



UPSTATE MEDICAL UNIVERSITY

www.upstate.edu/com/curriculum/

Improve the health of the communities we serve through education, biomedical research and health care.

Letter from Dean Ko

The Curriculum Office is responsible for managing, coordinating and evaluating the medical school curriculum. In addition, we provide support to the students, faculty, and administration.



Curriculum office



Dear Students & Faculty:

Greetings! I write this as we just wrapped up our Middle States Accreditation, with extremely positive results and feedback from the site visitors. I want to thank Dr. Lynn Cleary, the lead for the Middle States Accreditation, as well as the entire

Accreditation office, the offices of Student affairs, Assessment, Evaluation, and Research, and faculty, staff, and students who participated in this. One down, one more accreditation to go!

For those who are not familiar, Middle States was here to accredit Upstate as an entire Institution (all 4 colleges- College of Medicine, College of Nursing, College of Nursing, and College of Graduate Studies), and is the body that accredits all public and private schools in the mid-Atlantic region (MSCHE focused on higher education). Through this rigorous process, we came together as an institution to demonstrate all aspects of how a higher education institution functions.

Similarly, the LCME (Liaison Committee on Medical Education) accredits all US and Canadian Allopathic medical schools in the country. The LCME will focus

specifically on all aspects of the College of Medicine and its functions. But there are many similarities with the two

in that I believe this process is a great way for us as a college of medicine to reflect on our processes, procedures, policies, and outcomes. I know I have learned a tremendous amount through the self-study process, and many process improvements have already been made through this last year of reflection and self-study.

When the LCME comes in March 2019, we don't need to be 'nervous or anxious', but use the opportunity to be excited to show our LCME accreditors all the great people here, the processes in place for continuous quality improvement, and outcomes we can be proud of here at Upstate!

Sincerely,
Dr. Paul Ko
Associate Dean for Undergraduate Medical Education



For questions regarding this publication, please contact Susan at AndersSu@upstate.edu



From the Office of Accreditation and Compliance

Accreditation Self-Study Process Updates

Liaison Committee on Higher Education (LCME)

The College of Medicine continues to work on the LCME Data Collection Instrument (DCI) in preparation for our December 21 deadline for submission to the LCME. The DCI contains 12 standards with 93 elements focusing on mission, leadership, finances and resources, faculty, students, educational resources, diversity, curriculum content and management, assessment, learning environment, opportunities for scholarship and service learning, committee structures, bylaws, policies and procedures. More information on the LCME can be found on the website: <http://www.upstate.edu/curriculum/lcme/index.php>

✓ LCME Mock Site Visit: January 8-9 2019

✓ LCME Mock Site Visit: February 10-13, 2019

✓ LCME Site Visit: March 24-27, 2019



If you have any additional questions, please contact Lisa Phelan at PhelanLA@upstate.edu

Middle States Commission on Higher Education

The Middle States site visit was held November 11-14. At the closing presentation, Jay Perman, MD, President of the University of Maryland, Baltimore, and chair of the Site Visit Team found Upstate to be in full compliance with all standards. He highlighted the strategic plan process, efforts to recruit Native-American students, the infrastructure to support student success, and the resilience and commitment to the university during leadership transition. The team's findings will be submitted to the Commission who will ultimately make a decision about compliance in spring 2019. The Site Visit Team had no recommendations which would require follow-up reports. The anticipated year of the next institutional accreditation survey visit will be in 2026. **Thank you to everyone who worked on the self-study and contributed to the success of this site visit!**



