This directory is intended to be an entry door to culturally diverse publications, internet/web resources, and job service agencies for employment recruitment purposes, and act as a resource in creating diverse applicant pools. Listing of a publication, web site, or job service agency does not imply endorsement by SUNY Upstate Medical University or the compiler of this directory. This directory will be updated on a regular basis. It is not “inclusive” and suggestions and recommendations are more than welcome and encouraged.

For specific professions diversity recruitment resources such as physical therapy, or for assistance during the selection process/search, please call 464-5234 or email johnsone@upstate.edu. Please note that resources listed in this directory may require a fee. Diversity recruitment resource suggestions and recommendations are welcome for consideration!

Get Involved
www.whitehouse.gov/joiningforces

1% of Americans may be fighting our wars, but we need 100% of Americans to be supporting our troops and their families. Mrs. Michelle Obama and Dr. Jill Biden are asking Americans to get involved in any way they can.

At Upstate Medical University we strongly support & encourage the hiring of qualified veterans

(Veteran employment recruitment resources are included in this directory.)

Directory Contents:
Tips for hiring department managers/supervisors
Diversity recruitment resources:
    Syracuse Metro Area/Central New York
    New York State
    National

Last Updated: May 1, 2012
TIPS FOR HIRING MANAGERS/SUPERVISORS

Understand how the selection process works.

Hiring managers should:

~Develop specific requirements for open positions before recruitment begins.

~Understand and practice diversity objectives.

~Expand pools of interviewees to include non-traditional candidates.

~Human Resources Recruiters should provide hiring managers with metrics on the candidate pools after selections are made.

~Tailor outreach efforts to specific positions and their requirements.

~Use local and national resources.

~Develop personal relationships with recruitment sources.

~Help representatives understand your company and its needs.

~Tailor employment advertising to non-traditional candidates.

~Avoid using recruitment sources that are unable to provide viable candidates.

Please call 464-5234 for questions about the hiring process and additional tips.
DIVERSITY RECRUITMENT RESOURCES

SYRACUSE METRO AREA

City-Wide Coalition of Urban Pastors
Rev. Dr. Leslie Johnson, President
105 Gaynor Avenue
Syracuse, NY  13206
*Contact ODI for more info, 464-5234

CNY Employment Guide (Print, Bi-Weekly)
Contact: Julie Galvin, jgalvin@cnylink.com
5910 Firestone Drive
Syracuse, New York 13206

CNY Latino (Print, Monthly)
1529 Woodmancy Road
Tully, New York 13159-9791
Contact: Hugo Acosta, hacosta@cnylatino.com
(315) 415-8593 office
(315) 696-8593 home
(315) 696-0146 fax
www.cnylatino.com

CNY Works/New York State Department of Labor
443 N. Franklin St., Lower Level
Syracuse, NY  13204
(315) 473-8250
www.cnyworks.com
www.labor.state.ny.us

In Good Health (Print, Monthly)
P. O. Box 276
Oswego, NY  13126
Contact: D. Wagner
(315) 342-1182
(315) 326-0148 fax
www.CNYhealth.com

JOBSPlus! (CNY Works’ Partner)
677 South Salina Street
Syracuse, NY  13204
(315) 442-3242
www.jobsplus.cc
On Point for College, Inc.
1654 W Onondaga St.
Syracuse, NY 13204
Voice: (315) 362-5003
Fax: (315) 424-6045
www.onpointforcollege.org

Syracuse Area Black Nurses Association
Contact: Tanya Hicks, 464-5895, hickst@upstate.edu

Urban CNY – The Constitution (Print, Monthly)
Send mail c/o Eagle Media
5910 Firestone Drive
Syracuse, NY 13206
Contact: Ken Jackson, kjackson@urbancny.com
(315) 422-7778 Phone
(315) 434-8883

Urban Illustrated (Print, Bi-Monthly)
P.O. Box 894
Syracuse, NY 13205
Contact: Sean Herring, sean@urbanillustrated.com
(315) 876-0512
www.urbanillustrated.com
Afro-American Times
11295 Atlantic Avenue, 2F
Brooklyn, NY 11216
(718) 636-9500

