PRESIDENTIAL SCHOLARS SUMMER INTERNSHIP PROGRAM 2016

DEADLINE TO APPLY IS FRIDAY, APRIL 15, 2016

Internship Overview:

This program is a strategic initiative sponsored by the Office of the President, and coordinated by the Office of Diversity & Inclusion in collaboration with the urban community.

The goal of the program is to:

- Foster the interest of under-represented minority college students by providing meaningful and relevant experience in preparation for employment in the health care industry, preferably at Upstate, and/or for advanced or doctoral degrees related to occupations in an academic health care setting.
- Attract and retain talented under-represented minority professionals who are from the Syracuse Metropolitan Area.
- Selected interns will be assigned to participating Upstate departments of their interest. Participating departments will provide the intern with meaningful work assignments, projects, and mentoring opportunities, based upon their department’s operational needs.

Internship Eligibility:

1. Internship candidates must be under-represented minority (African-American, Native American, Hispanic/Latino American) college seniors graduating SPRING 2016, OR currently enrolled graduate students or graduate students graduating SPRING 2016.
2. Students must have a cumulative GPA of 2.5 or higher, and should be prepared to enter the workforce or currently pursuing advanced degrees.
3. Students must meet the stated qualifications for the position for which they are applying to.
4. Priority will be given to under-represented minority students who are from or graduated from a high school in the Syracuse Metropolitan Statistical Area (SMSA - Onondaga, Madison, Cayuga, & Oswego Counties).
5. The program will operate from May – August 2016. Internships are limited to 10 weeks. Start and end dates will be determined by the intern and the host department.
6. Students are expected to be job ready and professional. Students will work a regular weekly schedule not to exceed 40s hours per week, and will be paid a stipend of $15 per hour.

Housing and transportation are not provided.
APPLICATION PROCEDURES & REQUIRED DOCUMENTS (PLEASE READ CAREFULLY).

1. Students applying to this competitive program MUST COMPLETE an Upstate Medical University “STATE” application.

2. **Short Essay (250-500 words)**. Please explain how participating in Upstate’s Presidential Scholar Summer Internship Program fits with your academic and/or career goals. *(Attach to online application as cover letter)*

3. **College transcripts** *(Attach to online application as other documents)*

4. **Resume** *(Attach to online application)*

5. **Two Letters of Recommendation**. Letters of recommendation should be submitted independent of your application. If you are a current student or recent graduate, we prefer that one letter is from a professor. Letters are to be submitted directly by recommender to:

   Upstate Medical University  
   Office of Diversity & Inclusion  
   750 East Adams Street  
   711 Jacobsen Hall  
   ATTN: Presidential Summer Internship Program 2016  
   Syracuse, New York 13210  
   Phone: (315) 464-5234  
   Fax: (315) 464-5232  
   Email: chambern@upstate.edu  
   www.upstate.edu/diversityinclusion

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