From the Office of Accreditation and Compliance

AAMC Graduation Questionnaire (GQ), Year Two Survey (Y2Q) & Mistreatment

For 5 years in a row, 100% of our graduation students indicated on the GQ that they are aware that Upstate has a Mistreatment Policy, and for the class of 2017, 97% in Syracuse and 94% in Binghamton know the procedures for reporting mistreatment! Our 2017 Y2Q results of our 2nd year medical students were also encouraging with 100% of our students aware of Upstate’s Mistreatment Policy and 98% aware of mechanism for reporting mistreatment. Finally, the February 2018 Independent Student Analysis report indicated, *Students are overall satisfied with the learning environment and opportunities available through SUNY Upstate, with many criteria rated above 90% satisfied/very satisfied. Students are very satisfied with adequacy of the medical school’s student mistreatment policy (95%), adequacy of the mechanisms to report mistreatment (96%), and adequacy of medical school activities to prevent mistreatment (92%).*

The Mistreatment QR code is in every syllabus, and the link is on the cards handed out at all orientations. You can always type “mistreatment” in the search bar of the Upstate website to give you the link for the policy and procedures.

<http://www.upstate.edu/currentstudents/support/rights/mistreatment.php>

MISTREATMENT POLICIES							
Are you aware that your school has policies regarding the mistreatment of medical students? (Percent answering YES)	2013	2014	2015	2016	2017	2018	2018 ALL SCHOOLS
Binghamton	93.3	100.0	100.0	100.0	100.0	100.0	97.5
Syracuse	98.8	100.0	100.0	100.0	100.0	100.0	
MISTREATMENT PROCEDURES FOR REPORTING							
Do you know the procedures at your school for reporting the mistreatment of medical students?	2013	2014	2015	2016	2017	2018	2018 ALL SCHOOLS
Binghamton	76.7	97.2	82.8	91.4	97.3	94.1	88.1
Syracuse	88.8	93.5	98.7	99.0	99.1	97.4	

Are you aware that your school has policies regarding the mistreatment of medical students? (Percent answering YES)	2015 Y2Q	2018 GQ
Upstate	100.0	100.0
GQ - All Schools	86.0	97.5
Do you know the procedures at your school for reporting the mistreatment of medical students? (Percent answering YES)	2015 Y2Q	2018 GQ
Upstate	89.7	96.4
GQ - All Schools	61.6	88.1

Mistreatment QR Code

Use this code to access the Learning Environment website for anonymous reporting.



Overall Satisfaction with the Medical School Curriculum:

87% percent of the 2018 graduating class reported overall satisfaction with the quality of their medical education at Upstate on the 2017 AAMC Graduation Questionnaire.

Medical School Year Two Questionnaire (Y2Q) is Open:

Currently only 39% of your class has completed the Y2Q

Dr. Licinio has agreed to the following: If at least 90% of your class complete the survey by the end of the calendar year, the Dean's office will donate \$500 to your class funds.

Please keep in mind, we use the data you provide to help guide the direction of changes—both in the curriculum and beyond. This is one tangible way we are able to better understand your perspectives, degree of satisfaction, and adjustment to medical school.

If you not having received your confidential Y2Q link, contact the AAMC directly at Y2Q@aamc.org.





Gold Star and Commendation Form



Commendation Forms are accessible in MedHub for faculty interested in acknowledging students that go above and beyond the call of duty!

“Gold Star” Reports can be filled out by students, faculty, or staff to nominate those who demonstrate exemplary professional behaviors or contribute to a positive learning environment.

Nominations can be made here:

<http://www.upstate.edu/currentstudents/support/rights/goldstar.php>

Assistant Professor, Dr. Jennette Ball, Department of Cell and Developmental Biology:

"Dr. Ball has gone above and beyond to meet students where they are and to tend to their learning needs. She makes herself available and responsive despite a busy schedule. She very clearly cares for each student as a whole person, ensuring that they have the tools that they need for success academically and otherwise. I could not be more grateful for Dr. Ball's contributions!"

MS 2 Student, Jon Kennedy:

"Jon always portrays a positive outlook about everything and is the first person to volunteer for things where there is need. When we needed a student to help with our presentation for MS1 Orientation, Jon was there. He did a great job for us with short notice and some technical difficulties with training."

