

SUNY Upstate Medical University Policy on Travel Payments to Vendors

1. SUNY Upstate Medical University will pay mileage to any vendor whose place of business is more than thirty-five miles away. Mileage will be paid at the current IRS mileage rate.
2. Mileage will be paid at the shortest distance from the vendor's place of business to SUNY Upstate Medical University. Example: The vendor's corporate home is in Pennsylvania, but the vendor has field offices in New York. Mileage will be paid for the shortest distance from the New York field office to SUNY Upstate Medical University.
3. The mileage referenced above will be paid for one vehicle only.
4. SUNY Upstate Medical University will not pay travel time other than what is listed in this policy.
5. SUNY Upstate Medical University will not pay arrival fees.
6. SUNY Upstate Medical will not pay zone fees.