Hooding Process
Students receiving advanced degrees will be “hooded” at their commencement ceremony. Typically, students are hooded by their faculty advisor or the faculty marshal of their college. However, doctoral (MD, Ph.D., DPT) candidates may invite a member of their immediate family to participate in the hooding if the family member holds the same degree. Students wishing to have a family member hood them must submit the Hooding Request Form and be approved by the Office of Student Support Services. Academic attire must be worn by the participating family member and the rental fee is $85+ tax. Attire must be ordered through the Upstate Bookstore, contact the bookstore by phone at (315) 464-5560 or by email at 1044mgr@follett.com. Deadline is April 1, 2016. No late requests/orders will be accepted.

Pre-commencement reception
All graduates, families and friends are invited to a Pre-commencement Dessert Reception on Saturday, May 21, 2016 at 8:00p.m at the Lafayette Room and Foyer, Crowne Plaza Syracuse.

Special needs
The John H. Mulroy Civic Center is handicap accessible. It is recommended that individuals using wheelchairs arrive early. If needed, we will be happy to make arrangements to have a sign language interpreter at the ceremony. If you expect to have guests who are hearing impaired attend the festivities, please contact the Office of Student Support Services at (315) 464-8835 by April 1, 2016.

Announcements, class rings and diploma frames
Personalized graduation announcement products can be ordered directly from Balfour (online or by phone). Order by phone: 1-877-BALFOUR (225-3687) or online: www.Balfour.com. Diploma frames & class rings are available to purchase in the Upstate Medical University Bookstore, CAB Lobby. If you have questions on any of these items please contact the Upstate Medical University Bookstore by phone: (315)464-5560 or by e-mail at 1044mgr@follett.com.

Diplomas
The Registrar’s Office orders diplomas for all graduates. Please complete the Commencement Information Form through My Upstate to indicate how you want your name on your diploma and to where it should be mailed. If you have any questions, please contact the Registrar’s Office at (315)464-4604 or by e-mail at registrar@upstate.edu.

Photographs
WMF photography will take pictures of graduates during the commencement ceremonies and will be available for group/family photos at the graduation receptions held at the CAB. Afterwards family members will be able to view and order pictures online. WMF photography can be reached by calling (315) 546-6275 or online at www.wmfphotography.com.

Questions and Concerns
Please contact the Office of Student Support Services at (315) 464-8835 or the Office of Campus Activities at (315) 464-5618.

Hotels
There are several hotels near campus that you may want to contact for reservations. To assist in your planning, we’ve provided a short list of accommodations. Additional information on lodging is available from Syracuse Convention and Visitors Bureau at 1-800-234-4797 or www.visitsyracuse.org.

The Genesee Grande Hotel
1060 East Genesee Street
1-800-365-4663
www.geneseegrande.com

The Parkview Hotel
713 East Genesee Street
1-800-365-4663
www.theparkviewhotel.com

The Crowne Plaza Syracuse
701 E. Genesee Street, Syracuse
1-866-305-4134
www.cpsyracuse.com

Sheraton Syracuse University Hotel & Conference Center
801 University Avenue
1-800-395-2055
www.sheratonsyracuse.com

Jefferson Clinton Hotel
416 South Clinton Street
315-425-0500
www.jeffersonclintonhotel.com

Hotel Skyler
601 S. Crouse Avenues
1-800-365-4663
www.hotelSkyler.com

Courtyard Syracuse Downtown at Armory Square
300 W. Fayette Street
1-866-389-5922
www.marriott.com

