



Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
January						
		1 New Year's Day	2	3	4	5
6	College of Medicine Career Advisory Night (Syr)	7	College of Medicine Career Advisory Night (Bing)	8	9	10 Employee Orientation
11	12	13	14	15	16	17
18	19	20	21 Dr. Martin Luther King, Jr. Day	22	23	24 Employee Orientation
25	26	27	28	29	30	31 Employee Orientation/CHOP
February						
BLACK HISTORY MONTH					1	2
3	4	5	6 Ash Wednesday	7 Employee Orientation	8 Employee Orientation/CHOP	9
10	11	12 Lincoln's Birthday Father Daughter Valentine Ball	13	14	15	16
17	18 Washington's Birthday (observed)	19	20 CHP/CON Alumni Phonathon	21 CHP/CON Alumni Phonathon Employee Orientation	22 Employee Orientation/CHOP	23
24	25 CHP/CON Alumni Phonathon	26 CHP/CON Alumni Phonathon	27	28	29	
March						
						1
2	3	4	5	6 Employee Orientation	7 Employee Orientation/CHOP	8
9	10	11	12	13	14	15
16	17 Palm Sunday	18 CHP/CON Alumni Phonathon	19 CHP/CON Alumni Phonathon	20 Match Day Employee Orientation	21 Good Friday Employee Orientation/CHOP	22
23 Easter	24	25	26	27 CHP/CON Alumni Victory Celebration	28 Advocates Mystery & Merlot	29
30	31					
April						
		1	2	3 Employee Orientation	4 Employee Orientation/CHOP	5
6	7	8	9	10	11	12
13	14	15	16	17 Employee Orientation	18 Employee Orientation/CHOP	19 American Heartwalk
20	21	22	23 Administrative Professionals Day	24	25	26
27	28	29	30			

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
May						
				1 Employee Orientation	2 Employee Orientation/CHOP	3
4	5	6 National Nurses Week (May 6-12)	7	8	9	10
11	12	13	14	15 Employee Orientation	16 Employee Orientation/CHOP	17 Awards Ceremony
18	19	20	21	22 Pres.'s Employee Recog. Awards	23	24
25	26 Memorial Day	27	28	29 Pres.'s Employee Recog. Awards Employee Orient.	30 Employee Orientation/CHOP	31
June						
1	2	3	4	5 Employee Recognition Day and Orientation	6 Employee Orientation/CHOP	7
8	9	10	11	12 Employee Orientation	13 Employee Orientation/CHOP	14
15	16	17	18	19	20	21
22	23	24	25	26 Employee Orientation	27 Employee Orientation/CHOP	28
29	30					
July						
		1	2	3	4 Independence Day	5
6	7	8	9	10 Employee Orientation	11 Employee Orientation/CHOP	12
13	14	15	16	17	18	19 Lukie's Holes for Hope Golf Outing
20	21	22	23	24 Employee Orientation	25 Employee Orientation/CHOP	26
27	28	29	30	31		
August						
					1 Children's Miracle Open	2
3	4	5	6	7 Employee Orientation	8 Employee Orientation/CHOP	9
10	11	12	13	14	15	16
17	18	19	20	21 Employee Orientation	22 Employee Orientation/CHOP	23
24	25	26	27	28	29	30
31						

Sun.	Mon.	Tues.	Wed.	Thu.	Fri.	Sat.
September						
	1 Labor Day	2	3	4 Employee Orientation	5 Employee Orientation/CHOP	6
7	8	9	10	11	12	13
14	15 HISPANIC/LATINA HERITAGE MONTH Sept. 15 - Oct. 15	16	17 Fall Faculty Convocation	18 Employee Orientation	19 Coll. of Med. Reunion Weekend Empl. Orient./CHOP	20 College of Medicine Reunion Weekend
21	22	23	24	25 Upstate Cancer Symposium	26	27
28	29	30 Pat's Pavement Founder Rosh Hashanah				
October						
			1	2 Employee Orientation	3 Employee Orientation/CHOP	4 Alyssa's Run
5	6	7	8	9 Yom Kippur	10	11
12	13 Columbus Day	14	15	16	17	18
19	20	21	22	23 Employee Orientation	24 Employee Orientation/CHOP	25
26	27	28	29	30	31	
November						
NATIVE AMERICAN MONTH						1
2	3	4 Election Day*	5	6 Employee Orientation	7 Employee Orientation/CHOP	8
9	10	11 Veteran's Day	12	13	14	15
16	17	18	19	20 Employee Orientation	21 Employee Orientation/CHOP	22
23	24	25	26	27 Thanksgiving Day	28 Day After Thanksgiving	29
30						
December						
	1	2	3	4 Employee Orientation	5 Employee Orientation/CHOP	6
7	8	9	10	11	12	13
14	15	16	17	18 Employee Orientation	19 Employee Orientation/CHOP	20
21	22	23	24	25 Christmas Day	26	27
28	29	30	31			

State Holiday Type Key:

* The status of Election Day as a floating holiday has not yet been determined by the State.

