

Frequently Asked Questions about Course Enrollment:

1. Who participates in Advance Enrollment?

All returning matriculated students in the following programs:

- All students in the TDPT program
- All students in the College of Nursing
- College of Health Professions students in an extended or modified program
- Students adding electives to their regular program of study
- Students adding selectives to their regular program of study
- Students wanting to make changes to their schedules

2. What do I do if I *did not* advance enroll and need to schedule classes?

If you did not participate in the Advance Enrollment period, you may enroll or register on the first day of the semester (please see Enrollment Procedures for matriculated students).

http://www.upstate.edu/currentstudents/records/chp_enrollment_proc_matric.pdf or :

http://www.upstate.edu/currentstudents/records/con_enrollment_proc_matric.pdf Please contact your department for assistance.

3. What is the *Open Add/Drop* period?

The Open Add/Drop period is the period of time at the beginning of each semester when students may add and/or drop courses from their schedules without academic penalty. Please see the Academic Calendar <http://www.upstate.edu/currentstudents/records/calendars.php> for specific dates and the “Open Add/Drop” procedures for specific “how to”.

4. How do I *drop* a course after the Add/Drop period?

After the Add/Drop period has ended, students may “withdraw” from courses until the last day of classes. A “W” grade is recorded on the transcript up until the 75% mark of the semester (please refer to the Academic Calendar <http://www.upstate.edu/currentstudents/records/calendars.php> for specific dates). Students withdrawing after the 75% mark of the semester will be graded by the instructor with a “WP” or “WF” grade. Please see “Course Withdrawal” procedures for specific “how to”.

http://www.upstate.edu/scripts/documents/currentstudents/chpcon_course_withdrawal.pdf

5. Do I have a *tuition liability* if I drop a course during the Add/Drop period?

Yes, there is a tuition liability if you drop a course during the Add/Drop period. Please contact the Bursar’s Office for specific information at 464-5148 or <http://www.upstate.edu/currentstudents/accounts/>.