

How do I request a new product or suggest ideas that could improve patient care and save the hospital some money? Who can I contact to get the product in here?

1. How do I get a product or medical device reviewed by the Value Analysis Program? All new product needs to go through Value Analysis for review.

You need to fill out a Request for Product Review form and submit it to the Value Analysis Director @ VAP@upstate.edu

2. Where can I get a Request for Review form to fill out? On the Value Analysis webpage, [The Value Analysis Program | Materials Management | SUNY Upstate Medical University](#), click on the following interactive form; <http://www.upstate.edu/intra/forms/pdf/F88842.pdf> . Save the form, email to VAP@upstate.edu with any attachments.

3. What happens after the form is submitted? The appropriate Value Analysis Committee (OR, Ancillary, Clinical Resources) reviews the request at the monthly meeting. Also, a cost analysis is completed. One of the following options is selected: 1) Approve for an evaluation, 2) Request more information, 3) Table the project for a future date, 4) Deny the request based on the Committee review.

4. When and how do I find out what option was selected? The Value Analysis Coordinator/Director will notify you as soon as the request has been reviewed as to what option has been selected.

5. If a product is approved for an evaluation, how long does it take to go through the process?

Depending on the complexity of the product or medical device and how long the evaluation is set-up for, the process should not take more than a month to complete and implement.

6. Can I be a part of the Sub-Group? Yes, we welcome participation! You can contact Kathy Jobson, Value Analysis Director @ #4-2459 or your service line representative.