POLICY STATEMENT

The unlawful use, possession, manufacture, dispensation, or distribution of illicit drugs or alcohol in all Upstate Medical University locations is prohibited. Students who illegally manufacture, distribute, dispense, possess, or use an illicit drug or alcohol will be subject to disciplinary procedures consistent with applicable New York State and Federal laws, rules, and regulations. Disciplinary measures shall include, but not be limited to, criminal prosecution of violations of State and Federal laws, rules and regulations and disciplinary actions by the university judicial process, ranging from dismissal or lesser sanctions of suspension, probation or warnings, as the facts of the situation warrant or are determined appropriate. Referral to an appropriate rehabilitation program may also be included in sanctions. In addition to the legal requirements listed above, the following institutional policies and practices must be observed whenever alcoholic beverages are served. Definition of “Campus”: Property under the control of the Upstate Medical University. This includes all buildings, including areas adjacent to buildings, and parking lots.

1. Persons under the age of 21 are prohibited from possessing and/or consuming alcoholic beverage on the Upstate Medical University Campus or at off campus, University sponsored events.
2. Persons 21 years and over may possess alcoholic beverages on campus within the guidelines of state and local laws and campus policy. However, alcoholic beverages may only be consumed in private student rooms in campus residential facilities or at approved campus events.
3. The possession and consumption from pooled sources (e.g. kegs) is strictly prohibited on campus, for student events, unless approved by the Director of Campus Activities for student events.
4. Violation of university policy or state law may result in seizure of alcoholic beverages by University Police and/or Upstate Medical University Officials. Disposal and destruction of seized alcoholic beverage will be in accordance with state law.
5. All University faculty, staff and administrators, have both an educational and a regulatory role in promoting the responsible use of alcoholic beverages. The University faculty, staff and administrators shall have a responsibility to intervene as appropriate. This may include a direct confrontation but should include the reporting of violations of the state and local laws and campus alcohol policy to the appropriate campus office and/or University Police.
6. No individual is permitted to bring any alcoholic beverage into any Upstate Medical University sponsored event. Persons who bring alcoholic beverage into any event will be asked to leave immediately and may also face Upstate Medical University disciplinary action and/or prosecution under state and/or local laws.

Violations of the Alcohol Policies

Student or student organization violations of the Alcohol Policies and Practices may be referred to the Upstate Medical University Judicial System and appropriate action will be taken. The claim of being under the influence of alcohol will not be accepted as an excuse of misconduct, and/or the violation of the Code of Student Conduct an applicable laws/regulations.

REASON FOR POLICY

Philosophy

In keeping with a philosophy of developing independent and self-reliant professionals, the Upstate Medical University considers the use or non-use of alcohol to be an individual decision, as long as that decision does not interfere with the rights of others or violate federal or state laws and is compliant with University policies. The University is responsible for developing policies and regulations that emphasize the legal and moderate use of alcohol and mitigate the excessive use and abuse of alcohol. The community must be concerned with the potential waste of individual talent, loss of health, as well as disruptive and destructive behavior that result from excessive alcohol consumption. The guidelines governing the use of alcohol delineate the consequences of unacceptable behavior resulting from alcohol abuse. Alcohol abuse is a nationwide concern affecting students, faculty, and staff. Therefore, the development of policies and procedures governing the use of alcohol at the Upstate Medical University campus must be a shared responsibility by students, faculty and staff. While University has limited control over individual drinking habits, the University does have the responsibility and obligation to monitor the university environment where drinking social events occur, and to comply with State/Federal laws pertaining to alcohol use. The policies and procedures reflect the importance of an appropriate environment during social events where alcohol is served, as well as monitor the general use of alcohol and the quantity of alcohol provided. Finally, personal behavior, particularly disruptive behavior, due to excessive and deliberate use of alcohol, must be dealt with in an educational manner.
Prevention and Assistance

Upstate Medical University recognizes that the development of policies and procedures will not solve all the problems of alcohol abuse. Educational programs that stress positive attitudes and behavior, emphasizing the dangers of alcohol consumption, are equally important. Employee/Student Health and Student Counseling offer a wide range of services for students who are concerned about alcohol and other drugs. These services range from evaluations and screening to counseling. These offices can also make referrals to area treatment and support resources including chapters of Alcoholics Anonymous (AA) and Narcotics Anonymous (NA). Employee/Student Health is located in Jacobsen Hall and Student Counseling is located at 713 Harrison Street. In addition, Upstate Medical University is intention in its facilitation of many social programs and student organization offerings that are alcohol free. For more information about all that we have to offer students related to campus programming and social interaction, please refer to the Campus Activities Office and/or webpage.

Common Drugs: Symptoms of Abuse and Penalties - Refer to STUDENT HANDBOOK

PROCEDURES FOR STUDENT ORGANIZATION REGISTRATION OF EVENTS WITH ALCOHOL

The Office of Campus Activities at Upstate Medical University offers a diverse series of co-curricular programs to enhance the overall academic and social experience of our students. The majority of events are alcohol-free, but on occasion, there is a request for alcohol to be served. For those recognized student organizations that desire to serve alcohol at registered events on campus, there are several steps that must be followed in order to plan and execute a safe event.