This information is subject to change pursuant to direction from the New York State Department of Civil Service and pending results of current contract negotiations.

RED: All Upstate units and departments on holiday schedule, staffing for essential services only. Eligible employees in CSEA and PEF bargaining units scheduled or directed to work on red holidays will earn a compensatory day off to be used at a mutually convenient date, or will earn additional pay for time worked based on chosen option. Eligible employees in the UUP bargaining unit, Research Foundation (RF) and Management/Confidential (M/C) designated employees who are required to work, shall receive a compensatory day off to be used at a mutually convenient date. For eligible CSEA and PEF represented employees, time worked on Thanksgiving and/or Christmas will be earned (compensatory time or additional compensation, based on employee's chosen option) at a rate of time and one-half. Eligible UUP represented employees, who are required to work Thanksgiving and/or Christmas shall be granted one and one half compensatory days off to be scheduled at times mutually convenient to the employee and Upstate. For UUP and CSEA (ASU and OSU only) represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.

PINK: All Upstate units and departments, including Hospital departments, are on adjusted staffing, based on departmental operating needs and provision of essential services. For UUP represented employees only, the day after Thanksgiving is designated by the President of Upstate as a floating holiday in lieu of Washington's Birthday (observed). All other eligible employees (CSEA, PEF, RF, and M/C) whose requests for time off are approved must charge the time to appropriate accruals. Employees who wish to work must be permitted to do so if it is their normally scheduled workday.

GREEN: All hospital services, units and departments continue on regular operative schedules. All other Upstate units and departments must be operative. Departments must: (1) canvass for volunteers; then (2) assign employees on a seniority basis (job function and shift) for staffing sufficient to maintain regular operations. Eligible CSEA and PEF represented employees scheduled or directed to work will earn a compensatory day to be used at a mutually convenient date or will earn additional pay for time worked based on chosen option. Eligible RF, unclassified M/C and UUP represented employees required to work, shall be granted a compensatory day off for use at a mutually convenient date. Washington's Birthday (observed) shall be a regular workday for UUP represented employees. For UUP and CSEA (ASU & OSU only) represented employees and M/C designated employees, accruals (holiday comp) must be used within one year of accrual or forfeited.

PALE GREEN: For all Upstate units and departments, the State has designated this day as a floating holiday for eligible employees. This designation will apply to both eligible State and RF employees. Employees who are not scheduled to work or are scheduled or directed to work who are eligible to observe holidays, will receive a compensatory day off to be used at a mutually convenient date. The floating holiday may be charged in quarter hour increments for CSEA and PEF represented employees. The accrued holiday must be used no later than February 11, 2009, for CSEA and PEF represented employees.

