# Upstate Parking Sticker order Form

**Date:** ________________  
**Department:** ______________________

**Number of stickers you would like ordered:**

- **$2.00 off Stickers**  
  **Number Sequence (Office use only)**: 
- **$3.00 off Stickers**  
  **Number Sequence (Office use only)**: 
- **$4.00 off Stickers**  
  **Number Sequence (Office use only)**: 
- **All Day Stickers N/C White**  
  ($14.00 charge to department)  
  (each sticker valid for one day of parking)  
  **Number Sequence (Office use only)**: 
- **No Charge Blue Stickers**  
  ($14.00 charge to department)  
  (each sticker valid for one day of parking)  
  **Number Sequence (Office use only)**: 
- **R-Lot Daily Passes**  
  ($3.00 each pass)  
  **Number Sequence (Office use only)**: 
- **250 Harrison Day Pass ($6.00)**  
  **Number Sequence (Office use only)**: 

**Please Print**

- **Account #:** ________________________  
  Attach completed yellow or blue card

- **Authorized Name:** ________________________  
  **Phone Ext.** ____________

- **Received By:** ________________________
  **Signature:** ________________________  
  **Date:** ________________

**OFFICE USE ONLY**

- **Order filled by:** ________________________  
  **Date:** ________________

- **Processed by:** ________________________  
  **Date:** ________________

- **Receipt #:** ________________________  
  **Date:** ________________

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Stickers are only to be used by patients and visitors of Upstate Medical University. Use of stickers by employees or students of Upstate Medical University would constitute a **THEFT OF SERVICE** from the University. Audits will be done at the booth to assure that this policy is being followed.