1. The event must be formally proposed, in writing, to the Office of Campus Activities at least fifteen (15) business days prior to the proposed event date. *(Note: weekends and observed holidays by Upstate Medical University do not count as business days— please plan in advance).
2. The proposal should include: name of event, name of hosting organization(s), date of proposed event, start/end time of event, anticipated attendance; and a statement as to why the event is being proposed.
3. There are absolutely no funds available for student organizations to purchase alcohol of any kind for any event.
4. The proposal should be accompanied by a completed Registration Form for all Events with Alcoholic Beverages (registration forms that are not complete will not be considered). Forms are available at the CAB Information Center.
5. All student organization-sponsored events hosted on campus where alcohol is present, or served, requires the presence of the organization’s University/Faculty Advisor at the event, for the duration of the event. No exceptions.
6. ‘BYOB’ events are strictly prohibited and thus, no requests for BYOB events will be considered for approval. No exceptions. In addition, there will be no open bar events.
7. All event attendees must have with them at the time/point of entry, and for the duration of the event, a valid government-issued identification card (i.e. state-issued driver’s license or identification card, U.S. Passport, Military ID, etc.) documenting their date of birth. Expired IDs are not acceptable, and are strictly prohibited to verify attendee age.
8. Event attendees are not to have (or be given) direct access to alcohol—the hosting organization(s) must provide, and identify, servers, who are 21 years of age or older, to dispense alcohol to all attendees for the duration of the event. Servers may not consume alcohol.
9. All alcohol must remain in the identified and approved event venue.
10. No hard liquor (i.e. vodka, gin, rum, tequila, cordials, etc.) is to be served at student events.
11. All entry/exit points of the event venue must be clearly accessible, and staffed by members of the hosting organization(s) to assist event attendees if needed.
12. No person(s), regardless of age, appearing to be intoxicated upon arrival shall not be admitted to the event.
13. No person(s) appearing to be intoxicated upon leaving the event/event venue shall be allowed back at a later time.
14. Any person appearing to be intoxicated at the event shall no longer be served, and if warranted, may be asked to leave the event.
15. The amount of food and non-alcoholic beverages served must be proportionate to the total number of attendees and must be easily accessible to all event attendees.
16. The hosting organization(s) shall ensure (and identify by name) the number of responsible, non-drinking monitors that will be present at/staffing the event on behalf of the hosting organization(s); and also ensure that this number is proportionate to the total number of event attendees.
17. No alcoholic beverages may be sold at the event without obtaining a valid permit from the New York State Liquor Authority. A request for a permit must be filed and obtained at least thirty (30) business days prior to the event. The sale of any alcoholic beverage without a permit is a violation of New York State law. The staff in the Campus Activities Office will assist in obtaining needed permits and permissions and, in fact, only they are able to obtain such documentation on behalf of requesting student organizations.
18. The Office of Campus Activities will inform University Police of the proposed event upon its approval.
19. University Police reserves the right to arrive at the event at any time (announced or unannounced) to ensure that all points identified within this policy are being adhered to for the safety and well being of not only event attendees, but the University community as a whole. Any violation of this policy is grounds for immediate event cancellation or closure by University Police, or an administrator within the Division of Student Affairs.

Recognized student organizations are authorized to hold events and programs off campus, however, it is important to ensure that organizations plan and execute a safe one event. Should an organization like to host an event off campus, the venue must be identified in the Registration Form for all Events with Alcoholic Beverages. The venue identified must possess a current, valid New York State liquor permit, and must also mutually agree to host the event on the specified date/time. It is important to remember that although an event will be held off campus, both the student
organization hosting venue are representing Upstate Medical University. The conduct and behavior of event attendees should reflect this. All provisions stated in the On-Campus Events with Alcohol Policy are to be fully adhered to at all off-campus events that have/serve alcohol. To ensure compliance with these provisions, the hosting organization(s) are to provide the off-campus event venue with a copy of the Events with Alcohol Policy for review, and obtain a signature from either the venue’s general manager or bar/liquor manager. The hosting organization’s president must also sign the form. The signed form should accompany the request to hold an event with alcohol off campus.

Quantities of Beverage - Alcoholic and Non-Alcoholic and Food Required
At all student organization events where alcoholic beverages are served, alternative non-alcoholic beverages and food must be provided in sufficient quantity and must be in convenient locations. “Sufficient Quantity” will be subject to review by the Director of Campus Activities. The following chart is a reference to assist in planning events where alcohol is served. This chart is based on 50 people. You can multiply or divide the figures depending on the numbers you plan to have at any event. The quantities listed are the maximum allowed for Upstate Medical University events and are not to be exceeded.

<table>
<thead>
<tr>
<th></th>
<th>BEER</th>
<th>WINE</th>
<th>MIXED DRINKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of people</td>
<td>50</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>Serving Size</td>
<td>12 oz.</td>
<td>4 oz.</td>
<td>6 oz.</td>
</tr>
<tr>
<td>Gals of Alcohol</td>
<td>15.5 gals.</td>
<td>4 gals.</td>
<td>2 gals.</td>
</tr>
<tr>
<td>Drinks per hr/ person</td>
<td>1-2/3</td>
<td>1</td>
<td>1-1/2</td>
</tr>
<tr>
<td>*Average BAC after 2 hrs.</td>
<td>.05</td>
<td>.02</td>
<td>.04</td>
</tr>
</tbody>
</table>

*BAC - Blood Alcohol Concentration Based on Average Weight of 150 lbs.

ADDITIONAL CONTACTS:  
Associate Dean of Student & Multicultural Affairs  
Director of Campus Activities

RESPONSIBILITIES
Student policies and their effectiveness are reviewed annually as the Student Handbook is updated.