Assistant Dean of Foundational Sciences, Dr. Tom Poole:

"He is so unassuming and modest that I feel his efforts often go under-appreciated. This gold star report is more of a general recognition of his constant support and helpfulness when it comes to improving the academic experience of students on a daily basis. (He also was, by far, the most improved lecturer over the course of last year, which speaks to his commitment to improvement.) Thank you, Dr. Poole!"

Additional positive feedback from student course/clerkship evaluations:

Assistant Professor, Dr. Aaron Glass, Department of Microbiology and Immunology"

"Dr. Glass is an incredible teacher."

Dr. Julie Colvin, Department of Family Medicine

"Dr. Colvin was the best clinical educator I have encountered in my training in medical school. My experience with her and the staff was probably the best time I have ever had in any level of training. I learned so much as a student but most importantly as a future human treating another human."

POLICIES & PROCEDURES – WHERE ARE THEY WHEN YOU NEED THEM?

DISASTER PREPAREDNESS: <https://upstate.ellucid.com/manuals/binder/76>

CURRICULAR & DEAN'S POLICIES: <http://www.upstate.edu/curriculum/procedures.php>

STUDENT HANDBOOK: <http://www.upstate.edu/student-handbook/index.php>



From The Office of Evaluation, Assessment and Research

The Office of Evaluation, Assessment and Research has completed our work on the Middle States accreditation process which has re-affirmed the importance of Upstate's systematic and organized approach to student assessment and curricular evaluation. We look forward to working with all of the colleges to continue enhancing our programs.

Here are a few things from the Middle States process that might be useful to all students, staff and faculty:

Did you know that Upstate has institutional student learning outcomes that bridge all of our programs and Upstate's mission? These outcomes can be found here:

<http://www.upstate.edu/student-handbook/institutional-outcomes.php>

Did you know that Dr. Poole is part of an institutional-level committee, the Student Learning Outcomes Committee (SLOC), that reviews the state of learning assessment at Upstate? He is the MD program's representative and, along with colleagues from all 4 colleges, the Registrar, and our office, we have designed tools to enhance curricular design and learning assessment. This includes curricular maps which link every required course to the Graduation Competencies and the Institutional Student Learning Outcomes. SLOC has also built assessment portfolios which outline how assessment decisions are made and provide evidence that assessment strategies enhance our programs. All of these documents for all Upstate degree programs are available to all faculty and, upon request, interested staff, on Blackboard in a course called CUR 101.

Focusing back on the MD program, we are working on educational innovation scholarship with Drs. Caruso-Brown, Hobart, and Stewart as well as 2 projects with medical students. The AAMC submission deadline is coming up fast so we will be finishing up and submitting proposals. We are also excited to be part of both of the Dean's innovation task forces to represent assessment strategy.

Finally, and perhaps of most interest to students and faculty in the MD program, we continue quality improvement efforts at the course and clerkship levels. We are working with clerkship directors to identify patterns in scoring among the SPEs and continue to monitor clerkship clinical evaluation data as they come in.

As always, please contact us with any questions or ideas you might have (we love questions and ideas!)

Lauren J. Germain, PhD, MEd
Josie Suser, MS

Office of Evaluation, Assessment and Research (continued)

Below is a broad view of the *MSIII Faculty of Student* evaluations scores since the beginning of clerkship year.

	Not Observed	Developing	Meets	Exceeds	Exemplary	N:
1. Applies effective, thorough history taking techniques (PC 1-EPA 1)	233	52	791	1450	724	3307
2. Performs pertinent, accurate physical/ psychological exams (PC 1-EPA 1)	372	72	852	1332	612	3307
3. Relates to patients in a respectful, caring, empathetic manner (IICS 3-EPA 1, 9)	64	20	497	1506	1204	3307
4. Effectively functions as a productive, enthusiastic, efficient member of the health care team (IICS 1-EPA 9)	22	37	532	1519	1171	3307
5. Generates clear, concise oral presentations (IICS 2-EPA 6)	139	69	802	1435	834	3307
6. Applies appropriate fund of knowledge and understanding to clinical problems (MK 4-EPA 1)	39	63	954	1500	729	3307
7. Generates appropriate assessment & treatment plan (MK3-EPA 7)	131	113	1037	1408	587	3307
8. Develops insightful, focused, pertinent questions based on clinical scenarios (LI 2-EPA 7)	59	45	803	1547	831	3307
9. Demonstrates curiosity and utilizes resources to improve clinical knowledge (LI 2-EPA 7)	72	36	685	1525	952	3307
10. Engages in professional behaviors including reliability, dependability, and punctuality (PR 1-EPA 1, 9)	12	29	509	1441	1297	3307
11. Demonstrates accountability, contribution, and commitment to patient care (PR 1, PR 2)	33	22	524	1459	1252	3307



