Commission on Cancer Survey
Applies to All Physicians

For our most recent survey held on June 17, 2015 by the American College of Surgeons: Commission on Cancer, Upstate has been awarded Three-Year Accreditation with Commendation. There are seven areas of possible commendation: clinical trial accrual, cancer registrar education, public reporting of outcomes, CAP protocols, nursing care, participation in the Rapid Quality Reporting System, and data submission/accuracy of data. Upstate has received seven out of seven possible commendations, is compliant in all required standards (four are not applicable to our program), and had no deficiencies. We anticipate we will be receiving the Gold Level Commendation certificate in a few weeks, and we are eligible to be considered for the "Outstanding Achievement Award" when the commission reviews all 2015 surveys in the spring of 2016.

The Upstate Cancer Program is presently an "Outstanding Achievement" designated program, which was achieved at each of our last three surveys. In fact, Upstate has, since the time of our re-accreditation in February 2003, received commendation in all eligible areas at each survey, and never had a deficiency. The "Outstanding Achievement Award" was established by the CoC in 2004. Upstate had already been surveyed the prior year. At the next three-year survey, and at each subsequent survey, Upstate has achieved the "Outstanding Achievement" designation. This represents over a decade of outstanding work and collaboration by the Upstate cancer team, and is a testament to the hardworking individuals who serve our patients each day. A commendable achievement by all.

Congratulations to the Upstate Cancer Program Team for successfully completing our Commission on Cancer survey and achieving full accreditation status!

Communicating to ED via Transfer and Triage Center
Applies to All Physicians

In an effort to increase efficiency and flow into Upstate University Hospital, a new process for patients that are being sent to our Emergency Room (ED), from a Physician’s office or Urgent care center was instituted. As of June 1, 2015, if you have a patient at your office/urgent care that you would like transported to Upstate University Hospital, please utilize the Upstate Triage and Transfer Center at 315-464-5449 or 1-866-464-5449. This line will be answered by a registered nurse that will obtain basic information from you including the patient’s name, date
of birth, chief complaint, any diagnostic tests that have been completed and demographics of your location, to estimate time of arrival to the ED. The RN will then enter the patient into the Electronic Medical Record system here at Upstate University Hospital. If you would like to speak to an attending in the ED, this can be facilitated through the nurse.

This will help to prevent delays and ensure quality patient care to the patients that we serve. I know this is a change in the current process and there will be an adjustment period. If you call admitting, registration or the ED directly after June 1, 2015, as that is the current practice, you will be transferred to the Upstate Triage and Transfer Center. Please feel free to contact Joey Angelina, Nurse Manager, Upstate Triage and Transfer Center at 464-3981 (angelinj@upstate.edu) with any questions or concerns.

**Adult Subcutaneous Insulin Order Set**

Applies to Downtown Physicians

Hyperglycemia is frequently encountered in general medical and surgical wards and has been linked to adverse clinical outcomes, prolonged hospital length of stay and increased institutional care needs after discharge. Basal-bolus insulin protocols have become a standard of care to manage in-patient hyperglycemia and have been shown in peer-reviewed literature to improve glycemic control, reduce incidence of hypoglycemia and length of stay and improve morbidity and patient safety.

After successful implementation of the similar insulin basal-bolus pilot order-set for subcutaneous insulin for adult patients on floors 10 G (Medicine) and 2 N (PM & R), Upstate University Hospital is now ready to use the order-set hospital-wide starting September 1, 2015 for adult patients who are able to take meals orally.

Salient features of Upstate University Hospital order-set are

1. One basal (Glargine) and one bolus (Lispro) insulin.
2. Bolus (Lispro) insulin to be given within 30 min of patient consuming meals (rather than before meals).
3. Ability to order pre-selected dosing (taking into account patient characteristic and weight) or customize the dosing as appropriate for patient. Pre-selected dosing may be used for insulin naive patients. For patients who are already being treated with insulin and whose insulin requirements are significantly different from the available pre-selected dosing chart, customizable dosing option may be more appropriate.
4. Post-meal glycemic excursion depends on the carbs consumed in the meal. To take into consideration the variable meal intake when hospitalized, Bolus (Lispro) insulin dosing will have 3 categories

   i) patient who skips meal/NPO
   
   ii) patient who eats < =50 % of his meal
   
   iii) patient who eats > 50 % of his meal.

   Nurse caring for the patient will assess the meal consumption and give insulin accordingly.

