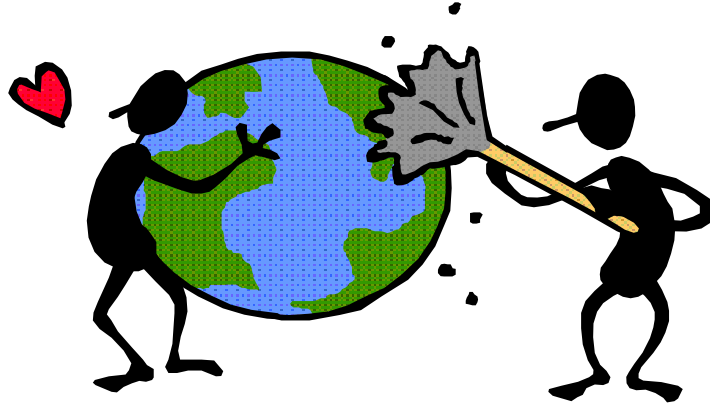


**UH - VERTICAL TOWER-CWB-ROC- Cancer Center
Community OCCUPANTS
Order Form**



**Clean up – Clean Out: Wednesday June 26,
2019**

Unit: _____ **Contact Person:** _____

Number of staff members in unit _____

Location of your unit _____

Please complete the following clean up day order form. Supplies will be distributed, by your unit Cleaner.

Item Available	Request – Y/N	
Paper towels, 2 packages		
Bag of rags, 10 each		
* Furniture Polish		
* Window cleaner		
* General purpose cleaner		
* Quat-Stat (clinical cleaner)		
Equipment Available		
Vacuums as available		
Broom/dustpan		
Confidential document disposal bin		
Recycling bin		

Two per unit, when indicated by an asterisk (*).

Fax to 4-6575 or send to Room 802, UH.

For any questions, please call Environmental Services at 46576.

Environmental Services general email account –

ENV_SVCS@upstate.edu

ORDER SUPPLIES BY Thursday June 20, 2019