



Clinical Enterprise Steering Committee Charter



Executive Sponsor: Phillip S. Schaengold

Steering Committee Membership:

- Katie Mooney, Co-Chair
- Paul Seal, Co-Chair
- Dr. Steven Albanese
- Dr. John McCabe
- Dr. Peter Cronkright
- Dr. Colleen O’Leary
- Dr. Gregory Threatte
- Dr. Leonard Weiner
- Dr. Andrea Manyon
- Dr. Paul Cunningham
- Dr. John Fortune
- Lorraine Manzella
- Richard Kilburg
- Joyce Mackessy
- Leola Rodgers
- Lisa Hoyle
- Shelley White
- Robert Marzella
- Deb Stehle (Ad-hoc)
- Terry Wagner (Ad-hoc)

Purpose

The Clinical Enterprise Steering Committee is a cross-functional executive group that sets overall parameters and provides high-level project guidance to the Clinical Enterprise Implementation Teams.

Responsibilities include:

- Monitor, guide & assist with the implementation of CE recommendations
- Approve team purpose
- Approve budget/resource requirements
- Approve team work plan to include:
- Approve and monitor
 - Timelines
 - Metrics
 - Major Deliverables

The Clinical Enterprise Steering Committee will oversee the following teams:

1. Patients First/Service Recovery Team
2. Patient & Family Centered Care Team
3. “Single Call Does It” Strategic Team
4. Transfer Request Team

It is expected that the Steering Committee will convene initially and then every other month thereafter. Additionally, the following groups will report to the CESC when necessary on projects/initiatives that relate to the CE recommendations: Strategic Planning; Master Facilities Planning; Quality Council & Patient Safety Committee.

The IMT Steering Committee will provide status reports as necessary to insure CE priority coordination is maintained.

Team Work Plan

Each Implementation Team will be responsible for completing a Team Work Plan and submitting it to their Steering Committee for approval. If any changes in the original Team Work Plan are required as work progresses, the plan should be revised and resubmitted to the Steering Committee for review and approval.

The Implementation Teams will be responsible to provide a quarterly status report to the Steering Committee, and provide quarterly plan updates via the web.

	Date Updated	Initials
_____ Team Purpose/Scope	_____	_____
_____ Work Plan	_____	_____
• Goals/objectives/timeline	_____	_____
• Metrics	_____	_____
• Key Stakeholders	_____	_____
• Resources for implementation	_____	_____
• Major Deliverables/timeline	_____	_____
• Communication Plan	_____	_____
_____ Budget Developed (if applicable)	_____	_____
_____ Status Reports – Quarterly	_____	_____