

MORNING CMO REPORT

12.28.2016

FROM THE DESK OF:
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UPSTATE
UNIVERSITY HOSPITAL

State Assets

Applies to All Physicians

Assets
Informational

It has been brought to the attention of the Quality/Risk Departments that hospital-owned supplies that were going to be discarded, were taken to be used in private offices or for personal use.

There are several policies that refer to use of state assets for only state purposes. Anything purchased by the hospital with state funds belongs to the State of New York.

There is policy UW U-02 "Home Use of State/Research Foundation Assets" that refers to items only being used exclusively for the business of Upstate Medical University.
http://www.upstate.edu/policies/documents/intra/UW_U-02.pdf

Conflicts of Interest policy HCP C-09, section 4 refers to any use of Upstate assets for other than Upstate activities as a misuse of those resources and cannot be used for personal services or personal gain.
http://www.upstate.edu/policies/documents/intra/HCP_C-09.pdf

NYS Finance Law, Article VII, Section 8.1 states "the money of the state shall not be given or loaned to or in aid of any private corporation or association or private undertaking..."
<http://www.dos.ny.gov/info/constitution.htm>

Essentially, if the state pay for something, it belongs to the state and cannot be used for any other purposes even if the state plans to discard. This includes equipment, supplies and property, whether it is expired or not, unless an exception has been approved by Upstate's compliance and legal departments. Please note this policy reminder, and feel free to contact us with any questions. Thank you,

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ALERT-Highest priority emergency communication; warrants immediate action or attention by the recipient.

HIGH ADVISORY-High priority does not warrant immediate action but recipients should be aware.

ADVISORY-Provides very important information for a specific incident or situation that does not require immediate action.

UPDATES TO ALERTS AND ADVISORIES-Provides updated information regarding an incident or situation; unlikely to require immediate action.

INFORMATIONAL MESSAGE-Provides timely information, important for review or serves as a reminder for an action that should be taken.