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**Commencement Weekend Festivities**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Thursday, May 19 &amp; Friday, May 20</strong></td>
<td></td>
<td><strong>Cap &amp; Gown Pick Up</strong>&lt;br&gt;if you are unable to pick up your own regalia, you may have someone else do it for you.</td>
<td>Room 115 CAB</td>
</tr>
<tr>
<td><strong>Friday, May 20</strong></td>
<td>10:00-5:00pm</td>
<td><strong>Cap &amp; Gown Pick Up</strong>&lt;br&gt;if you are unable to pick up your own regalia, you may have someone else do it for you.</td>
<td>Room 115 CAB</td>
</tr>
<tr>
<td><strong>Saturday, May 21</strong></td>
<td>8:00pm - 11:00pm</td>
<td><strong>Pre-Commencement Dessert Reception</strong>&lt;br&gt;Deserts, cash bar and live music. Come by after dinner with family and fellow graduates.</td>
<td>Crowne Plaza Syracuse&lt;br&gt;Lafayette Room &amp; Foyer&lt;br&gt;701 E. Genesee Street</td>
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<tr>
<td><strong>Sunday, May 22</strong></td>
<td>9:00am</td>
<td><strong>College of Health Professions Commencement</strong>&lt;br&gt;Doors will open at 8:30am. Student Line up at 8:30am in the Banner Room. Reception immediately following the ceremony at Campus Activities Building, Lobby, 155 Elizabeth Blackwell Street.</td>
<td>Crouse Hinds Theater&lt;br&gt;John H. Mulroy Civic Center&lt;br&gt;421 Montgomery Street</td>
</tr>
<tr>
<td></td>
<td>11:30am</td>
<td><strong>College of Nursing Commencement</strong>&lt;br&gt;Doors will open at 11:00am. Student Line up at 11:00am in the Banner Room. Reception immediately following the ceremony at Campus Activities Building, Lobby, 155 Elizabeth Blackwell Street.</td>
<td>Crouse Hinds Theater&lt;br&gt;John H. Mulroy Civic Center&lt;br&gt;421 Montgomery Street</td>
</tr>
<tr>
<td></td>
<td>1:45pm</td>
<td><strong>College of Graduate Studies Commencement</strong>&lt;br&gt;Doors will open at 1:30pm. Student Line up at 1:30pm in the Banner Room. A pre-ceremony brunch will be served at 11:00am in the 9th Floor Dining Room of Weiskotten Hall.</td>
<td>Carrier Theater&lt;br&gt;John H. Mulroy Civic Center&lt;br&gt;421 Montgomery Street</td>
</tr>
<tr>
<td></td>
<td>3:00pm</td>
<td><strong>College of Medicine Commencement</strong>&lt;br&gt;Doors will open at 2:00pm. Students will line up at 2:15pm in the Banner Room. Reception immediately following the ceremony at Campus Activities Building, Lobby, 155 Elizabeth Blackwell Street.</td>
<td>Crouse Hinds Theater&lt;br&gt;John H. Mulroy Civic Center&lt;br&gt;421 Montgomery Street</td>
</tr>
</tbody>
</table>

**Let’s Celebrate!**

The 2016 Commencement Ceremonies are on Sunday, May 22, 2016 and we are already busy planning the celebrations. We hope the information contained in this brochure proves helpful as you anticipate this very special occasion. Each college will have its own Commencement ceremony to individually recognize graduating students. Please refer to the College specific information for details about your individual Commencement Ceremony. In order to participate, students must wear a cap and gown. Tickets are not required for any ceremonies.

**CAPS AND GOWNS**

Herff Jones Regalia Online Order Deadline: Friday, April 1, 2016

Students will need to order their academic regalia online at [https://collegegrad.herffjones.com](https://collegegrad.herffjones.com) by April 1, 2016. Find “SUNY Upstate Medical University” in the school drop-down menu and click “continue.” If you have questions please contact the Upstate Medical University Bookstore at [315]-464-5566 or e-mail [1044mgr@follett.com](mailto:1044mgr@follett.com). Note: There is no charge for student academic attire (if ordered before the deadline). Otherwise a late order fee will be charged.

*Caps and gowns are to be returned immediately following the Commencement Ceremony at the Campus Activities Building, while attending the graduation reception. The tassel is yours to keep!*

*The Upstate bookstore will open at 8:00am - 4:30pm on Sunday, May 22, for any last minute cap and gown pick-ups.*

*Please note: If you are unable to make it to the regalia distribution on Thursday or Friday you may send a friend or family member to pick up your cap & gown for you.*

Continued on reverse