ACADEMIC CALENDARS

COLLEGE OF MEDICINE COLLEGE OF GRADUATE STUDIES 2008 SPRING SEMESTER

Thur.	Jan. 3	Classes Begin Graduate
Mon.	Jan. 7	Classes Begin Medicine
Fri.	Jan. 11	Committee on Academic Promotion
Fri.	Jan. 18	Last Day for Graduate Students to Add/Drop w/o fee
Mon.	Jan. 21	Martin Luther King's Birthday – No Classes
Mon.	Feb. 18	President's Birthday – Classes Meet – Clinics open
Tues.	Mar. 11	Spring Vacation or Preceptorship for MSI ##
Sat.	Mar. 15	Spring Vacation Begins Graduate and MSII
Thur.	Mar. 20	Match Day*
Fri.	Mar. 21	Good Friday #
Sun.	Mar. 23	Easter
Mon.	Mar. 24	Classes Resume MSI, MSII, and Graduate
Mon.	Mar. 31	Spring Vacation Begins MS III* & MS IV*
Mon.	Apr. 7	Classes Resume MS III*, MS IV*
Mon.	Apr. 7	Committee on Academic Promotion
Mon.	Apr. 21	Passover #
Fri.	May 2	Last Day of Classes MS IV*
Tues.	May 6	Senior Medical Grades Committee
Fri.	May 9	Last Day of Classes MS II
Mon.	May 12	Senior Committee on Academic Promotion
Fri.	May 16	Second Year Medical Grades Committee
Sun.	May 18	Commencement
Fri.	May 23	Second Year Committee on Academic Promotion
Mon.	May 26	Memorial Day – No Classes – Clinics Closed**
Fri.	May 30	Last Day of Classes MSI
Fri.	Jun. 6	Last Day of Scheduled Classes Graduate
Fri.	Jun. 6	First Year Grades Committee
Mon.	Jun. 9	Summer Anatomy Orientation/Classes Begin
Fri.	Jun. 13	First Year Committee on Academic Promotion
Fri.	Jun. 27	Last Day of Classes MS III*
Thur.	Jul. 3	Third Year Grades Committee
Fri.	Jul. 11	Third Year Committee on Academic Promotion
Tues.	Aug. 5	Summer Anatomy Course Ends

2008 FALL SEMESTER (TENTATIVE)

Mon.	Jul. 7	Clinical Orientation MS III (Required)
Mon.	Jul. 7	Courses Begin MS III* & MS IV*
	Jul. 21-Aug. 1	Web Fall Course Enrollment – Graduate Studies
Wed.	Aug. 20	Orientation Begins & Registration – MS I & Incoming Graduate
Mon.	Aug. 25	Classes Begin – MS I & MS II, Graduate
Mon.	Sept. 1	Labor Day – No Classes – Clinic Closed**
Fri.	Sept. 5	Last Day for Graduate Students to Add/Drop w/o fee
Wed.	Sept. 17	Faculty Convocation
Wed.	Oct. 1	Rosh Hashanah – No Classes**
Thur.	Oct. 9	Yom Kippur – No Classes**
Mon.	Oct. 13	Columbus Day – No Classes – Clinics Closed**
Thur.	Oct. 2	E'Id al-Fitre #
Tues.	Nov. 4	Election Day – Classes Meet – Clinics Open
Tues.	Nov. 11	Veterans Day
Wed.	Nov. 26	Thanksgiving Vacation MS I, II, & Graduate
Thur.	Nov. 27	Thanksgiving Vacation Begins MS III* & MS IV*
Mon.	Dec. 1	Classes Resume Medicine (All Classes) & Graduate*
	Nov. 24-Dec. 5	Web Spring Course Enrollment – Graduate Studies
Mon.	Dec. 8	E'Id al-Adha #
Fri.	Dec. 19	Semester Ends Medicine (All Classes)
Fri.	Dec. 19	Semester Ends Graduate

* Includes both Binghamton and Syracuse Campuses

** Students in Clinical Courses should check with appropriate departments regarding time off.

Students should contact faculty before taking time off including religious holidays.

Between March 11 and March 23, MSI students must complete a six-half day preceptorship experience.

COLLEGE OF HEALTH PROFESSIONS AND COLLEGE OF NURSING

2008 SPRING SEMESTER

Mon.	Jan. 7	SPRING SEMESTER – First Day of Classes
Mon.	Jan. 7	Registration Begins – Non-Matriculated Students
Fri.	Jan. 11	DTMS Exam
Mon.	Jan. 21	Martin Luther King Day No Classes
Mon.	Jan. 14	30% Tuition Liability begins for dropped courses
Fri.	Jan. 18	Last Day to Add or Drop a Course without a Grade **
Tues.	Jan. 22	50% Tuition Liability begins for dropped courses
Mon.	Jan. 28	70% Tuition Liability begins for dropped courses
Mon.	Feb. 4	100% Tuition Liability begins for dropped courses
Feb. 22 -	Mar. 2	Spring Vacation for CVPR Sr. students
Fri.	Feb. 29	Mid-Semester Grades Due: Final Exam Schedule Posted
Fri.	Feb. 29	Spring Vacation Begins 5pm (except 3rd year DPT & CVPR)
Mon.	Mar. 10	Spring Vacation Ends (except 3rd year DPT & CVPR)
	Mar. 10 – 21	Summer Semester Open Enrollment – Matriculated Students
Fri.	Mar. 21	Exit Assessment Exams
Wed.	Mar. 26	75% of the Semester Completed (WP/WF)
	Mar. 24 – Apr. 11	Fall Semester Open Enrollment – Matriculated Students
Mon.	Apr. 21	Last Day of Classes* (except 3rd year DPT)
Tues.	Apr. 22	Study Day
	Apr. 23 – Apr. 28	Final Exams (No exams on Sunday)
Thu	May 1	Student Evaluation Committee Meeting
Sun.	May 18	COMMENCEMENT
Fri.	May 30	Last Day of Classes 3rd Year Entry Level DPT

