

		<p><i>Dean's Advisory Committee on Diversity & Inclusion Committee Meeting Notes January 22, 2019</i></p>
Time	3 p.m.	<p>Attachments</p> <ul style="list-style-type: none"> • Meeting Notes from December 18, 2018 • Annual Department Diversity Faculty Report • Meeting Notes for 2018 for Committee Review
Location	9299 WSK (Doust Boardroom)	

Committee Members (bolded names were Present)	<p>Zulma Tovar-Spinoza, Chair, Associate Dean for Diversity & Inclusion Brian Thompson, Co-Chair, MD, Assistant Dean for Diversity Mohmoud Abdelghany, MD, (Resident) Cardiology (needs to be replaced on committee) Olamide Ajagbe, MD (Faculty Representative) Pediatrics Lenore Boris, JD, Associate Dean at the Binghamton Clinical Campus Ann Botash, MD, Senior Associate Dean for Faculty Affairs and Faculty Development Sharon A. Brangman, MD, Division Chief of Geriatrics William Brunken, PhD (Faculty Representative) Ophthalmology Nakeia Chambers, Diversity Initiatives Specialist Larry Chin, MD, Department Chair, Neurosurgery Julia Ciurria, MD, (Resident) Pediatrics Stephen Contreras, Director of Student Retention Mary Gadarowski, MS3 Stephanie Gleicher, MD, (Resident) Urology Sharon Huard, Associate Dean of Student Affairs and Campus Life Adaobi Ikpeze, MS2 Nia Jagroop, MS3 Danielle Katz, MD, Associate Dean for Graduate Medical Education Paul Ko, MD, Associate Dean for Undergraduate Medical Education Julio Licinio, MD, PhD, Dean of the College of Medicine Gloria Lopez, JD, Associate Vice President and Chief Diversity Officer Sipho Mbuqe, PhD, Senior Counselor, Student Counseling Service Bakhtier Nurmukhamedov, MD, Neurology Michael Olu-Talabi, MS1 Lisa Phelan, Director of Accreditation Compliance Desirree Pizarro, MS2 Katie Rong, MS4 George Stanley, MD, (Faculty Representative) Obstetrics and Gynecology Jennifer Welch, Chief Enrollment Management Officer Julie White, PhD, Associate Vice President for Educational Services and Dean of Student Affairs Wei-Dong Yao, PhD (Faculty Representative) Psychiatry, Neuroscience & Physiology</p>
Goals/Outcomes for Mock Site Visit: Dr. Tovar-Spinoza	<p>Dr. Tovar-Spinoza provided an overview of the mock site visit and our activities to date. She also provided a dashboard template that provides data regarding our diversity numbers in terms of faculty, administrative staff and students. Preparing for LCME has provided an opportunity to identify areas of improvement. A homogenous recruitment plan is being developed. The role of this committee in reviewing the dashboard and reporting to the Dean on progress being made is being reviewed. These reporting mechanisms will be incorporated into the Continuous Quality Improvement plan.</p>
UTURN Tool: N. Jagroop	<p>Due to time restrictions, the presentation from Nia Jagroop was tabled. This will be on the agenda for the next meeting.</p>
Website Update: Dr. Tovar-Spinoza	<p>Dr. Tovar-Spinoza provided updates on the website development. Dr. Cleary complimented her on her efforts. Dr. Cleary suggested that we ensure that our information/links are coordinated with other office or departments that prepare overlapping information, such as student affairs, faculty affairs or university-wide ODI. Discussion followed concerning how much information should be included on the</p>

	website and how many different different resources should be linked. It was suggested that a link to student clubs and organizations should be listed.
Topics for Future Meetings	<ul style="list-style-type: none"> • Medical school monitoring and evaluation on the effectiveness of programs to support school-defined diversity <ul style="list-style-type: none"> • Medical students • Faculty • Senior Administrative Staff • Review learning environment/professionalism related to diversity • Review curricular efforts related to diversity/inclusion • Student curricular and co-curricular elements in cultural competence and health care disparities • Graduate Medical Education approach to the learning environment and resident Community rep on Committee
Tracking	<ul style="list-style-type: none"> • Annual submission of Annual Department Diversity Faculty Report: Distribute in the month of January
Next Meeting	The next meeting of the Diversity and Inclusion Committee is scheduled on February 26, at 3 p.m. in 9299 WSK (Doust Boardroom). Agenda items are due by February 19, 2019.
Upcoming Meeting Dates	The Diversity and Inclusion committee will meet at 3 p.m. on the following dates: April 23, 2019 May 28, 2019 June 25, 2019