Session II (August 6 - 9)
New Student Orientation
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Welcome to SUNY Upstate Medical University! I am very pleased to welcome you to the SUNY Upstate family and include information on Session II of the New Student Orientation Program. This booklet includes a great deal of important information that you should review and many “taking care of business items” that you must complete prior to arriving on campus. Also included in this mailing is a schedule of your first days on campus – the New Student Orientation Program agenda.

I’d also like to take a quick moment to remind you about a special event being held during Session III of the New Student Orientation Program. On Friday, August 21 in the evening is the annual Orientation Dinner Dance at Drumlins Country Club. This events is a long-standing Upstate tradition of the New Student Orientation Program. Please make sure to mark your calendars now as you definitely do not want to miss the fun!

I’d encourage you to review all the materials closely and if you should have any questions, please do not hesitate to contact a staff member in the Campus Activities Office at 315-464-5618 or by email at campact@upstate.edu. You may also find additional information on the orientation website at www.upstate.edu/studentorientation and our Upstate Student Orientation 2015 group on Facebook is a great place to network with new colleagues! Lastly, make sure to log on to your MY UPSTATE page for a complete list of your outstanding tasks (log on instructions to MY UPSTATE was forwarded to you in an email by the Admissions Office).

See you in August!

Sincerely,

Chuck Simpson, MBA
Director, Campus Activities and Special Projects
Coordinator, New Student Orientation Programs
Important Deadlines & Dates to Remember

- Register for White Coat Ceremony (more info available soon) . . . . . . . July 1
- Submit all Required Health Forms to the Student Health Office . . . . . . . . . July 3
- Submit picture for Upstate Student ID . . . . . . . . . . . . . . . July 10
- Submit All Official College Transcripts to the Admissions Office . . . . . . . . July 31
- Complete Online Registration Survey in MY UPSTATE . . . . . . . July 31
- Move-In to Personal Residence . . . . . . . . . . . . . . . . . . . . . . . . August 6
- COM - White Coat Ceremony . . . . . . . . . . . . . . . . . . . . . . . . August 6
- New Student Orientation Program . . . . . . . . . . . . . . . . . . . . August 6-9
- Classes Begin . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . August 10
- Tuition Payment Deadline . . . . . . . . . . . . . . . . . . . . . . . . . August 10
- Orientation Dinner Dance . . . . . . . . . . . . . . . . . . . . . . . . . August 21
- All Campus Welcome BBQ & Activities Fair . . . . . . . . . . . . . . . . . August 25

College Codes:

- COGS - College of Graduate Studies
- CHP - College of Health Professions
- COM - College of Medicine
- CON - College of Nursing
# New Student Orientation Program - Session II

The following is the tentative schedule for Session II of the New Student Orientation program. Upon arriving at campus, please pick up the finalized schedule.

## Orientation Day One – Thursday, August 6

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00am - 2:00pm</td>
<td>Move in to Personal Residence</td>
<td></td>
</tr>
<tr>
<td>11:00am - 2:00pm</td>
<td>Orientation Check-In/Complete University Business* (*Deadline for Check-in: 2:00pm)</td>
<td>Lobby, Campus Activities Building</td>
</tr>
<tr>
<td>3:30pm</td>
<td>COM White Coat Picture</td>
<td>Oncenter Convention Center</td>
</tr>
<tr>
<td>4:00pm</td>
<td>COM White Coat Ceremony &amp; Reception</td>
<td>Oncenter Convention Center</td>
</tr>
</tbody>
</table>

## Orientation Day Two – Friday, August 7

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 - 10:00am</td>
<td>PPD Administer Continental Breakfast</td>
<td>Lobby, Campus Activities Building</td>
</tr>
<tr>
<td>10:15 - 10:45am</td>
<td>President’s Welcome Convocation • Upstate Video • Welcome by the President • Orientation Program Overview</td>
<td>9th Floor Auditorium, Weiskotten Hall</td>
</tr>
<tr>
<td>10:45 - 11:30am</td>
<td>Student Affairs and Support Services • Students First! Resources • Code of Student Conduct</td>
<td>9th Floor Auditorium, Weiskotten Hall</td>
</tr>
<tr>
<td>11:30am - Noon</td>
<td>Student Computing Overview</td>
<td>9th Floor Auditorium, Weiskotten Hall</td>
</tr>
<tr>
<td>Noon - 1:15pm</td>
<td>Lunch and Campus Tours</td>
<td>Depart from Weiskotten Hall</td>
</tr>
<tr>
<td>1:30 - 4:00pm</td>
<td>COM Academic Sessions - 9th Floor Auditorium • Welcome by the Dean • Curriculum Overview &amp; Meeting with Faculty • Learning Communities Overview • Binghamton Campus Intro</td>
<td>CHP Academic Sessions - Location TBA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Meeting with Department Chair • Curriculum Overview &amp; Meeting with Faculty</td>
</tr>
<tr>
<td>4:30pm</td>
<td>Orientation Social Event</td>
<td>Lobby, Campus Activities Building</td>
</tr>
</tbody>
</table>
Orientation Day Three – Saturday, August 8

Free Day

Orientation Day Four – Sunday, August 9

3:00pm - COM Dinner with a Doctor Program
Depart from CAB

Save the Dates!

