23	Last Day of Classes except DPT Year 3, PA, & Med Scholars Year 1
CHP/CON	Tues	Apr 24	Study Day
CHP/CON		Apr 25 - Apr 30	Final Exams (No exams on Sunday)
CHP/CON	Thur	May 3	Student Evaluation Committee Meeting
CON/CHP/COM	Fri	May 4	Spring Semester Ends - MSIV, Nursing, & Health Professions (except DPT Year 3, PA, & Med Scholars Year 1)
COM	Fri	May 11	Spring Semester Ends MSII
<b>All</b>	<b>Sun</b>	<b>May 20</b>	<b>COMMENCEMENT Ceremony</b>
<b>All</b>	<b>Sun</b>	<b>May 20</b>	<b>Degree Conferral for Spring Graduates</b>
<b>All</b>	<b>Mon</b>	<b>May 28</b>	<b>Memorial Day - No Classes - Clinics Closed</b>
COM/COGS/CHP	Fri	June 8	Semester Ends MSI, Graduate Studies, DPT Year 3, PA & Med Scholars Year 1
<b>All</b>	<b>Wed</b>	<b>June 20</b>	<b>Alternate Degree Conferral for Spring Graduates</b>
COM/CHP	Fri	June 29	Spring Semester Ends MS III

#### COLLEGE CODES

COGS	College of Graduate Studies
CHP	College of Health Professions
COM	College of Medicine
CON	College of Nursing

### SUMMER 2012

#### COLLEGE

CHP/CON		Apr 23 - May 11	Registration Begins - Non-Matriculated Students
CHP/CON	Mon	May 7	SUMMER SEMESTER Begins (except as otherwise noted)
CHP/CON	Fri	May 11	Last Day to Add or Drop courses without a late fee
CHP/CON	Fri	May 11	Last Day to Drop a full semester course without a grade
CHP/CON	Mon	May 14	30% Tuition Liability for full semester courses
CHP/CON	Mon	May 21	50% Tuition Liability for full semester courses
CHP/CON	Tues	May 29	70% Tuition Liability for full semester courses
CHP/CON	Tues	June 4	100% Tuition Liability for full semester courses
CHP	Mon	June 11	Transitional DPT New Students Summer Semester Begins
CHP	Sat	June 16	Med Tech & Med Biotech vacation begins
CHP	Sat	June 23	Perfusion vacation begins
CHP	Wed	June 27	Last Day of Arts and Sciences Classes
CHP	Mon	July 2	Perfusion, Med Tech, and Medical Biotech Classes Resume
CHP	Fri	July 6	Last Day of Classes for Medical Imaging BPS
CON	Tues	July 3	Last Day of Classes for Nursing
<b>All</b>	<b>Wed</b>	<b>July 4</b>	<b>Independence Day Observed - No Classes - Clinics Closed</b>
CHP	Fri	July 20	Last Day of Classes Respiratory Care
CHP	Fri	Aug 3	Last Day of Classes for Med Tech Jr, Med Biotech Jr, & Med Imaging BS
CHP	Fri	Aug 10	Last Day of Classes for Rad Ther Jr
CHP	Fri	Aug 17	Last Day of Classes for Perfusion and Transitional DPT
CHP	Tues	Aug 21	Student Evaluation Committee Meeting
CHP/CON	Tues	Aug 21	Summer Semester Ends
<b>All</b>	<b>Thur</b>	<b>Aug 30</b>	<b>Degree Conferral for Summer Graduates</b>

### FALL 2012

#### COLLEGE

<b>All</b>		<b>June 7 - June 8</b>	<b>Orientation (as assigned)</b>
<b>All</b>	<b>Mon</b>	<b>June 11</b>	<b>Fall Semester Begins for "Long Fall" Programs</b>
COM	Mon	July 9	Clinical Orientation MS III (Required)
COM/CHP	Mon	July 9	MS III & MS IV Fall Semester Begins
COGS		July 23 - Aug 3	Fall Semester Open Enrollment - Matriculated Students
COGS/CHP/CON		Aug 13 - Aug 31	Nonmatriculated Student Registration
<b>All</b>	<b>Sun</b>	<b>Aug 19</b>	<b>E'Id al-Fitre - contact faculty if unable to attend due to religious beliefs</b>
<b>All</b>		<b>Aug 23 - Aug 24</b>	<b>Orientation (as assigned)</b>
<b>All</b>	<b>Mon</b>	<b>Aug 27</b>	<b>FALL SEMESTER Begins (except as otherwise noted)</b>
<b>All</b>	<b>Mon</b>	<b>Sept 3</b>	<b>Labor Day - No Classes - Clinics Closed</b>
COGS/CHP/CON	Tues	Sept 4	30% Tuition Liability for full semester courses
COGS/CHP/CON	Fri	Sept 7	Last Day to Add or Drop courses without a late fee
CHP/CON	Fri	Sept 7	Last Day to Drop a full semester course without a grade
COGS/CHP/CON	Mon	Sept 10	50% Tuition Liability for full semester courses
COGS/CHP/CON	Mon	Sept 17	70% Tuition Liability for full semester courses
<b>All</b>	<b>Mon</b>	<b>Sept 17</b>	<b>Rosh Hashanah - No Classes COM and COGS; all others contact faculty if unable to attend due to religious beliefs</b>
COGS/CHP/CON	Mon	Sept 24	100% Tuition Liability for full semester courses
<b>All</b>	<b>Wed</b>	<b>Sept 26</b>	<b>Yom Kippur - No Classes COM and COGS; all others contact faculty if unable to attend due to religious beliefs</b>
<b>All</b>	<b>Mon</b>	<b>Oct 8</b>	<b>Columbus Day - No Classes - Clinics Closed</b>
CHP/CON	Tues	Oct 9	Fall Break - No Classes
CHP/CON	Fri	Oct 19	Mid-Semester Grades Due
CHP/CON		Oct 22 - Nov 9	Spring Semester Open Enrollment-Matriculated Students
<b>All</b>	<b>Fri</b>	<b>Oct 26</b>	<b>E'Id al-Adha - contact faculty if unable to attend due to religious beliefs</b>
CHP/CON	Fri	Nov 9	75% of the Semester Completed (WP/WF grades assigned)
<b>All</b>	<b>Thur</b>	<b>Nov 22</b>	<b>THANKSGIVING Vacation Begins</b>
<b>All</b>	<b>Mon</b>	<b>Nov 26</b>	<b>Classes Resume</b>
COGS		Nov 26 - Dec 7	Spring Semester Open Enrollment-Matriculated Students
CHP/CON	Mon	Dec 10	Last Day of Classes
CHP/CON	Tues	Dec 11	Study Day
CHP/CON		Dec 12 - Dec 17	Final Exams (No exams on Sunday)
CHP/CON	Thur	Dec 20	Student Evaluation Committee Meeting
<b>All</b>	<b>Fri</b>	<b>Dec 21</b>	<b>Fall Semester Ends</b>
<b>All</b>	<b>Wed</b>	<b>Jan 2</b>	<b>Degree Conferral for Fall Graduates</b>