Amsterdam News
2340 8th Ave
New York, NY 10027
212-932-7400
Fax: 212-932-7467
www.amsterdamnews.org

Buffalo Challenger
1337 Jefferson Avenue
Buffalo, NY 14208
Phone: (716) 897-0442
Fax: (716) 897-3307

Buffalo Criterion
623-625 William Street
Buffalo, NY 14206
(716) 882-9570,
http://www.thebcn.com/criterion/news

Communicade
Okang Communication Corp.
104 Magnolia Street
P.O. Box 60739
Rochester, NY 14606
716-235-6695

Corporate Diversity Search, inc.
P.O. Box 1086
Webster, N.Y. 14580
Contact: oates@corpdiversitysearch.com
Phone: (585) 787-0537
Fax: (585) 787-1321

New York State For Veterans, inc.
P.O. Box 833
Clifton Park, NY 12065
Phone: (518) 877-8094
Fax: (518) 877-7253

Panorama Hispanic Newspaper
565 Niagara Street
Buffalo, NY 14201
(716) 882-5887
NATIONAL

Affirmative Action Register
8356 Olive Blvd.
St. Louis, Missouri 63132
(314) 991-1335, (800) 537-0655
Fax (314) 997-1788
aareeo@concentric.net

Americas Job Exchange
www.americasjobexchange.com

Diverse Issues in Higher Education
10520 Warwick Avenue, Suite B-8
Fairfax, VA 22030-3136
Phone: 1 (800) 783-3199 or (703) 385-2981
Fax: (703) 385-1839
www.diverseeducation.com

Diversity Inc.
www.diversityinc.com

Diversity health works
www.diversityhealthworks.com

Employer Assistance Referral Network
1-(866)327-6669
www.earnworks.com

EOE Journal
608 E. Missouri Avenue
Phoenix, AZ 85012
1-800-396-3376
www.eoejournal.com

Hire Heros USA
100 North Point Center East, Suite 200
Alpharetta, GA 30022
Phone: 1-866-915-HERO
Fax: 678-248-8398
www.hireherosusa.org
Hispanic Association of Colleges & Universities
National Headquarters
8415 Datapoint Drive, Suite 400
San Antonio, TX 78229
(210) 692-3805 (voice)
(210) 692-0823 (fax)
E-mail: hacu@hacu.net
www.hacu.net
U.S. higher education institutions with large Hispanic population.

Institute for Diversity in Health Management
www.diversityconnection.org

Job accommodation Network
P.O. Box 6080
Morgantown, WV 26506-6080
(800) 526-7234 or (304) 293-7184
www.jan.wvu.edu

National Minority Update
Email: nmupub@aol.com
www.nationalminorityupdate.com

National Business & Disability Council
201 I.U. Willets Road
Albertson, NY 11507
Phone: (516) 873-9607 Or (516) 465-1501
www.businesss-disability.com
www.abletowork.org
www.ncds.org

RISKON
15 Central Avenue
Tenafly, NJ 07670
Phone: (201) 568-7750
Fax: (201) 568-5830
www.riskon.com

The Hispanic Outlook in Higher Education
Angel M. Rodriguez
Sr. Advertising Coordinator
Hispanic Outlook in Higher Ed.
201-587-8800 Ext. 106
201587-9105 Fax
www.hispanicoutlook.com
The REGISTRY, Texas Tech University
Box 45024, Lubbock TX 79409-5024
806.742.2369
theregistry@ttu.edu
http://www.theregistry.ttu.edu/

White House Initiative on Tribal Colleges & Universities (WHITCU)
1990 k street NW, Room 7010
Washington, DC 20006
(202) 219-7040
Fax: (202) 219-7086

Women in Higher Education
phone: 608.251.3232
fax: 608.284.0600
E-mail: career@wihe.com
www.wihe.com