• Mon., August 10 – Classes Begin
• Mon., August 10 – PPD Test Reads @ Student Health Office
• Fri., August 21 - Orientation Dinner Dance, Drumlins Country Club, RSVP Required (RSVP on your MY UPSTATE)
• Tues., August 25 - Welcome BBQ & Student Services and Activities Fair, 4:30pm, Weiskotten Hall Courtyard
• Wed., September 2 - Tentative Date: CHP White Coat Ceremony, 5:00pm, Goldstein Auditorium, Schine Student Center, SU Campus

More details to follow!
Student Health

The Student Health office is located on the 4th floor of Jacobsen Hall. The services available are described in detail in the Student Health booklet that you will receive at the time of your health clearance. Student Health does not cover hospitalization, x-ray, or laboratory expenses. Health insurance coverage is mandatory for all matriculated students.

You will receive a letter explaining the health clearance requirements. The required forms are available on the Student Health website at www.upstate.edu/currentstudents/health/clearance.php. If you are unable to access our website or need the forms mailed to you, please contact Student Health directly by phone or by e-mail at the contact numbers on the next page. All completed forms must be on file in Student Health prior to arriving on campus for Orientation. There are no exceptions to this requirement.

Fully completed forms should be mailed to Student Health, Upstate Medical University, Jacobsen Hall, 4th floor, 750 East Adams St., Syracuse, NY 13210.

Forms must be submitted no later than Friday, July 3, 2015. This will allow sufficient time to address any incomplete medical information for health clearance before registration. Questions related to medical clearance may be directed to Lori Brooks-Singleton, Student Health Secretary, at (315) 464-5470 (e-mail: brooksl@upstate.edu) or Jane Bennett, Employee/Student Health Administrator, at (315) 464-4260 (email: bennetja@upstate.edu).

As part of the registration process, all entering students must have a tuberculin skin test (PPD). Unless there is documentation of a previous positive test, the PPD will be placed by the Employee/Student Health staff on Friday, August 7 and it must be read on Monday, August 10. Failure to complete the above will delay your registration and may result in a Late Registration Fee ($40) and/or Late Payment Fee ($50) being charged. Tuberculin skin tests may be scheduled in advance of these dates through contact with the Employee/Student Health Department at (315) 464-5470.

Books and Supplies

Follett Higher Education Group operates a branch bookstore at Upstate Medical University. Details concerning books and supplies required by the faculty may be obtained directly from the bookstore which is located in the Campus Activities Building. Laura Stolp is the Bookstore Manager and she may be reached by phone at (315) 464-5560 or by email at bookstore@upstate.edu.
Financial Aid

There’s still time to apply for Financial Aid if you haven’t done so. Complete the Free Application for Federal Student Aid on-line at www.fafsa.ed.gov.

If you applied for financial aid, and your application was completed by March 1, you should receive a financial aid eligibility letter in early April. After that, applications will be processed as completed, on a first come-first serve basis.

Feel free to contact the Financial Aid Office if you have any questions or problems applying for financial aid. The Office may be contacted by email at finaid@upstate.edu or by telephone at (315) 464-4329.

Student Accounts (Bursar)

You may contact the Student Accounts Office for information regarding your tuition statement, payments to your account and processing of student loan checks. Refunds from financial aid funds may be picked up at our office. When refund checks are ready, you will be notified via your upstate email. You will be receiving your tuition billing statement under separate cover and payment must reach our office by the payment due date printed on your bill. For more information about paying your bill visit our website www.upstate.edu/currentstudents/accounts. You may view your tuition charges and financial aid on-line by logging onto your online MY UPSTATE student account. In-state residency forms may also be picked up at our office or downloaded from our website.

Optional Student Dining Program

SUNY Upstate Medical University offers a $100.00 minimum declining balance student dining program. There are three on-campus locations that the program may be utilized at and a variety of menu items available. More details will be available from Morrison Food Service at Orientation Check-In.
On Campus Parking and Car Registration

All students who plan to use monthly SUNY Upstate parking must register their vehicle with the Parking Office. Please bring your vehicle registration to Orientation Check-In at the New Student Orientation program on Thursday, August 6. Final details regarding parking lot assignments and fees for all other students will be available at Orientation Check-In.

If you have questions regarding parking, fees, or lot assignment, please contact the Parking Office, Room 1801, University Hospital; (315) 464-4801 or by email at parkingoffice@upstate.edu.

White Coat Ceremonies

The White Coat Ceremony is designed to convey to students that health care professionals not only treat, but also care for patients. Students will be welcomed to their College and the health care profession in the presence of parents, family members and friends. The tentative dates and times for the fall ceremonies are:

**College of Health Professions** – Wednesday, September 2 at 5:00 pm, Goldstein Auditorium, Schine Student Center, SU Campus

**College of Medicine** –
Thursday, August 7 at 4:00 pm at the Oncenter Convention Center

More information regarding the ceremonies will be available shortly. You may also visit your MY UPSTATE page to register for your white coat!
Questions?
An answer to that question is just an email or phone call away! Please feel free to contact any of the offices listed below - please realize that no question is too small. The offices are generally open from 8:30am to 4:30pm, Monday through Friday.