5. Ability to subsequently modify insulin dosing if needed per glycemic monitoring.

Please contact Dr. Prashant Nadkarni with any comments /concerns or suggestions nadkarnp@upstate.edu. If immediate assistance is needed regarding how to order in EPIC, please contact on call Endocrinology fellow.

**Important EPIC Update for Surgical H&P’s**

Applies to All Surgeons

During a recent CMS survey at Upstate University Hospital Community Campus, the surveyors found a couple deficiencies on 2 documentation items. The surgical consent is a paper form scanned into the record after all signatures are documented. This requires manual dating and timing with the signatures which was missed by the providers on a few cases. Secondly, a History & Physical requirement for an Update Note was missed in a few patient medical records.

The Medical Staff Bylaws (MSB R-03) for History & Physical currently states:

... medical history and physical examination shall be completed, and placed within each patient’s medical record no more than 30 days before or 24 hours after admission, but prior to inpatient or outpatient surgery, whichever comes first. Also-

If the history and physical has been completed within 30 days before admission, an updated entry must be completed, in the patient’s medical record within 24 hours after admission but prior to surgery, by the attending physician or appropriately credentialed practitioner. The updated note must document any changes in the patient’s condition since the H&P was performed, or even that there is no change since the H&P was completed. The update must be dated and timed to verify it was completed within 24 hours and prior to the surgery....
This is not a new requirement. Prior to Epic, there used to be a yellow label used in Community’s OR to prompt an H&P Update Note. For a similar solution now, a new “H&P Interval or Update Note” has been created in Epic to accomplish the same for both campuses.

Please see attached instruction sheet. It will guide you to the H&P Interval Note so you may select the appropriate choice;

- Pt examined, no significant changes noted (or)
- Pt examined, significant changes are noted below and you can list changes.

This option will work with an Epic created H&P or an outside H&P sent in and scanned.

Please be sure to address this H&P requirement for the Update/Interval Note when relying on an H&P performed within 30 days before admission. Please also remember to date and time all paper documents like the surgical consent form.

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**H&P Interval Note**

Providers have the ability to create an H&P Interval Note for pre-operative patients using a note written in the last 30 days. This process can be completed from within the Pre-Op and Consult Navigator, along with other required pre-op documentation.

**Basic Workflow**

1. Access the Pre-Op tab within the Surgical activity.
2. Select H&P Interval Notes from the table of contents.
3. In the H&P Interval Notes section you’ll see all the notes attached to the current encounter, and from the last 30 days. Click the author of a note to expand and review it.
4. When you have found the note you wish to use for your Interval, select Add Interval.
   a. NOTE: You will not be able to add an Interval to a note that still needs cosignature.
5. The New Interval HP Note window will open, allowing you to review the note, select your service, and add your Interval comment.
6. Choose the appropriate selection from the drop-down list that populates in the field provided.
7. When you are ready to sign your interval note, click Accept and enter your password when prompted.
8. The interval note will now appear attached to the original note in the H&P Interval Notes section.

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**Alerts**

- **Alert** - Highest priority emergency communication; warrants immediate action or attention by the recipient.
- **High Advisory** - High priority does not warrant immediate action but recipients should be aware.
- **Advisory** - Provides very important information for a specific incident or situation that does not require immediate action.
- **Updates to Alerts and Advisories** - Provides updated information regarding an incident or situation unlikely to require immediate action.
- **Informational Message** - Provides timely information, important for review or serves as a reminder for an action that should be taken.
Leslie J. Kohman, MD, Receives 2015 St. George National Award

The American Cancer Society is pleased to announce that Leslie J. Kohman, MD is a recipient of the 2015 St. George National Award for their Eastern Division. The awardees were nominated by their Divisions, approved by the St. George National Award Task Force, and presented to the American Cancer Society Board of Directors. This prestigious award recognizes outstanding volunteers who have demonstrated ongoing leadership in community mission delivery and/or governance and have significantly contributed to furthering the Society's strategic goals and mission-driven programs. These awardees have consistently represented the Society in a manner that advances our mission and expands our community presence and have exhibited a continuing commitment to the Society through a willingness to serve. You can read more about each awardee in the 2015 St. George National Award Winners booklet. Congratulations, Dr. Kohman!

Outstanding Physician Comments

Each week we receive written comments from our patients regarding the care we provide within the Hospital. I thought it would be nice for other physicians to begin to see the positive feedback we are receiving. Below are this week’s comments from grateful patients receiving care on the units at Upstate:

7A – Dr. Tallerico’s team and hospital ortho staff was very, very good. Dr. Tallerico is the best. Dr. Tallerico and all his staff. He was very supportive of my needs and concerns.