IPE Update

**A 2018 IPE report will be released
in January 2019**





Phase 1

We hope the 18-19 Academic Year has gotten you off to a good start!

The MS1 Class is currently in their 'Nervous System I' Unit, supplemented by learning Neuro history and exam skills in POM and working through cases like Multiple Sclerosis in FRM small groups. MS2s are currently wrapping up 'Nervous System II' and headed into 'Cardiovascular, Respiratory II' material starting in late November. Patients to Populations (formerly ELSI, MS1) continues to tie in relevant population health and ethics concepts to students via lecture and small groups - preparing you all for these very real scenarios as clinicians.

Fall, 2018 - Phase 1

- ✓ Implementation of Step 1 style (Kaplan) questions for MS1 & MS2 student use, practice and CREDIT (2%!)
 - The Learning Community who completes the most *correct* questions over Winter Break gets a Happy Hour hosted by Student Affairs!
- ✓ Curriculum Retreat (Phases 1 & 2) in late September
 - More integration, robust curriculum mapping and teamwork across all 4 years
- ✓ MS1 & MS2 Class Officer meetings with Deans Schwartz, Ko and Poole
- ✓ Course Annual Reviews begin and continue on a rolling basis.
 - Peer Reviewers and Class Officers get the chance to provide additional feedback to each unit.
- ✓ Moving into Winter: On December 12th, take a moment to enjoy the season by stopping by the Curriculum Office, 4508 Setnor for a cookie and some hot chocolate. We wish you all a happy and healthy holiday season.

Reminders for both years:

- Please do your best to enjoy upcoming holidays and friends/family time.
- Attend Course Introductions so you don't miss something. Directors and Thread Leaders use this time to illustrate the expectations of each unit – which are not all alike.
- Make sure you are planning ahead for assignments, etc. Especially at busy times of the year.



What's New in Phase 2

Our 3rd-year medical students are now about halfway through clerkships (it sure does fly by, doesn't it?). This time of year, when the sun has already set by the time you leave the hospital / office, it can be tough to stay motivated and go study / finish charts / complete evaluations. Keep at it everyone! Hopefully we can find inspiration and motivation from each other and the patients we care for! This time of year can be trying on all of us, with the cold weather and long nights, but find something that keeps you centered and whole. Remember to take care of yourself and that it is Upstate policy that our medical students have a right to attend all health care appointments without having to explain the nature of their health issue.

To our 3rd-year students, remember that the week of December 3rd – 7th is Learning Community advising week. All the 3rd-year students will meet with advisors by learning community, with each community meeting on a different afternoon of that week. Faculty, residents, and staff, please remember that this is a mandatory event for all our 3rd-years, with about 20% of the students gone each afternoon that week.

Also, right around the corner is the 4th-year planning meeting. This will be later in the afternoon on Wednesday, January 16th and will help the current 3rd-year students plan their it-will-be-here-before-you-know-it final year of medical school! We will go over things like 4th year AIs / electives, the elective lottery, away rotations, and the residency application process.

Our current 4th-year students are likely deep into the heart of residency interviews, and we wish you all luck in your interviews and travels! For those of you applying to an early-match specialty, good luck in January! Everyone else, March will be here before you know it!