**Important Campus Phone Numbers**

*All numbers are Area Code (315)*

<table>
<thead>
<tr>
<th>Office</th>
<th>Contact Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Support Services</td>
<td><a href="mailto:academicsupport@upstate.edu">academicsupport@upstate.edu</a></td>
<td>464-8851</td>
</tr>
<tr>
<td>Admissions Office</td>
<td><a href="mailto:admis@upstate.edu">admis@upstate.edu</a></td>
<td>464-4570</td>
</tr>
<tr>
<td>Bookstore</td>
<td><a href="mailto:bookstore@upstate.edu">bookstore@upstate.edu</a></td>
<td>464-5560</td>
</tr>
<tr>
<td>Campus Activities</td>
<td><a href="mailto:campact@upstate.edu">campact@upstate.edu</a></td>
<td>464-5618</td>
</tr>
<tr>
<td>Child Care Center</td>
<td><a href="mailto:whitec@upstate.edu">whitec@upstate.edu</a></td>
<td>464-4438</td>
</tr>
<tr>
<td>College of Graduate Studies, Dean</td>
<td><a href="mailto:brownt@upstate.edu">brownt@upstate.edu</a></td>
<td>464-4541</td>
</tr>
<tr>
<td>College of Health Professions, Dean</td>
<td></td>
<td>464-6560</td>
</tr>
<tr>
<td>College of Medicine, Dean</td>
<td></td>
<td>464-9720</td>
</tr>
<tr>
<td>College of Nursing, Dean</td>
<td></td>
<td>464-4276</td>
</tr>
<tr>
<td>Curriculum Office, College of Medicine</td>
<td></td>
<td>464-5187</td>
</tr>
<tr>
<td>Disability Services</td>
<td><a href="mailto:stuserve@upstate.edu">stuserve@upstate.edu</a></td>
<td>464-8855</td>
</tr>
<tr>
<td>Financial Aid Office</td>
<td><a href="mailto:finaid@upstate.edu">finaid@upstate.edu</a></td>
<td>464-4329</td>
</tr>
<tr>
<td>Health &amp; Disability Insurance</td>
<td><a href="mailto:stuserve@upstate.edu">stuserve@upstate.edu</a></td>
<td>464-8855</td>
</tr>
<tr>
<td>Multicultural Affairs</td>
<td><a href="mailto:galal@upstate.edu">galal@upstate.edu</a></td>
<td>464-5433</td>
</tr>
<tr>
<td>Parking Office</td>
<td><a href="mailto:parkingoffice@upstate.edu">parkingoffice@upstate.edu</a></td>
<td>464-4801</td>
</tr>
<tr>
<td>Registrar’s Office</td>
<td><a href="mailto:registrar@upstate.edu">registrar@upstate.edu</a></td>
<td>464-4604</td>
</tr>
<tr>
<td>Residence Life</td>
<td><a href="mailto:geneva@upstate.edu">geneva@upstate.edu</a></td>
<td>464-5106</td>
</tr>
<tr>
<td>Student Affairs Office, Dean</td>
<td><a href="mailto:studaff@upstate.edu">studaff@upstate.edu</a></td>
<td>464-4816</td>
</tr>
<tr>
<td>Student Counseling Services</td>
<td><a href="mailto:vanderhh@upstate.edu">vanderhh@upstate.edu</a></td>
<td>464-3120</td>
</tr>
<tr>
<td>Student Health Services Office</td>
<td><a href="mailto:brooksl@upstate.edu">brooksl@upstate.edu</a></td>
<td>464-5470</td>
</tr>
<tr>
<td>Tuition Payments/Bursar’s Office</td>
<td><a href="mailto:bursars@upstate.edu">bursars@upstate.edu</a></td>
<td>464-5148</td>
</tr>
<tr>
<td>Veteran’s Educational Benefits</td>
<td><a href="mailto:registrar@upstate.edu">registrar@upstate.edu</a></td>
<td>464-4604</td>
</tr>
</tbody>
</table>

If you have a question and don’t know who to call, contact a staff member in the Office of Campus Activities at (315) 464-5618 or via e-mail at campact@upstate.edu, and we’ll get your question to the right office!
Area Banks

Branch Locations located on the University Hill

- **Alliance Bank**, 101 Marshall Street, Syracuse, NY 13210; Phone: 315-703-1300
- **Chase**, 649 South Crouse Avenue, Syracuse, NY 13210; Phone: 1-800-935-9935
- **First Niagara**, 1004 East Adams Street, Syracuse, NY 13210; Phone: 315-476-2530
- **M&T Bank**, 724 Irving Avenue, Syracuse, NY 13210; Phone: 1-800-724-2440
- **State Employees Federal Credit Union (SEFCU)**, 721 South Crouse Avenue, Syracuse, NY, 13210; Phone: 315-428-8822