

<b>Reviewed by Phase 2:</b> 9/9/16	<b>Responsible University Officer:</b> Associate Dean for UGME
<b>Reviewed by Curriculum Committee:</b> 10/3/16	<b>Policy Owner:</b> Assistant Dean for Clinical Sciences
<b>Dean's Final Approval:</b> 4/4/18	<b>Policy Contact:</b> Director, Curriculum Office

### Policy on Duty Hours

Review Date:	Change Description:
4/4/18	Reviewed and approved by Dean Licinio
Review History:	Change Description:
10/3/16	Reapproved – no changes
12/15/14	Reapproved – no changes
11/26/12	New policy

#### POLICY STATEMENT

In order to provide sufficient time for reading and study, clinical clerkships and course directors should provide student assigned schedules for on-site clinical and educational activities that meet the following duty hour guidelines:

- 1) Duty hours are defined as all clinical and academic activities related to the program; i.e., patient care (both inpatient and outpatient), administrative duties relative to patient care, the provision for transfer of patient care, time spent in-house during call activities, and scheduled activities, such as conferences.
- 2) Duty hours do not include reading and preparation time spent away from the duty site.
- 3) Duty hours must be limited to 80 hours per week, averaged over a four-week period, inclusive of all in-house call activities.

#### REASONS FOR POLICY

LCME Element 8.8 Monitoring Student Time

The medical school faculty committee responsible for the medical curriculum and the program's administration and leadership ensure the development and implementation of effective policies and procedures regarding the amount of time medical students spend in required activities, including the total number of hours medical students are required to spend in clinical and educational activities during clerkships.

#### SIGNATURE



4/4/18

Signature Dean of the College of Medicine

Date