2008 SUMMER SEMESTER

Mon.	May 5	SUMMER SEMESTER First Day of Classes (except Med Tech)
Mon.	May 5	Registration Begins – Non-Matriculated Students
Fri.	May 9	Last Day to Add or Drop a Course without a grade**
Mon.	May 12	Med Tech Jr Classes begin
Mon.	May 12	30% tuition liability week begins for dropped courses
Mon.	May 19	50% tuition liability week begins for dropped courses
Mon.	May 26	Memorial Day Observed – No Classes
Tues.	May 27	70% tuition liability week begins for dropped courses
Mon.	June 2	No refund for dropped courses
Fri.	June 13	Physical Therapy Transitional DPT Incoming Classes begin
Wed.	June 18	Pre-registration – Incoming Nursing Students
Fri.	June 20	CVPR and Med Tech JR. vacation begins at 5 p.m.
Wed.	June 25	Last Day of Arts and Sciences Classes ##
Mon.	June 30	CVPR and Med Tech JR. classes resume at 7 a.m.
Fri.	July 4	Independence Day – No Classes
Wed.	July 2	Last Day of Classes for Nursing ##
Wed.	July 9	Last Day of Classes for BS Respiratory ##
Fri.	Aug. 1	Last Day of Classes for Med Tech Jr ##
Fri.	Aug. 8	Last Day of Classes for Cyto, Rad Ther Jr, Med Imaging ##
Fri.	Aug. 15	Last Day of Classes for CVPR ## and Transitional DPT
Tues.	Aug. 19	Student Evaluation Committee Meeting

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2008 FALL SEMESTER (TENTATIVE)

Mon.	May 5	First Day of Classes 2nd year Entry Level DPT
Mon.	June 2	Registration New Entry Level DPT
Mon.	June 2	Classes Begin for 3rd year Entry Level DPT
Tues.	June 3	Classes Begin for New Entry Level DPT
Wed.	Aug. 20	Confirmation of Registration for Incoming Students
Wed.	Aug. 20	DTMS Exam – College of Nursing
Thu	Aug. 21	DTMS Exam – College of Health Professions
Mon.	Aug. 25	FALL SEMESTER First Day of Classes
Mon.	Aug. 25	Registration Begins – Non-Matriculated Students
Fri.	Aug. 29	College of Health Professions Program on HIV, TB and Hepatitis
Mon.	Sept. 1	LABOR DAY – NO CLASSES
Tues.	Sept. 2	30% Tuition Liability begins for dropped courses
Fri.	Sept. 5	Last Day to Add or Drop a Course without a Grade **
Mon.	Sept. 8	50% Tuition Liability begins for dropped courses
Mon.	Sept. 15	70% Tuition Liability begins for dropped courses
Wed.	Sept. 17	Fall Faculty Convocation
Mon.	Sept. 22	100% Tuition Liability begins for dropped courses
Oct. 13 – 14	FALL BREAK – NO CLASSES	
Fri.	Oct. 17	Mid-Semester Grades Due: Final Exam Schedule Posted
	Oct. 20 – Nov. 7	Spring Semester Open Enrollment – Matriculated Students
Wed.	Nov. 5	75% of the Semester Completed (WP/WF)
Wed.	Nov. 26	THANKSGIVING Vacation Begins at 4 p.m.
Mon.	Dec. 1	Classes Resume at 7 a.m.
Mon.	Dec. 8	Last Day of Classes *
Tues..	Dec. 9	Study Day
	Dec. 10 – 15	Final Exams (No exams on Sunday)
Fri.	Dec. 19	Student Evaluation Committee Meeting

* No exam permitted on the last day of classes (this includes unit exams).

** Courses dropped after the first week of classes will have a tuition obligation

Grades due 24 hours after exam.

Grades due 72 hours after the last day of classes