For all our students in phase 2, we are excited about the recent change that allows medical students to write notes that are now part of the permanent medical record and count as the “real” note for our patients. We realize there will likely be some kinks to work out as we adjust to this change, but we hope that this empowers our students to become more valuable and productive members of the team!

Remember to that we now have a QR code for giving Gold Stars to anyone you see who you think deserves recognition for the great work they are doing, whether it is faculty, staff, resident, or student. Might I suggest that each month (or even week?) we all think of someone who we think deserves a gold star and share our appreciation and positive feedback!

Matt Mason, MD
Assistant Dean for Clinical Sciences



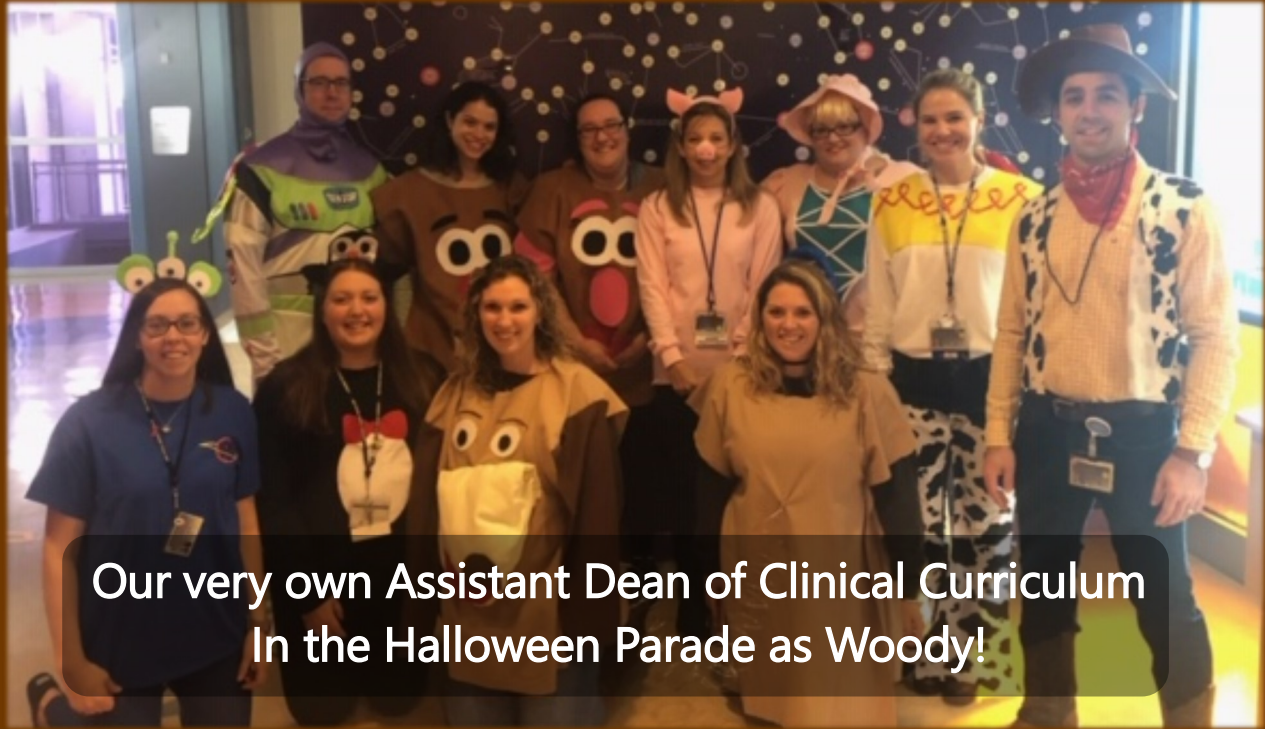
Gold Star QR Code



Course
Orientations



GOLISANO CHILDREN'S HOSPITAL HALLOWEEN 2018



Our very own Assistant Dean of Clinical Curriculum
In the Halloween Parade as Woody!

