

“The Advocates are committed to promoting and supporting Upstate Medical University and its hospital.”

2009-2010 GRANT FUNDING PROGRAM OVERVIEW AND GUIDELINES

The Advocates for SUNY Upstate Medical University will begin accepting applications for grant funding on **February 24, 2009**. **The deadline for submission is March 24, 2009 at 4pm.**

Each year The Advocates allocate a portion of their financial resources to this program that is intended to fulfill its mission: **improve patient care** and satisfaction, support **medical education** and enhance **community health**. We accept applications for grants from across the Upstate Medical University Campus. A committee of Advocates, led by Treasurer Joan Thorn and Assistant Treasurer Nancy Chepenuk, reviews and determines which projects to fund. Successful applications are those that are in alignment with one or more of the three mission strategies stated above. Applications that are approved will be announced at The Advocates’ Annual Meeting on May 19, 2009.

All departments and programs affiliated with SUNY Upstate Medical University are eligible.

Due to departmental budget constraints, we anticipate a higher volume of requests this year.

Please limit your request to \$2,500 maximum per proposal.

The following are examples of grants currently awarded:

- **SOCIAL WORK:** to help some of our needy families with prescriptions, meals, parking and lodging
- **EMERGENCY MEDICINE:** clothing, toiletries, and other necessities for patients and families in unfortunate circumstances
- **HEALTH SCIENCES LIBRARY:** online mental health services for providers and patients in rural NYS

Some guidelines to consider:

1. Please limit your request to \$2,500 per proposal.
2. The applications are reviewed by Advocate committee members who are not familiar with medical terminology and do not understand your department’s services or operations. Keep that in mind when you describe your project, your patients, and your challenges.
3. Be sure to include supporting documentation that puts your proposal into context. Please limit your number of attachments to three (3) pages.
4. The following may be considered if they clearly support the stated mission strategies; training and education, televisions, computers and other equipment.
5. Applications must be received by the stated deadline; no exceptions.
6. Funds will be dispersed from June 1, 2009 – May 31, 2010

Please call The Advocates’ office at 464-5610 or email emmij@upstate.edu with any questions.